



Cyngor Tref Glynedd Glynneath Town Council

**The Clerk summons all Councillors to attend an Ordinary Meeting of the Full Council
To be held online and at Bethania Community Centre
On Wednesday the 12th of March 2025 at 6.30 pm**

*The meeting will be held on a hybrid basis in accordance with the provisions of
The Local Government and Elections (Wales) Act 2021.*

Members of the public and press are encouraged to join remotely if possible. Please contact the Clerk should you require assistance with physical access.

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 316 440 586 52

Passcode: 6Ho28FS9

AGENDA

1. MAYORAL ANNOUNCEMENTS
2. TO RECEIVE APOLOGIES FOR ABSENCE
3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED
4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)
5. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF FEBRUARY 12TH 2025
6. MATTERS PERTAINING TO FINANCE AND GOVERNANCE
 - a. TO APPROVE THE PAYMENT SCHEDULE AND NOTE INTERNAL TRANSFERS
 - i. FEBRUARY 2025
 - ii. INTERNAL TRANSFERS
 - b. TO APPROVE BANK RECONCILIATIONS (ITEMS CAN BE TAKEN AS ONE)
 - i. UNITY CURRENT ACCOUNT
 - ii. TSB CURRENT ACCOUNT
 - iii. UNITY SELAR ACCOUNT
 - iv. UNITY SAVINGS ACCOUNT
 - c. TO NOTE ADDITION INFORMATION REQUESTS FROM AUDIT WALES
 - d. TO RECEIVE THE ANNUAL REPORT (INC. WELLBEING OF FUTURE GENERATIONS INFORMATION)
7. MATTERS PERTAINING TO CORRESPONDENCE
 - a. TO NOTE RESPONSE LETTER FROM RT HON JO STEVENS, SECRETARY OF STATE FOR WALES

- b. TO CONSIDER A RESPONSE TO THE ELECTORAL REVIEW PROGRAMME (POLICIES)
The following points have been brought to my attention for consideration:
- **The phrasing ‘those with an active Town of Community Council’ does a great disservice to this sector and is constantly repeated throughout the document.**
 - **The document summarises methods for allocating county councillor numbers.**
8. TO RECEIVE UPDATE REGARDING THE WELFARE PARK TRANSFORMATION PROJECT
- a. TO RECEIVE AN UPDATE AFTER PROGRESS MEETING
- b. TO CONSIDER OPENING CEREMONY PLANS.
The following considerations and ideas have been put forward:
- **Provision of a large marquee due to uncertainties with weather**
 - **Potential for a small musical event/children’s disco after official items**
 - **Provision of refreshments**
 - **Commemorative badges from the surrounding schools – competition for artwork/badge design**
 - **One-off donations to the schools for sports equipment to use at the park**
 - **Potential to require a TEN or similar depending on anticipated size of event**
- c. TO APPROVE PROVISION OF WASTE REMOVAL SERVICE (ONE-OFF)
This Item requests the provision of a one-off visit from a waste removal company at a cost of not more than £1000.00
9. TO CONSIDER THE FOLLOWING MEMBER’S MOTION:
“That Glynneath Town Council calls on Welsh and UK Government to take the necessary steps to transfer control of the Crown Estate in Wales to the people of Wales.”
10. TO CONSIDER TOWN COUNCIL SUPPORT REGARDING A POST BOX IN THE LAMB AREA OF GLYNNEATH
11. TO CONSIDER USING ARCHIVE SERVICES WITH WEST GLAMORGAN ARCHIVES FOR OFFICE DOCUMENTS
12. TO APPROVE AGM DATE CHANGE TO WEDNESDAY THE 7TH OF MAY 2026
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INFORMATION FOR ITEMS IN THE FOLLOWING PAGES OF THIS AGENDA

ITEM 5 – MINUTES OF THE FULL COUNCIL MEETING FEBRUARY 12TH 2025

ITEM 6.a.i – FEBRUARY PAYMENT SCHEDULE

ITEM 6.a.ii – BANK TRANSFER REPORT

ITEM 6.b.i – UNITY CURRENT ACCOUNT STATEMENT AND RECONCILIATION

ITEM 6.b.ii – TSB CURRENT ACCOUNT STATEMENT AND RECONCILIATION

ITEM 6.b.iii – UNITY SELAR ACCOUNT STATEMENT AND RECONCILIATION

ITEM 6.b.iv – UNITY SAVINGS ACCOUNT STATEMENT AND RECONCILIATION

ITEM 6.d – 2023-2024 ANNUAL REPORT (WILL BE PUBLISHED AS SEPARATE DOCUMENT)

ITEM 7.a – LETTER FROM RT HON JO STEVENS, SECRETARY OF STATE FOR WALES

Please note that the outstanding CCTV provision item is ongoing and the Clerk is in discussions with NPTCBC officers at the current time.



