

Glynneath Town Council - Cyngor Tref Glynnedd



**The Clerk summons all Councillors to attend an Ordinary meeting of the Full Council
at 6.30 pm on Tuesday the 14th of March 2023**

*The meeting will be held on a remote basis in accordance with the provisions of
The Local Government and Elections (Wales) Act 2021. From 1 May 2021 The Local Government and
Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements,
including multi-location meetings where all individuals are attending virtually and hybrid meetings where a
number of individuals may attend in person at a designated location and others are attending virtually from
a range of other locations. The Act makes permanent provision for remote meetings (multi-location) and
electronic publication of documents*

Join Zoom Meeting

<https://us06web.zoom.us/j/89754553599?pwd=dll3V1BNS2FiK1UyTmpjbC9ScUVkdz09>

Meeting ID: 897 5455 3599
Passcode: 978529
Dial from a phone: 0208 080 6592

AGENDA

1. Mayoral Announcements
2. To receive Apologies for absence
3. To receive Members' Declarations of Interest in respect of the business to be transacted
4. Public Questions (limited to 15 minutes – S/O 3e)
5. To approve and sign the previous Town Council Minutes of January 2023
6. Matters pertaining to finance and administration
 - a. To advise Members of glynneathtowncouncil.gov.uk email addresses
 - b. To confirm payment schedule and payment authorisations
 - c. To consider additions to the direct debit schedule
 - d. To consider payment of staff via bank Standing Order
 - e. To consider continued membership to One Voice Wales
 - f. To consider school crossing patrol Service Level Agreement and charges for 2023/2024
 - g. To consider review of utility provision
 - h. To note A *Shared Community Charter Agreement* document
 - i. To consider the provision of physical attendance at Council meetings for members of the public and the press
7. To consider consultation responses

- a. Consultation regarding TAN 15: Development, flooding and coastal erosion
- 8. To consider planning applications
 - a. **P2023/0151** | Part two/part single storey side/rear extensions. | Abernant Hir Farm Lane Between 31 And 33 Min Y Coed Glynneath SA11 5RU
 - b. **P2023/0134** | Proposed canopy over front bay window and door, raising of roof to rear lean-to extension & proposed flat roof garden room | 20 Robert Street Glynneath SA11 5EG
 - c. **P2022/0646** | Provision of two storage containers and fencing in the rear yard of Park Avenue Telephone Exchange. The containers to house materials and equipment in support of the local telecoms infrastructure network. | Telephone Exchange Park Avenue Glynneath SA11 5DR
- 9. Matters pertaining to the Bethania Community Centre
 - a. Update regarding grant applications
 - b. To receive communication from Glynneath Heritage, Arts, and Visitor Centre
 - c. Motion from Cllr Knoyle
- 10. Matters pertaining to the Town Hall
 - a. To consider instructions regarding the frontage of the Town Hall
 - b. To consider a letter from Friends of the Town Hall
- 11. Matters pertaining to the Welfare Park
 - a. Update regarding Welfare Park regeneration
 - b. To consider the creation of a dog walking area
- 12. To consider a discussion item from Cllr Knoyle regarding the potential dilution of public and private commercial interests and assets within the town
- 13. To consider request for information regarding Levelling Up Project for Pontneddfechan
- 14. To receive information regarding the twinning of Glynneath Town with Pont-Évêque
- 15. To note the response from NPTCBC regarding the Heol y Glyn site
- 16. To receive an update on police crime matters and to receive information from local police services
- 17. Matters pertaining to Waun Gron Cemetery
 - a. To consider options regarding moles in the cemetery

Introduction of Standing Order 3(d) – by reason of the confidential nature of the business to be transacted, members of the press and public shall be excluded

- b. *To receive information regarding a historical burial and the conditions thereof*

Conclusion of Standing Order 3(d)

Mx Ceri Willcox

Date: 9th March 2023

Item 6b - To confirm payment schedule and payment authorisations

(Will be added as a separate document as is currently causing formatting and distribution issues)

Item 6h - To note A Shared Community Charter Agreement document
The item has been shared to Councillors via email as a Word document and is reproduced in this document for reference:

A SHARED COMMUNITY CHARTER AGREEMENT

Introduction

The Community and Town Councils of Neath Port Talbot and Neath Port Talbot County Borough Council have agreed to publish a charter which sets out how we aim to work together for the benefit of local communities whilst recognising our respective responsibilities as autonomous, democratically elected statutory bodies.

The charter is designed to build on existing good practice and embrace the shared principles of openness, respect for each other's opinions, honesty and our common priority of putting citizens at the centre. This charter is based on equality of partnership and is not a top-down arrangement.

Partners to the Charter

- Blaengwrach Community Council
- Blaenhonddan Community Council
- Briton Ferry Town Council
- Cilybebyll Community Council
- Clyne and Melincourt Community Council
- Coedffranc Community Council
- Crynant Community Council
- Cwmllynfell Community Council
- Dyffryn Clydach Community Council
- Glynneath Town Council
- Gwaun-Cae-Gurwen Community Council
- Neath Town Council
- Onllwyn Community Council
- Pelenna Community Council
- Resolven Community Council
- Seven Sisters Community Council
- Tonna Community Council
- Ystalyfera Community Council

- Neath Port Talbot County Borough Council

Recognition

We accept the legitimacy and benefits of partnership working whilst at the same time recognising and respecting each other's roles. We aim to work together as a partnership of equals rather than tiers.

Neath Port Talbot CBC	Community and Town Councils
1.1 Acknowledges and recognises that Community and Town Councils are the grass roots level of local government. In their role as democratically accountable bodies, Community and town Councils offer a means of engaging with local people, of decentralising the provision of certain services, and of revitalising local communities.	Recognise the strategic importance of the Principal Authority and economies of scale and equitable distribution of certain services they are able to achieve.
1.2 Recognise and respect the diversity of Community and Town Councils and that their needs vary according to size, and the extent to which they participate varies.	Recognise that Community and Town Councils come within the common umbrella of the Principal Authority.

Local Governance

We will be clear about the expectations that we have of each other in order to facilitate a smooth working relationship. In this regard, we will define the way in which we interact with each other. We will be clear about the role of Councillors at all levels in the relationship and in community leadership.

Neath Port Talbot CBC	Community and Town Councils
2.1 Will hold liaison meetings with representatives of all Community and Town Councils that wish to take part.	Will contribute towards the agenda of liaison forum meetings and proactively encourage attendance and discussion. In addition, agenda items put forward by Town and Community Council's for liaison forum meetings must be non-location specific and notice of such items must be submitted in a timely and reasonable manner to the appropriate officer/clerk of meeting. Furthermore a standing agenda item must be maintained at the Liaison Forum meetings to ensure Members report back to the Community Council Liaison Forum in relation to their representations on other organisations or outside bodies.
2.2 Will appoint a nominated member of staff to be a liaison officer between the unitary authority and Community and Town Councils. This officer will act as a specific 'point of first contact' for Town and Community Councils providing advice and guidance as needed. However, it will not preclude Town and Community Councils from making direct contact with Officers or Members of the County Borough Council on specific issues if required. Deputy liaison officers will also be appointed as and when necessary.	Will contact the nominated officer on the agreed issues and make them aware of any difficulties being encountered.
Neath Port Talbot CBC	Community and Town Councils
2.3 Community and Town Councillors/ Officers may, where appropriate, be formally represented on key local partnerships and committee meetings. The	Will invite Councillors/Officers (as appropriate) of the unitary authority to meetings and will provide a space on its meeting agenda for presentations as

unitary authority will seek to ensure that these arrangements are regarded as suitable and sufficient.	and when appropriate. There will be a responsibility for representatives to formally report back to their individual councils in relation to liaison forum meetings.
2.4 Will administer the holding of Community and Town Council elections.	Will notify the need for elections in a timely manner.

Consultation

We appreciate the importance of meaningful consultation and set out a genuine commitment among all parties to consult on matters of mutual concern. We will agree clear, specific and time limited procedures and processes for consultation.