Cyngor Tref Glynedd Glynneath Town Council

MINUTES OF THE FULL COUNCIL MEETING WEDNESDAY THE 12TH OF FEBRUARY 2025

HELD ON THE 12TH OF FEBRUARY 2025 AT BETHANIA COMMUNITY CENTRE AND ONLINE

PRESENT: **MAYOR** **CLLR. J BULMAN**
 COUNCILLORS **CLLR. J BLOWER** **CLLR. M COWLEY**
 CLLR. J DAVIES **CLLR. H DAVIES**
 CLLR. C EDWARDS **CLLR. P EVANS**
 CLLR. S KNOYLE **CLLR. S LANE**
 CLLR. D MORGAN **CLLR. P PENDRY**

IN ATTENDANCE: **MX. C WILLCOX (CLERK)**
 2 MEMBERS OF THE PUBLIC

APOLOGIES: **CLLR. E HARRIS** **CLLR. J GREGORY**
 CLLR. T PITMAN

1. MAYORAL ANNOUNCEMENTS

The Mayor advised all of their extended leave around the AGM dates and asked the Council to consider bringing the 2025 AGM forward a week. It was **DECIDED** to hold the AGM and Monthly May meeting on the **7th of May 2025 at 6 PM.**

2. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received as recorded above.

It was proposed, seconded, and **RESOLVED** to formally accept the apologies of Members sending apologies.

3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED

Cllr P Pendry declared an interest in respect of Item 6.c.

4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)

There were no public questions.

5. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF JANUARY 10TH 2025

It was proposed, seconded, and **RESOLVED** to approve the Minutes from January 10th 2025, as a true and accurate record.

6. MATTERS PERTAINING TO FINANCE

a. TO APPROVE THE PAYMENT SCHEDULE AND NOTE INTERNAL TRANSFERS

i. DECEMBER 2024

It was proposed, seconded, and **RESOLVED** to approve the December 2024 payment schedule.

ii. JANUARY 2025

It was proposed, seconded, and **RESOLVED** to approve the January 2025 payment schedule.

iii. TO NOTE QUARTER 3 VAT RETURN

Members received and noted the VAT return for quarter 3. In addition, members were provided a copy of all internal transfers to date, and the Clerk explained why money had to be received and transferred in such a way.

b. TO APPROVE BANK RECONCILIATIONS (ITEMS CAN BE TAKEN AS ONE)

i. UNITY CURRENT ACCOUNT

ii. TSB CURRENT ACCOUNT

iii. UNITY SELAR ACCOUNT

iv. UNITY SAVINGS ACCOUNT

v. ALL BANK RECONCILIATION STATEMENT

It was proposed, seconded, and **RESOLVED** to approve the bank reconciliations in Item 6.b.i through 6.b.v

c. TO APPROVE RECEIPT OF BETHANIA WARM HUB GRANT AWARD

Cllr P Pendry left the room for this Item.

Members received an explanation of the grant application and an update from the Clerk, along with potential conflicts and options.

Members considered the item at length, with primary considerations focused on accepting the grant, knocking the lease handover back to the 1st of April at the earliest, and concerns over duplication. Counterpoints were also provided, with the main concern being that the award had already been won on the part of the Council, and there would be no guarantee that another application would be successful.

After voting, it was **RESOLVED** that the Council would not draw down the grant monies.

The Town Council will seek to follow up with GHAVC and provide assistance.

Cllr. Pendry re-entered the meeting.

Cllr. Morgan joined the meeting.

7. MATTERS PERTAINING TO CORRESPONDENCE

a. TO NOTE RESPONSE LETTER FROM WELSH GOVERNMENT

Members were grateful to note the response from Welsh Government. Other information was also included in attachments to the email received. **ACTION:** The Clerk to publish information and response in full on website and promote through social media channels.

b. TO CONSIDER REQUEST FROM GHAVC TO BEGIN SMALL DECORATING WORKS

Cllr Pendry gave an overview of a request from GHAVC to start redecorating works to the non-listed sections of the interior in preparation for hand-over.

It was proposed, seconded, and **RESOLVED** that the request be approved.

c. TO CONSIDER MARKING 'COVID DAY OF REFLECTION'

Members noted the correspondence.

8. TO RECEIVE UPDATE REGARDING THE WELFARE PARK TRANSFORMATION PROJECT

a. TO RECEIVE AN UPDATE AFTER PROGRESS MEETING

The Clerk provided a verbal update on the progress of the transformation projects. Invoices have been paid to date, and equipment in some park areas has already been partially installed. Some ongoing work would now be weather-dependent.

The next progress meeting will be held on the 27th of February.

Members were keen to schedule an additional meeting with the Full Council for the first week in March to consider the opening ceremony provision.

Members wished to stress the importance of handing this project to the community for the enjoyment and use of future generations.

b. TO CONSIDER ADDITIONAL SIGNAGE PROVISION – INCLUDING ALN SIGNAGE

Following the intense interest and desire for the inclusivity of the park to be present throughout the project, Cllr Knoyle advised Members that residents had approached him with ideas and suggestions of how to include this through signage alongside the equipment.

Members were keen to promote inclusivity in all aspects.

ACTION: Clerk to provide a report outlining possible signage, budgets, and other ideas.

c. TO CONSIDER TEMPORARY STATIC PUBLIC TOILET PROVISION

The provision of public toilets in some capacity was discussed as the most requested item in the park after play provision. After discussing possible stand-alone units and information already circulated, Members were concerned that the provision of accessible toilets or changing spaces had not been included in the temporary solutions to date.

It was proposed, seconded, and **RESOLVED** to approve the temporary static toilets with the Clerk to arrange delivery and installation. It was further considered that the Pavilion toilets be accessible via a RADAR key and that the Clerk source any suitable changes needed.