Neath Port Talbot CBC	Community and Town Councils
3.1 Will, where appropriate and reasonable, give Community and Town Councils the opportunity to comment before making a decision that affects the local community. In support of this NPTCBC will make available a copy of its public reports to Cabinet, Panels, Committees, and copies of its agendas, on the Council's corporate website as soon as possible.	Community and Town Councils will respond to consultation opportunities in a timely manner, addressing the key issues in the consultation document. They will also make full use of the papers available to them to inform local decision-making.
3.2 NPTCBC Officers may, if appropriate and practicable, attend meetings with Community and Town Councils (or groups of Councils) at a mutually agreed time to discuss matters of common interest when requested to do so and given sufficient notice.	NPTCBC Councillors and Officers will, where appropriate and practicable, be given an opportunity to speak at Community and Town Council meetings on matters of mutual interest
3.3 Will encourage Scrutiny Committees to liaise with Community and Town Councils on relevant local issues and look at potential ways of incorporating views of Town and Community Councils into Scrutiny Forward Work Programmes following discussions with Scrutiny Committees Chairs where appropriate and practical.	Will respond to requests to input views to Scrutiny Committees.

Information and Communication

We appreciate the need for timely, clear and relevant information and communication in fostering good relationships and better joint working for the benefit of local people.

Neath Port Talbot CBC	Community and Town Councils
4.1 Will provide up-to-date named contacts, office telephone numbers and where possible e-mail addresses via the Council's corporate website.	Will utilise the agreed contact information and respond in the most appropriate and timely method.
4.2 Will communicate by providing, where appropriate, sufficient numbers of electronic versions of documents for members of Community and Town Councils.	Will ensure that all Town and Community Councillors have access to the appropriate documents.

Joint Working and Engagement

The Charter defines 'Partnership' as working together towards a common set of goals, based on equality in terms of ownership, decision-making and recognition of each party's distinctive contribution. It is recognised that an equal and effective partnership brings benefits and responsibilities to all those involved. Local government at both tiers must work together to promote the economic, social and environmental well being of our area. If doing things differently achieves a better service, we will seriously examine these methods.

Neath Port Talbot CBC	Community and Town Councils
5.1 Will provide opportunities, when practicable and appropriate, for clerks of Community and Town Councils to meet relevant NPTCBC officers to discuss common concerns and resolve issues.	Will encourage participation by clerks in opportunities to network and share common concerns.
5.2 Will be clear about how devolved services can be discussed and agreement reached on whether to	Will use the agreed procedures if there is a wish to progress devolved services.

proceed or not to proceed with the consent of the relevant town or community council.	
Neath Port Talbot CBC	Community and Town Councils
5.3 Will give due consideration to devolving services that would provide better value for money and/or enhanced services.	Will be clear about how any devolvment of services will provide better value for money and/or enhanced services taking account of local and wider County Borough considerations as necessary.
5.4 Will encourage accountability for all acquired activities.	Will take responsibility for aspects of joint working that are signed up to.

Land Use Planning

Community and Town Councils know and understand their local area and must be able to comment effectively on planning matters. The unitary Council is able to take an overview of the needs of the whole local area and make decisions, taking local views into account.

Neath Port Talbot CBC	Community and Town Councils
6.1 Will uphold its statutory duty to consult Community and Town Councils on all planning applications in their communities.	Make appropriate responses to the unitary authority recognising the parameters imposed by planning law and agreed planning policy.
6.2 Ensure planning application decisions are available to view on the Council's website	Maintain an objective and professional approach to planning matters at all times.
6.3 Ensure information about relevant planning committee meetings (times, dates, venues) are available to view on the Council's website.	Councillors to take up the opportunity to attend planning committee meetings as spectators/observers.

Practical Support

In order to be effective, elected members and officers must be well-trained and have the support they need to carry out their roles.

Neath Port Talbot CBC	Community and Town Councils
7.1 NPTCBC will, where practical and taking account of any relevant capacity issues, offer Community and Town Councils access to support services, to enable them to take advantage of facilities at a mutually agreed price. Such agreements will be published and made available to all Town and Community Councils.	Will follow procedures set out to access unitary authority support services, but also have opportunity to make own arrangements.

Expertise

We will encourage continuous development of officers and members in both unitary authority and Community and Town Councils, either in their individual groupings or together. Improved expertise leads to professionalism and more effective joint working.

Neath Port Talbot CBC	Community and Town Councils
8.1 Will offer member induction training to Town and Community Councillors to enable them to understand the role and function of the Principal Council as and when practicable and appropriate. In addition, all venues utilised for training should as far as possible be accessible by public transport.	Will provide an induction to elected Councillors to enable them to undertake their role effectively, as and when practicable and appropriate.

Ethics

We will provide an ethical service to local people, following the appropriate standards and Codes of Conduct. We will encourage links between Community and Town Council clerks and unitary authority Standards Committee.

Neath Port Talbot CBC	Community and Town Councils
9.1 NPTCBC will, through the appointed Monitoring Officer, support Community and Town Councils in the timely consideration and provision of advice in relation to the application of the Members Code of Conduct.	Community and Town Councillors shall not make vexatious complaints under the Code and will provide all such information as required by the Monitoring Officer to enable him/her to carry out his/her function effectively.

Financial Arrangements

Both NPTCBC and Town and Community Councils recognise the need for clarity and transparency in financial arrangements. In development and implementing financial arrangements, relevant national and local priorities will be taken into account.

Neath Port Talbot CBC	Community and Town Councils
10.1 NPTCBC in setting the level of council tax for the area, will have regard to services being delivered by Community and Town Councils in its area, and the funding thereof.	Community and Town Councils, in setting the annual precept, shall have regard to the plans for service delivery of the unitary authority for the coming year.

Delegating responsibility for service provision

Services should be delivered in the most appropriate manner, with regard to value for money and added value for local people.

Neath Port Talbot CBC	Community and Town Councils
11.1 NPTCBC will give due consideration to all reasonably argued cases for the delegation of service delivery to Community and Town Councils, basing its consideration primarily on the improvement of service delivery for citizens whilst ensuring value for money is retained or enhanced.	Community and Town Councils will recognise that there are certain instances where it is not appropriate or desirable for the unitary authority to delegate service delivery.
11.2 Where it is not appropriate or desirable to delegate service delivery, NPTCBC will seek ways in which local information from communities might be used to enhance service delivery to better meet citizen needs.	Community and Town Councils will engage with the citizens in the communities they serve to understand better their needs and convey these needs in a coherent and constructive manner to the unitary authority, such that they can be taken account of in service design and delivery.

Sustainability

We will work in ways that are sustainable as far as possible taking account of environmental, economic, financial and social impacts, reconciling the long-term needs with those of the present; and protecting and improving the quality of life of current generations without compromising the quality of life of future generations.

Neath Port Talbot CBC	Community and Town Councils
12.1 Will assist Town and Community Councils with information on sustainable practices.	Will proactively assess the sustainability of current practices and processes.
12.2 NPTCBC will outline how it is actively pursuing sustainable development as part of its statutory reporting mechanisms and will assist in information sharing particularly in relation to the work it undertakes developing Sustainable Development Strategies and other similar planning documentation	Will investigate projects which contribute to sustainability where beneficial to the community.

Community Strategy

We recognise the strategic importance of the Community Strategy as the overarching strategic vision and priorities for the local area. Furthermore, we recognise that the Community Strategy will only be fully effective if it is informed by the grass roots experiences from within our communities.

Neath Port Talbot CBC	Community and Town Councils
13.1 NPTCBC will invite a representative of Community and Town Councils to attend the Local Service Board (LSB) in recognition of the local knowledge and experience this will bring.	Community and Town Councils shall nominate a representative to attend the Local Service Board (LSB). This individual shall proactively represent the sector raising matters of general concern as appropriate.
13.2 NPTCBC will invite representatives of Community and Town Councils to attend the Local Service Board (LSB) Annual Seminar in recognition of	Community and Town Councils shall nominate representatives to attend the Local Service Board (LSB) Annual Seminar. These individuals shall proactively represent the sector raising matters of

the local knowledge and experience this will bring.	general concern as appropriate.
Neath Port Talbot CBC	Community and Town Councils
13.3 Will involve Community and Town Councils in the development of the Corporate Improvement Plan (CIP) and Single Integrated Plan (SIP) as and when practical and appropriate.	Will contribute to the development of the Corporate Improvement Plan (CIP) and Single Integrated Plan (SIP) at its development stage as and when practical and appropriate.
13.4 Will involve Community and Town Councils in the implementation of the Corporate Improvement Plan (CIP) and Single Integrated Plan (SIP) as and when practical and appropriate.	Will respond actively and fully to consultation of the draft Corporate improvement Plan (CIP) and Single Integrated Plan (SIP) and participate, as and when practical and appropriate, in the partnership monitoring and implementation of the CIP & SIP.