9. MATTERS PERTAINING TO CEMETERY COMMITTEE AND RECOMMENDATIONS

a. TO CONSIDER CEMETERY COMMITTEE LEAD ON FENCING TENDER DOCUMENTS

It was proposed, seconded, and **RESOLVED** to delegate powers to the Cemetery Committee to investigate and draft tender documents to provide cemetery fencing.

b. TO CONSIDER LIMITING EROB JOINT OWNERS TO TWO (2)

Upon recommendation from the Cemetery Committee, it was proposed, seconded, and **RESOLVED** to limit EROB joint owners to two (2). The Clerk will update the required documents to reflect this change.

Glynneath Town Council

7 February 2025 (2024-2025)

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Salary	04/12/2024 - 30/12/2024				Confidential			12,662.13		12,662.13
303	Rates (Bethania)	01/12/2024		Unity Current Accou	512151889	Rates	NPTCBC Payments AC	Z	230.00		230.00
300	Rates (Town Hall)	01/12/2024		Unity Current Accou	501575614	Rates	NPTCBC Payments AC	Z	478.00		478.00
301	Rates (Cemetery)	01/12/2024		Unity Current Accou	501679218	Rates	NPTCBC Payments AC	Z	39.00		39.00
703	Community Cafe Consumables	01/12/2024		Cafe and Hires Accoi	CASH	Cafe Consumables	Aldi Stores Neath Abbey	Z	45.06		45.06
703	Community Cafe Consumables	01/12/2024		Cafe and Hires Accoi	CASH	Cafe Consumables	Aldi Stores Neath Abbey	Z	7.25		7.25
302	Rates (P&O)	01/12/2024		Unity Current Accou	512116199	Rates	NPTCBC Payments AC	Z	379.00		379.00
763	Fuel	01/12/2024		TSB Bank Account	J Blower 280.98	Fuel	Applegreen Port Tennant	S	36.44	7.29	43.73
764	Equipment & Supplies	01/12/2024		TSB Bank Account	J Blower 280	Van Tax	DVLA	X	184.25		184.25
765	Equipment & Supplies	01/12/2024		TSB Bank Account	J Blower 280	Van Insurance	UNKNOWN - PENDING	X	53.00		53.00
793	Utilities (P&O)	02/12/2024		Unity Current Accou		Water Rates	Dwr Cymru	Z	95.50		95.50
626	Community Cafe Consumables	03/12/2024		TSB Bank Account		Cafe Consumables	Byrons Butchers Ltd	Z	78.00		78.00
627	Community Cafe Consumables	03/12/2024		TSB Bank Account		Cafe Consumables	ASDA	Z	22.70		22.70
704	Community Cafe Consumables	04/12/2024		Cafe and Hires Accoi	CASH	Cafe Consumables	Ellis Eggs	Z	12.40		12.40
732	Utilities (P&O)	04/12/2024		TSB Bank Account		Electric	SSE Southern Electric	L	1,499.35	74.97	1,574.32
726	Membership Fees & Subscriptic	05/12/2024		Unity Current Accou		Fuel Card Fee	Allstar Business Solutions	S	1.50	0.30	1.80
702	Community Cafe Consumables	06/12/2024		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	10.90		10.90
702	Community Cafe Consumables	06/12/2024		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	6.70		6.70
702	Community Cafe Consumables	06/12/2024		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	6.45		6.45
702	Community Cafe Consumables	06/12/2024		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	3.45		3.45
702	Community Cafe Consumables	06/12/2024		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	4.90		4.90
762	Community Cafe Consumables	08/12/2024		Cafe and Hires Accoi		Cafe Consumables	Aldi Stores Neath Abbey	X	19.11		19.11
731	Utilities (P&O)	09/12/2024		TSB Bank Account		Electric	SSE Southern Electric	L	870.32	43.52	913.84
698	Welfare Park Phase One	10/12/2024		TSB Bank Account		Welfare Transformation Project	Sutcliffe Play South West L	S	42,177.85	8,435.57	50,613.42
756	Councillor Allowances	13/12/2024		Petty Cash		Councillor Allowance	Glynneath Town Council	X	150.00		150.00
802	Software	16/12/2024		TSB Bank Account		Microsoft Subscription	Microsoft	S	20.60	4.12	24.72
715	Audit Fees	19/12/2024		Unity Current Accou		Audit Fees	Audit Wales	Z	5,823.09		5,823.09
803	Software	19/12/2024		TSB Bank Account		Microsoft Subscription	Microsoft	S	20.60	4.12	24.72
804	Equipment & Supplies	19/12/2024		TSB Bank Account		Van Signage	Scarr Resprays	Z	165.00		165.00
805	Equipment & Supplies	19/12/2024		TSB Bank Account		van towbar	CPT Towbars	Z	475.00		475.00
757	Community Cafe Consumables	20/12/2024		Cafe and Hires Accoi		Cafe Consumables	Co op Stores	X	11.05		11.05
757	Community Cafe Consumables	20/12/2024		Cafe and Hires Accoi		Cafe Consumables	Co op Stores	X	9.60		9.60
757	Community Cafe Consumables	20/12/2024		Cafe and Hires Accoi		Cafe Consumables	Co op Stores	X	10.75		10.75
757	Community Cafe Consumables	20/12/2024		Cafe and Hires Accoi		Cafe Consumables	Co op Stores	X	9.20		9.20

PAYMENTS LIST

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
757	Community Cafe Consumables	20/12/2024		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	4.45		4.45
724	Utilities (P&O)	23/12/2024		Unity Current Accour		Gas	British Gas	L	28.26	1.41	29.67
729	Utilities (Town Hall)	26/12/2024		TSB Bank Account		Gas	SSE Southern Electric	S	587.18	117.44	704.62
735	Utilities (Town Hall)	26/12/2024		TSB Bank Account		Electric	SSE Southern Electric	L	233.43	11.67	245.10
742	Utilities (P&O)	26/12/2024		TSB Bank Account		Gas	SSE Southern Electric	L	120.73	6.04	126.77
745	Utilities (Cemetery)	26/12/2024		TSB Bank Account		Electric	SSE Southern Electric	L	127.49	6.37	133.86
800	Waste	30/12/2024		Unity Current Accour		Waste	NEATH PORT TALBOT CBC	Z	57.33		57.33
801	Bank Charges	31/12/2024		Unity Current Accour		Bank Charge	Unity Trust Bank	X	12.60		12.60
801	Bank Charges	31/12/2024		Unity Current Accour		Bank Charge	Unity Trust Bank	X	15.75		15.75
Total									66,805.37	8,712.82	75,518.19

Glynneath Town Council

7 February 2025 (2024-2025)

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	Salary	02/01/2025 - 29/01/2025				Confidential			13,809.36		13,809.36
307	Rates (Bethania)	01/01/2025		Unity Current Accour	512151889	Rates	NPTCBC Payments AC	Z	230.00		230.00
304	Rates (Town Hall)	01/01/2025		Unity Current Accour	501575614	Rates	NPTCBC Payments AC	Z	478.00		478.00
305	Rates (Cemetery)	01/01/2025		Unity Current Accour	501679218	Rates	NPTCBC Payments AC	Z	39.00		39.00
306	Rates (P&O)	01/01/2025		Unity Current Accour	512116199	Rates	NPTCBC Payments AC	Z	379.00		379.00
827	Utilities (P&O)	02/01/2025		Unity Current Accour		Water Rates	Dwr Cymru	Z	95.50		95.50
733	Utilities (P&O)	03/01/2025		TSB Bank Account		Electric	SSE Southern Electric	L	252.75	12.64	265.39
727	Membership Fees & Subscriptic	05/01/2025		Unity Current Accour		Fuel Card Fee	Allstar Business Solutions	S	1.50	0.30	1.80
766	Equipment & Supplies	06/01/2025		Petty Cash		Van Insurance	UNKNOWN - PENDING	X	18.84		18.84
767	Equipment & Supplies	06/01/2025		Petty Cash		Key Cutting	UNKNOWN - PENDING	X	160.00		160.00
738	Utilities (Bethania)	08/01/2025		TSB Bank Account		Electric	SSE Southern Electric	S	834.96	166.99	1,001.95
714	Telephone & Broadband	08/01/2025		TSB Bank Account		BT Phone&Internet	BT	S	205.00	41.00	246.00
810	Annual Inspections etc for all a	08/01/2025		TSB Bank Account		Fire Checks	Hartson Fire Ltd	S	120.00	24.00	144.00
815	Civic Support Allowance	08/01/2025		TSB Bank Account		Christmas Grotto Gifts	Joyin UK Corp Limited	S	11.64	2.34	13.98
816	Civic Support Allowance	08/01/2025		TSB Bank Account		Christmas Grotto Gifts	YIWUSHIJIAMENGKEJIYOL	Z	11.98		11.98
818	Civic Support Allowance	08/01/2025		TSB Bank Account		Christmas Grotto Gifts	GuangZhouJiGuoKeJiYouXi	S	24.96	5.01	29.97
819	Civic Support Allowance	08/01/2025		TSB Bank Account		Christmas Grotto Gifts	Joyin UK Corp Limited	S	11.64	2.34	13.98
820	Civic Support Allowance	08/01/2025		TSB Bank Account		Christmas grotto gazebo	Oypla.com LLP	S	41.66	8.33	49.99
821	Civic Support Allowance	08/01/2025		TSB Bank Account		Christmas Grotto Gifts	Pingxiang Yunlaikesi Techn	S	8.32	1.67	9.99
822	Civic Support Allowance	08/01/2025		TSB Bank Account		Christmas Grotto Gifts	YIWUSHIJIAMENGKEJIYOL	Z	5.99		5.99
823	Civic Support Allowance	08/01/2025		TSB Bank Account		Christmas Grotto Gifts	SHENZHENSHI	S	21.22	4.25	25.47
825	Membership Fees & Subscriptic	08/01/2025		TSB Bank Account		Prime Fee	Amazon EU	S	9.99	2.00	11.99
809	Bethania Render Works	08/01/2025		TSB Bank Account		Bethania Render	Taliesin Conservation Ltd	S	10,739.18	2,147.84	12,887.02
814	Equipment & Supplies	08/01/2025		TSB Bank Account		Funnel	Chawla Industries UK LTD	S	7.03	1.41	8.44
817	Equipment & Supplies	08/01/2025		TSB Bank Account		Trauma Kit	EVAQ8	S	14.96	2.99	17.95
824	Equipment & Supplies	08/01/2025		TSB Bank Account		Trauma Kit	BTME Group Ltd	S	9.12	1.83	10.95
826	Equipment & Supplies	08/01/2025		TSB Bank Account		Chainsaw Blade	Amazon EU	S	18.71	3.74	22.45
806	Software	09/01/2025		TSB Bank Account		Website Domain	CloudNext	S	99.98	20.00	119.98
807	Staff Training and Developmen	09/01/2025		Unity Current Accour		training	ICCM	S	145.00	29.00	174.00
841	Alarm costs	09/01/2025		Unity Current Accour		Call out and Repair Fire alarm	FLA Security	S	75.00	15.00	90.00
749	Equipment & Supplies	09/01/2025		Unity Current Accour		Van Signage	Rugbi Industrial Supplies	S	20.64	4.13	24.77
840	Welfare Park Phase One	09/01/2025		Unity Current Accour		Welfare Transformation Project	Sutcliffe Play South West L	S	93,923.78	18,784.76	112,708.54
758	Community Cafe Consumables	10/01/2025		Cafe and Hires Accoi		Cafe Consumables	Co op Stores	X	15.10		15.10
758	Community Cafe Consumables	10/01/2025		Cafe and Hires Accoi		Cafe Consumables	Co op Stores	X	9.00		9.00