Local Elections

Fair and open elections are the bedrock of local democracy. We will ensure that elections are freely and fairly contested, and encourage local people to become involved in local democracy.

Neath Port Talbot CBC	Community and Town Councils
14.1 Will involve Community and Town Councils in the local election planning process.	Will encourage participation in the local election process by members of the local community.
14.2 Will involve Community and Town Councils in any awareness raising/publicity to encourage nominations for candidacy at local elections.	Will ensure wide publicity of vacancies on Community and Town Councils to maximise community representation.
14.3 Will help to publicise forthcoming local elections on behalf of Community and Town Councils via the Council's website.	Will facilitate public participation at all relevant meetings of the council and its committees to encourage community involvement.

Neath Port Talbot CBC	Community and Town Councils
14.4 Will brief Community and Town Council clerks on the nomination process so that they are equipped to assist any potential candidates who come forward for local elections.	
14.5 Will provide help and assistance with the local election legal and administrative processes and procedures as and when appropriate	

Action Plan

If appropriate this Charter will be supported by an Action Plan.

Neath Port Talbot CBC	Community and Town Councils
15.1 NPTCBC will nominate a lead officer for the development and monitoring of the Action Plan, where appropriate.	Community and Town Councils will have due regard to the Action Plan and all actions relevant to them, where appropriate.

Monitoring and Review

The Charter will be fully reviewed every five years or more often if there is a need to do so. The Community Liaison Committee will measure progress annually in achieving the measures set out in the Charter through the setting and reviewing of actions contained in an action plan.

Neath Port Talbot CBC	Community and Town Councils
16.1 Will arrange for the Charter to be reviewed every five years or as agreed.	Will actively contribute to the review of the Charter.
16.2 Will arrange for the development of an action plan linked to the Charter and will actively contribute to achieving the action plan.	Will actively contribute to the development and delivery of the Charter action plan.

Conclusion

The Community and Town Councils and unitary authority stated below are committed to the principles and statements with the charter, for the benefit of local people.

- Blaengwrach Community Council
 - Blaenhonddan Community Council
 - Briton Ferry Town Council
 - Cilybebyll Community Council
 - Clyne and Melincourt Community Council
 - Coedffranc Community Council
 - Crynant Community Council
 - Cwmllynfell Community Council
 - Dyffryn Clydach Community Council
 - Glynneath Town Council
 - Gwaun-Cae-Gurwen Community Council
 - Neath Town Council
 - Onllwyn Community Council
 - Pelenna Community Council
 - Resolven Community Council
 - Seven Sisters Community Council
 - Tonna Community Council
 - Ystalyfera Community Council
-
- Neath Port Talbot County Borough Council

Item 7a - To consider consultation responses: Consultation regarding TAN 15: Development, flooding and coastal erosion

More information and the whole consultation paper for this item can be found at:

<https://www.gov.wales/technical-advice-note-tan15-development-flooding-and-coastal-erosion-further-amendments-html#:~:text=1.,What%20is%20TAN%2015%3F,on%20development%20and%20flood%20risk>

Item 9b To receive communication from Glynneath Heritage, Arts, and Visitor Centre

The following scan is a document received from the above-mentioned group for consideration of further steps.

8th March 2023

Glynneath Heritage, Arts, and Visitor Centre
Via Email: glynneathheritagecentre@gmail.com

To: C Willcox (Town Clerk), Glynneath Town Council
RE: Lease Request for Glynneath Heritage, Arts, and Visitor Centre

Dear Ms Willcox,

I hope this letter finds you well. I am writing on behalf of the Glynneath Heritage, Arts, and Visitor Centre. We are a newly constituted group with stakeholders from local cultural groups, not-for-profit enterprises and private individuals. We have a current steering group made up of representatives from the Arts Academy, Glynneath Historical Society, and the Friends of Bethania. I am writing to you to request an understanding of your position on the lease of the Bethania Community Centre and then in proper time, to request a lease for the use of a town council property.