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
758	Community Cafe Consumables	10/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	9.15		9.15
758	Community Cafe Consumables	10/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	42.40		42.40
758	Community Cafe Consumables	10/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	1.35		1.35
761	Postage	14/01/2025		Petty Cash		stamps	Co op Stores	Z	6.80		6.80
812	Membership Fees & Subscriptic	14/01/2025		TSB Bank Account		SLCC Membership - Clerk	SLCC	S	262.50	52.50	315.00
813	Software	14/01/2025		TSB Bank Account		Microsoft Subscription	Microsoft	S	20.60	4.12	24.72
759	Community Cafe Consumables	17/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	6.95		6.95
759	Community Cafe Consumables	17/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	19.60		19.60
759	Community Cafe Consumables	17/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	21.75		21.75
759	Community Cafe Consumables	17/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	5.85		5.85
759	Community Cafe Consumables	17/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	29.94		29.94
759	Community Cafe Consumables	17/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	7.25		7.25
759	Community Cafe Consumables	17/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	11.40		11.40
759	Community Cafe Consumables	17/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	9.45		9.45
770	Community Cafe Consumables	19/01/2025		Cafe and Hires Accou		Cafe Consumables	UNKNOWN - PENDING	Z	17.00		17.00
771	Community Cafe Consumables	19/01/2025		Cafe and Hires Accou		Cafe Consumables	Ellis Eggs	Z	15.50		15.50
768	Mayoral Allowance	21/01/2025		Petty Cash		Card and postage	Post Office Ltd	Z	1.29		1.29
768	Mayoral Allowance	21/01/2025		Petty Cash		Card and postage	Post Office Ltd	Z	1.65		1.65
739	Utilities (Bethania)	22/01/2025		Unity Current Accour		Electric	SSE Southern Electric	S	468.24	93.65	561.89
769	Community Cafe Consumables	22/01/2025		Cafe and Hires Accou		Cafe Consumables	Valley Butchers	Z	34.00		34.00
725	Utilities (P&O)	22/01/2025		Unity Current Accour		Gas	British Gas	L	23.54	1.18	24.72
747	Skip hire	22/01/2025		Unity Current Accour		Skip hire	Derwen Recycling Limited	S	210.00	42.00	252.00
844	Maintenance	22/01/2025		Unity Current Accour		Various	Tumbleweed	S	74.51	14.90	89.41
760	Community Cafe Consumables	24/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	7.95		7.95
760	Community Cafe Consumables	24/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	8.35		8.35
760	Community Cafe Consumables	24/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	10.35		10.35
760	Community Cafe Consumables	24/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	7.85		7.85
760	Community Cafe Consumables	24/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	9.45		9.45
760	Community Cafe Consumables	24/01/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	X	8.30		8.30
730	Utilities (Town Hall)	27/01/2025		TSB Bank Account		Gas	SSE Southern Electric	L	637.26	31.86	669.12
730	Utilities (Town Hall)	27/01/2025		TSB Bank Account		Gas	SSE Southern Electric	S	-587.18	-117.44	-704.62
730	Utilities (Town Hall)	27/01/2025		TSB Bank Account		Gas	SSE Southern Electric	L	539.89	27.00	566.89
734	Utilities (P&O)	27/01/2025		TSB Bank Account		Electric	SSE Southern Electric	L	261.17	13.06	274.23
741	Utilities (P&O)	27/01/2025		TSB Bank Account		Gas	SSE Southern Electric	L	142.22	7.11	149.33
736	Utilities (Town Hall)	28/01/2025		TSB Bank Account		Electric	SSE Southern Electric	L	209.19	10.46	219.65
743	Utilities (Cemetery)	28/01/2025		TSB Bank Account		Electric	SSE Southern Electric	L	131.75	6.59	138.34

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
811	Printing & Photocopying	29/01/2025		TSB Bank Account		Printer Hire	BNP Paribas	S	69.40	13.88	83.28
845	Maintenance	29/01/2025		Unity Current Accour		Fuel	Allstar Business Solutions	S	22.80	4.56	27.36
845	Fuel	29/01/2025		Unity Current Accour		Fuel	Allstar Business Solutions	S	25.00	5.00	30.00
808	Waste	30/01/2025		Unity Current Accour		Waste	NEATH PORT TALBOT CBC	Z	57.33		57.33
847	Bank Charges	31/01/2025		Unity Current Accour		Bank Charge	Unity Trust Bank	Z	12.00		12.00
Total									124,722.61	21,492.00	146,214.61

Glynneath Town Council

7 March 2025 (2024-2025)

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Salary	05/02/2025 - 26/02/2025				Confidential			12,059.34		12,059.34
848	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	7.50		7.50
848	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	1.80		1.80
848	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	6.90		6.90
848	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	9.55		9.55
848	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	3.80		3.80
849	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Aldi Stores Neath Abbey	Z	35.17		35.17
849	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Aldi Stores Neath Abbey	Z	32.95		32.95
849	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Aldi Stores Neath Abbey	S	2.45	0.49	2.94
850	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Byron's Butchers	Z	75.00		75.00
851	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	ASDA	Z	10.42		10.42
852	Community Cafe Consumables	02/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Byron's Butchers	Z	18.00		18.00
853	Maintenance	02/02/2025		Petty Cash	cash	screen wash	Morrisons Swansea	Z	6.49		6.49
880	Utilities (Cemetery)	03/02/2025		Unity Current Accour		Water Rates	Dwr Cymru	Z	95.50		95.50
860	Membership Fees & Subscriptic	05/02/2025		Unity Current Accour		Fuel Card Fee	Allstar Business Solutions	S	1.50	0.30	1.80
889	Software	06/02/2025		Unity Current Accour		Website	Eyelid Productions Ltd	S	83.33	16.67	100.00
891	Insurance	06/02/2025		Unity Current Accour		Van Insurance	Clear Councils	Z	329.56		329.56
881	Welfare Park Phase One	06/02/2025		Unity Current Accour		Welfare Transformation Project	Sutcliffe Play South West L	S	83,333.33	16,666.67	100,000.00
888	Maintenance	06/02/2025		Unity Current Accour		Van Signage	Rugbi Industrial Supplies	S	13.76	2.75	16.51
890	Waste	06/02/2025		Unity Current Accour		Skip hire	Derwen Recycling Limited	S	210.00	42.00	252.00
892	Christmas Lighting	06/02/2025		Unity Current Accour		Christmas Lights	LITE	S	3,430.14	686.03	4,116.17
882	Welfare Park Phase One	07/02/2025		Unity Current Accour		Welfare Transformation Project	Sutcliffe Play South West L	S	100,203.82	20,040.77	120,244.59
748	Printing & Photocopying	09/02/2025		Unity Current Accour		Printing	Apogee	S	17.94	3.59	21.53
854	Community Cafe Consumables	09/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Ellis Eggs	Z	15.50		15.50
855	Community Cafe Consumables	09/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	6.30		6.30
855	Community Cafe Consumables	09/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	7.10		7.10
855	Community Cafe Consumables	09/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	4.00		4.00
855	Community Cafe Consumables	09/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	4.65		4.65
899	Maintenance	12/02/2025		Petty Cash		Building Supplies	LBS Ystradgynlais	S	137.35	27.47	164.82
911	Software	13/02/2025		TSB Bank Account		Microsoft Subscription	Microsoft	S	20.60	4.12	24.72
856	Community Cafe Consumables	16/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	4.65		4.65
856	Community Cafe Consumables	16/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	11.60		11.60
856	Community Cafe Consumables	16/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Co op Stores	Z	7.80		7.80
857	Community Cafe Consumables	16/02/2025		Cafe and Hires Accou	cash	Cafe Consumables	Ellis Eggs	Z	12.40		12.40
912	Equipment & Supplies	17/02/2025		TSB Bank Account		Van Trailer	PRIVATE SELLER	Z	350.00		350.00

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
893	Fuel	19/02/2025		Unity Current Accour		Fuel Card	Allstar Business Solutions	S	18.42	3.68	22.10
893	Maintenance	19/02/2025		Unity Current Accour		Fuel Card	Allstar Business Solutions	S	16.67	3.33	20.00
900	Community Cafe Consumables	21/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	21.75		21.75
900	Community Cafe Consumables	21/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	11.30		11.30
900	Community Cafe Consumables	21/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	9.85		9.85
900	Community Cafe Consumables	21/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	2.85		2.85
901	Community Cafe Consumables	21/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Aldi Stores Neath Abbey	Z	21.79		21.79
902	Community Cafe Consumables	21/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Aldi Stores Neath Abbey	Z	5.88		5.88
894	Utilities (P&O)	21/02/2025		Unity Current Accour		Gas	British Gas	L	24.32	1.22	25.54
859	Utilities (Town Hall)	26/02/2025		TSB Bank Account		Electric	SSE Southern Electric	L	197.50	9.88	207.38
896	Telephone & Broadband	26/02/2025		Unity Current Accour		BT Phone&Internet	BT	S	202.47	40.49	242.96
908	Utilities (Town Hall)	26/02/2025		TSB Bank Account		Gas	SSE Southern Electric	S	724.74	144.95	869.69
858	Utilities (P&O)	26/02/2025		TSB Bank Account		Gas	SSE Southern Electric	L	148.23	7.41	155.64
909	Utilities (P&O)	26/02/2025		TSB Bank Account		Electric	SSE Southern Electric	L	36.96	1.85	38.81
910	Utilities (Cemetery)	26/02/2025		TSB Bank Account		Electric	SSE Southern Electric	L	131.99	6.60	138.59
897	Bank Charges	28/02/2025		Unity Current Accour		Bank Charge	Unity Trust Bank	X	15.15		15.15
903	Community Cafe Consumables	28/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	5.88		5.88
903	Community Cafe Consumables	28/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	5.88		5.88
903	Community Cafe Consumables	28/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	5.88		5.88
904	Community Cafe Consumables	28/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Tesco Swansea	Z	27.74		27.74
905	Community Cafe Consumables	28/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Ellis Eggs	Z	15.50		15.50
906	Community Cafe Consumables	28/02/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Byrons Butchers Ltd	Z	20.00		20.00
907	Bethania Render Works	28/02/2025		TSB Bank Account		Bethania Grant HTCE	Taliesin Conservation Ltd	S	23,597.98	4,719.60	28,317.58
Total									225,838.93	42,429.87	268,268.80