Our Heritage, Arts, and Visitor Centre will be a newly formed CIO and will be dedicated to preserving and sharing the rich history and culture of our community, promoting and teaching various art forms, and promoting the town and surrounds of Glynneath. We will offer a variety of exhibits, events, and educational programs that attract visitors from all over the region. Our members from the Arts Academy, while already enjoying excellent engagement and participation numbers, will continue to expand and encourage enjoyment of the arts for all members of the community. While our stakeholders currently hold events and use other facilities, we would like to expand and find a venue that we can use and adapt to our own needs.

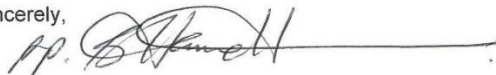
Therefore, we would like to request the use of the current Bethania Community Centre for a lease period of 25 years. This property is ideally located in the heart of the town and would provide ample space for our centre to expand its offerings and accommodate more visitors.

We are committed to maintaining the property in good condition and complying with all relevant regulations and requirements. We also believe that our presence would contribute positively to the local economy and help promote tourism in the area.

We would be happy to discuss the terms of the lease in further detail and answer any questions you may have. Please do not hesitate to contact us at Glynneath Heritage, Arts, and Visitor Centre - email: glynneathheritagecentre@gmail.com at your convenience.

Thank you for considering our request. We look forward to the opportunity to work with you and contribute to the growth and development of our community.

Sincerely,



Delyth Penry Evans - Steering Group Chair (Trustee)

Chloe Addiscott - Steering Group Secretary (Trustee) Brenda Harrett - Steering Group (Trustee)

Item 9c Motion from Cllr Knoyle

Wording for Motion from Cllr Knoyle:

1)

The Friends of Bethania and other interested parties, put forward a formal and detailed Business Plan and evidence of funding for the long-term future and sustainability of the building by 31st March 2023, this being for the long term lease of Bethania Chapel with all ongoing and necessary maintenance, repairs and refurbishment costs borne by the leasers, the cost of all utilities, rates and overheads also relinquished by GTC.

After this date and if no Business Plan is available, the council to then review the possible alternative options for the building, paying serious attention to and recognising the previously undertaken Feasibility Study and petition provided to the Council in June 2022 and then to agree a resolution for the future of the building.

2)

Within the meeting held on 11th April 2023 that the future of the building be agreed once and for all.

Item 10b To consider a letter from Friends of the Town Hall

The following is a scanned copy of a letter received from representatives of the Friends of the Town Hall

The friends of the town hall committee would like to ask the town council for permission to seek funding for items that will help groups and encourage the use of the town hall in our Connect the Community project.

Friends of the Town Hall aim is to help local community groups and individuals by providing items that will help to bring people together within Glynneath and surrounding area by providing a large safe indoor space for groups and events with items that will help these groups and individuals objectives flourish.

We aim to provide items that will help groups and individuals provide

- 1, Mental wellbeing
- 2, Education
- 3, Physical wellbeing
- 4, To help local groups and organizations achieve their objectives.

We aim to target the whole of the community by aiding groups and individuals provide activities such as birthday parties, tea dances, youth group activities, family film nights, mother and toddler meeting etc.

We aim to provide items free of charge at point of use, when community groups and individuals are using the town hall for meetings and events.

The items that we are aiming to provide after we have the permission of the council to seek funding and following a risk assessment are :

Large screen and projector, we feel that this can be used by the friends of town hall for fund raising by holding film nights but can also be used by local groups and business for conference, education, and recreational use.

Tea dance events. This is an idea to hire a dance tutor for an afternoon each week for 8 to 10 weeks with afternoon tea provided by a local caterer. This is aimed at our mature age group within our community. Music and dance are proven to help with physical and mental wellbeing.

Soft play and sensory items. This idea is to have this equipment stored in the town hall and is aimed at our younger members and parents of the community. The idea is we can offer this specialized equipment to community groups who work with this age group and parents. These items can also be used by families who want to have a larger space for birthday parties.

Fold up table tennis tables and pool table with trolley. We as a group think it would be good to offer our youth more activities that. We need to encourage people to start groups and help grow the ones that we have. We aim to help by offering items that helps the youth to partake in activities, but we not want to cause a problem for other users of the Town Hall. We are looking to purchase a fold up table tennis table. The table tennis table will be on wheels and can easily folded and be moved to the side of the room. The pool table will come with a trolley that can lift the table and move it to one side or into a corner, we will have a top cover and it can be used as a tabletop when not in use. All balls, bats and cues can easily be stored.

We feel we need to offer all age groups and families of Glynneath the opportunity to connect with each other.

Glynneath Town Hall is a wonderful large space and we would like to encourage it to be used more by our community.

Item 12 To note the response from NPTCBC regarding the Heol y Glyn site

The following text is the initial email from Glynneath Town Council to NPTCBC and the response received:

Cllr,

All available information has previously been provided to the group in question, and we are not aware of any outstanding matters. For clarity there are a number of outstanding conditions requiring submission and formal approval prior to any development taking place. The following sets out the background and current position.

In respect of the current planning status of the Heol Y Glyn site, you will of course be aware that planning permission was granted on 14th September 2020 (ref. P2020/0195) and subsequently varied under application ref. P2020/0863 (granted 16th March 2021). Officers have engaged with agents on behalf of the developer / site owners to ensure that all conditions on the consent, notably including those relating to land contamination (i.e. Condition 36 – Desk Top Assessment and Condition 37 – Remediation Assessment), are approved to our satisfaction.

Specifically, the following has been reiterated and emphasised to the agent/developer:

- An updated Preliminary Risk Assessment (also known as a 'Desk Study') is required for the whole of the site – this is a minimum requirement to help design future site investigation work and to ensure everything has been done to try and identify whether there are any contamination issues that need to be addressed. As a comprehensive desk study has not been carried out to date, the site investigation work done so far is not considered to be reliable to address any potential contamination issues.
- Additional Site Investigation works need to be completed and should be designed using a revised Conceptual Site Model (CSM) based off the updated Desk Study – the works will need to be broad enough to characterise the whole site and after the Site Investigation is completed the CSM should be refined using the new site data.
- The final Risk Assessment should be detailed enough that our land contamination specialists have enough confidence to know the depth and constituents of the made ground to address any public concerns about the site. Only then can a remediation strategy be designed and implemented.

Throughout we have been consistent with the agent/developer as to the requirements needed to discharge the above referenced conditions.

In relation to your questions these infer that there is contamination present, and that we have evidence of this. As you note the aforementioned conditions are yet to be submitted and considered, therefore this is yet to be established.

Chris Davies

Development Manager - Planning / Rheolwr Datblygu - Cynllunio

Neath Port Talbot County Borough Council/ Cyngor Bwrdeistref Sirol Castell-nedd Port Talbot Tel/Ffôn: 01639 686726

Email / E-bost: c.j.davies@npt.gov.uk

We welcome correspondence in Welsh and will deal with Welsh and English correspondence to the same standards and timescales. Croesewir gohebiaeth yn y Gymraeg a byddwn yn ymdrin â gohebiaeth Gymraeg a Saesneg i'r un safonau ac amserlenni

If you would like to use Welsh when dealing with the Council please click [here](#)

Os hoffech ddefnyddio'r Gymraeg wrth ddelio â'r Cyngor os gwelwch yn dda cliciwch [yma](#)

DARPARU GWELL GWASANAETHAU AR-LEIN | DELIVERING BETTER SERVICES ONLINE



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Mae'r e-bost hwn ac unrhyw ffeiliau a drosglwyddir gydag ef yn gyfrinachol ac at ddefnydd yr unigolyn neu'r corff y cyfeiriwyd hwy atynt yn unig. Os ydych wedi derbyn yr e-bost hwn mewn camgymeriad, dylech hysbysu'r person a anfonodd yr e-bost ar unwaith. Hefyd, sylwer nad oes unrhyw sicrwydd nad yw'r e-bost hwn neu unrhyw ymgysylltiad yn rhydd o firws ac nad yw chwaith wedi'i ryng-gipio na'i newid.

From: Clerk Account <clerk@glynneathtowncouncil.gov.uk>

Sent: 01 March 2023 13:28

To: Planning <planning@npt.gov.uk>

Cc: Craig Griffiths <c.griffiths2@npt.gov.uk>

Subject: Fw: Glynneath Heol y Glyn Site Questions

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Good afternoon,

As per my email from November 2022 (forward copy below), to which I'm afraid I have not yet received a response, please let me know if there is a more suitable email address to send these questions to.

I do appreciate any information that you can help me with and if there's anything more that I can provide, please do let me know.

All the best,

Ceri

Ceri Willcox (Mx)
Clerc y Cyngor / Clerk to the Council
Cyngor Tref Glynedd / Glynneath Town Council
email: clerk@glynneathtowncouncil.gov.uk

When you contact us:

The information you provide (personal information such as name, address, email address, phone number, and organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information, and/or access our facilities and services. Your personal information will be not shared or provided to any other third party. Your information may however be published in the public domain if you require the Council to discuss the matter raised.

From: Clerk Account
Sent: 15 November 2022 13:25
To: Planning <planning@npt.gov.uk>
Subject: Glynneath Heol y Glyn Site Questions

Good afternoon,

I hope that I have reached out to the right team for this, but please let me know if there is an issue at all and I will try and get in touch with anyone else that you would be able to direct me to.

I have taken on the role of Clerk at Glynneath Town Council and have seen some documents from one side of a discussion regarding the Heol Y Glyn site and am aware that there are some historical community issues here. I would be grateful if you could help me understand some of the concerns that have already been raised from your perspective and perhaps let me know if there's a timeline for the information that you've received and given out.

I am currently in correspondence with a group that calls themselves Glynneath Residents Against Contamination. In our last Council meeting, it was noted that a body of historical correspondence had been received via the Clerk and individual councillors and this is now continuing into the new term with the new councillors. We sought advice from Craig Griffiths with NPTCBC as I believe that this isn't a matter for the Town Council at this point in time and he directed me to speak with you if there was anything that needed to be questioned or raised.

I had some specific questions asked of us by the group and it would be helpful to know if they've already been answered or if they're new questions in the first instance. They are:

- ask to provide an update on the exposed contamination
- ask to provide details of its categorisation in accordance with the council's most recent Contaminated Land Strategy
- information regarding the toxicological report associated with this.

I appreciate that this is an ongoing issue for all concerned but I would be grateful for any information in this case.

Please let me know if I can help at all or give you any further information. If you need to reach me and the office phone rings through, please feel free to call me on 07480 137 315. I am in a meeting today from 2pm, but would be happy to talk otherwise.

All the best,

Ceri

Ceri Willcox (Mx)
Clerc y Cyngor / Clerk to the Council
Cyngor Tref Glynedd / Glynneath Town Council

email: clerk@glynneathtowncouncil.gov.uk

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Item 13 To receive an update on police crime matters and to receive information from local police services

The following information is provided by PCSO Andrew Jones regarding crime categorisation. Information from PC A Wallen is expected regarding safeguarding and vetting procedures within the police force operating in this locality.

All crime: Total for all categories.

Anti-social behaviour: Includes personal, environmental and nuisance anti-social behaviour.

Bicycle theft: Includes the taking without consent or theft of a pedal cycle.

Burglary: Includes offences where a person enters a house or other building with the intention of stealing.

Criminal damage and arson: Includes damage to buildings and vehicles and deliberate damage by fire.

Drugs: Includes offences related to possession, supply and production.

Other crime: Includes forgery, perjury and other miscellaneous crime.

Other theft: Includes theft by an employee, blackmail and making off without payment.

Possession of weapons: Includes possession of a weapon, such as a firearm or knife.

Public order: Includes offences which cause fear, alarm or distress.

Robbery: Includes offences where a person uses force or threat of force to steal.

Shoplifting: Includes theft from shops or stalls.

Theft from the person: Includes crimes that involve theft directly from the victim (including handbag, wallet, cash, mobile phones) but without the use or threat of physical force.

Vehicle crime: Includes theft from or of a vehicle or interference with a vehicle.

Violence and sexual offences: Includes offences against the person such as common assaults, Grievous Bodily Harm, Stalking and Harassment and sexual offences.