Glynneath Town Council

TRANSFERS

Date	Desc	From	To	Amount
02/04/2024	Cash to Bank Transfer	Petty Cash	Unity Current Account	271.00
02/05/2024	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	188.56
02/05/2024	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	240.00
31/05/2024	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	352.88
03/06/2024	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	155.00
21/05/2024	Bank to Bank Transfer	Unity Reserves Account (6	Unity Current Account	14,252.79
01/07/2024	Cash to Bank Transfer	Petty Cash	Unity Current Account	117.75
01/07/2024	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	543.25
07/06/2024	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	4.95
12/07/2024	Bank to Bank Transfer	Unity Current Account	Unity Reserves Account (6	100,000.00
12/07/2024	Bank to Bank Transfer	Unity Reserves Account (6	Unity Current Account	1,516.07
14/08/2024	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	420.00
30/08/2024	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	111.69
30/09/2024	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	266.00
30/09/2024	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	390.00
26/09/2024	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	148.72
03/10/2024	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	148.72
22/10/2024	Bank to Bank Transfer	Unity Instant Access Accou	Unity Current Account	1,500.00
24/10/2024	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	365.00
06/11/2024	Bank to Bank Transfer	TSB Bank Account	Unity Current Account	50,000.00
12/11/2024	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	606.00
14/11/2024	Bank to Bank Transfer	Unity Current Account	Unity Reserves Account (6	50,000.00
26/11/2024	Bank to Bank Transfer	Unity Current Account	Unity Reserves Account (6	50,000.00
06/12/2024	Bank to Bank Transfer	Unity Current Account	Unity Reserves Account (6	50,000.00
10/12/2024	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	725.00
02/12/2024	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	93.55
05/02/2025	Bank to Bank Transfer	Cafe and Hires Account (C	Unity Current Account	536.00
13/12/2024	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	150.00
07/01/2025	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	178.84
14/01/2025	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	6.80
21/01/2025	Bank to Cash Transfer	Cafe and Hires Account (C	Petty Cash	2.94
19/11/2024	Bank to Bank Transfer	TSB Bank Account	Unity Current Account	50,000.00
03/12/2024	Bank to Bank Transfer	TSB Bank Account	Unity Current Account	50,000.00
08/01/2025	Bank to Bank Transfer	Unity Reserves Account (6	Unity Current Account	112,708.54
08/01/2025	Bank to Bank Transfer	TSB Bank Account	Unity Current Account	50,000.00
22/01/2025	Bank to Bank Transfer	TSB Bank Account	Unity Current Account	50,000.00
24/01/2025	Bank to Bank Transfer	TSB Bank Account	Unity Current Account	50,000.00
28/01/2025	Bank to Bank Transfer	TSB Bank Account	Unity Current Account	50,000.00
26/02/2025	Bank to Bank Transfer	Unity Current Account	Unity Reserves Account (6	100,000.00
11/02/2025	Bank to Bank Transfer	TSB Bank Account	Unity Current Account	10,000.00
28/02/2025	Bank to Bank Transfer	Unity Current Account	TSB Bank Account	28,317.28
Total.....				874,317.33

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
SA11 5DW

Date: 28/02/2025

Account Name: Glynneath Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20444675

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	£399,561.21
03/02/2025	Direct Debit	Direct Debit (DWR CYMRU WELSH WA)	£95.50	£0.00	£399,465.71
05/02/2025	Direct Debit	Direct Debit (ALLSTAR)	£1.80	£0.00	£399,463.91
██████	██████	████████████████████	██████	██████	██████

Page number 1 of 5

Statement number 059

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank. All Rights Reserved.



Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
████████	████████	████████	██████	██████	████████
████████	████████	████████	██████	██████	████████
████████	████████	████████	██████	██████	████████
████████	████████	████████	██████	██████	████████
████████	████████	████████	██████	██████	████████
06/02/2025	Faster Payment Debit	B/P to: Sutcliffe Play	£100,000.00	£0.00	£298,053.63
████████	████████	████████	██████	██████	████████
06/02/2025	Faster Payment Debit	B/P to: Rugbi	£16.51	£0.00	£298,008.92
06/02/2025	Faster Payment Debit	B/P to: Eyelid Productions	£100.00	£0.00	£297,908.92
06/02/2025	Faster Payment Debit	B/P to: Derwen Recycling	£252.00	£0.00	£297,656.92
06/02/2025	Faster Payment Debit	B/P to: Clear Insurance	£329.56	£0.00	£297,327.36
06/02/2025	Faster Payment Debit	B/P to: Lite Lighting	£4,116.17	£0.00	£293,211.19
████████	████████	████████	██████	██████	████████
07/02/2025	Faster Payment Debit	B/P to: Sutcliffe Play	£120,244.59	£0.00	£172,924.12
07/02/2025	Cheque Debit	Cheque 300201	£50.00	£0.00	£172,874.12
07/02/2025	Credit	ALUN H LEWIS FUNE	£0.00	£300.00	£173,174.12
10/02/2025	Direct Debit	Direct Debit (APOGEE CORPORATION)	£21.53	£0.00	£173,152.59
11/02/2025	Credit	Glynneath Town Council	£0.00	£10,000.00	£183,152.59
████████	████████	████████	██████	██████	████████
████████	████████	████████	██████	██████	████████
████████	████████	████████	██████	██████	████████
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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
12/02/2025	Credit	ALUN H LEWIS FUNE	£0.00	£150.00	£181,892.31
13/02/2025	Credit	ALUN H LEWIS FUNE	£0.00	£150.00	£182,042.31
14/02/2025	Credit	NPTCBC PAYMENTS AC	£0.00	£10,739.18	£192,781.49
19/02/2025	Direct Debit	Direct Debit (ALLSTAR)	£42.10	£0.00	£192,739.39
██████	██████	██████	██████	██████	██████
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██████	██████	██████	██████	██████	██████
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20/02/2025	Credit	CRONFA GYMUNEDOL PEN Y CYMOEDD COMM	£0.00	£100,000.00	£291,329.11
21/02/2025	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£25.54	£0.00	£291,303.57
██████	██████	██████	██████	██████	██████
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██████	██████	██████	██████	██████	██████
██████	██████	██████	██████	██████	██████
██████	████████████████████		██████	██████	██████
26/02/2025	Transfer	Transfer to 20444688	£100,000.00	£0.00	£187,757.53
26/02/2025	Faster Payment Debit	B/P to: BT telephone	£242.96	£0.00	£187,514.57
██████	██████████ ██████	██████	██████	██████	██████
██████	██████████ ██████	██████	██████	██████	██████
██████	██████████ ██████	██████	██████	██████	██████

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
████████	██████████ ██████	████████████████	████████	██████	██████████
28/02/2025	Faster Payment Debit	B/P to: GTC TSB Account	£28,317.28	£0.00	£154,985.51
28/02/2025	Fee	Service Charge	£15.15	£0.00	£154,970.36

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website –
<https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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Your pre-notification statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
United Kingdom
SA11 5DW

Date: 28/02/2025

Page number 1 of 3

Account Name: Glynneath Town Council

Statement number: 059

Sort Code: 608301

Account Number: 20444675

Dear Ms Ceri Willcox,

This letter outlines charges relating to the transactions and debit interest on your account between 01/02/2025 and 28/02/2025.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

The charges for this billing period are:

Total charges	£13.80
Total debit interest	£0.00
To be debited from your account on	31/03/2025

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For Communities.
For Good.**

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Pre-notification of account charges		
Type	Count	Charge
Automated Payments	37	£5.55
Faster Payments	14	£2.10
Manual	1	£0.15
Account Fee	—	£6.00

Additional information			
The combined account charge includes the following transaction types:			
Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Overdrafts

Arranged overdrafts – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Thanks

Your Unity Team

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

Our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

Our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

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INVESTORS IN PEOPLE
We invest in people Gold



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Glynneath Town Council
RECONCILIATION - Unity Current Account 28-02-2025

From Accounts	£155,506.36
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Payments not cashed Add	
Receipts not entered Subtract	£536.00

Statement should be	£154,970.36
--------------------------------------	--------------------



Fixed Fee Account statement

Printed: 07 March 2025

**Glynneath Town
Council**
HIGH STREET
GLYNNEATH
SA11 5DA

Sort code:776507
BIC:TSBSGB2AXXX

Account number:14299260
IBAN:GB92TSBS77650714299260

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on **0345 835 3858** Monday to Friday, 7:00am – 8:00pm; Saturday, 9:00am – 2:00pm (+44 (0) 203 284 1576, from outside the UK). Or Textphone 0345 835 3852.

Date	Description	Type	In (£)	Out (£)	Balance (£)
2025-03-01	Service Charges Ref:707872331	PAY	0.00		29,061.71
2025-02-28	GLYNNEATH TOWN COUNCIL TRANSFER	FPI	28,317.28		29,061.71
2025-02-28	Taliesin Conservation Limited Glynneath Council	FPO		28,317.58	744.43
2025-02-26	SSE ENERGY SUPPLY REFERENCE: 0081026- DD00895923	DD	858	155.64	29,062.01
2025-02-26	SSE ENERGY SUPPLY REFERENCE: 0081026- DD00895919	DD		869.69	29,217.65

Date	Description	Type	In (£)	Out (£)	Balance (£)
2025-02-26	SSE ENERGY SUPPLY REFERENCE: 0081026-DD00895915	DD	859	207.38	30,087.34
2025-02-26	SSE ENERGY SUPPLY REFERENCE: 0081026-DD00895912	DD		38.81	30,294.72
2025-02-26	SSE ENERGY SUPPLY REFERENCE: 0081026-DD00895909	DD		138.59	30,333.53
2025-02-17	██████████ trailer	FPO		350.00	30,472.12
2025-02-13	Microsoft-G078404814 CD 6610	DEB		24.72	30,822.12
2025-02-11	Glynneath Town Council VAT reclaim to rvs	FPO	Transfer to Unity	10,000.00	30,846.84
2025-02-11	HMRC VAT REFERENCE: 124337786	DC	9,216.80		40,846.84
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██████████	██████████████████ ████████████████████ ██████████	██		████	████

Date	Description	Type	In (£)	Out (£)	Balance (£)

ATM	Cash machine	CSH	Cash	IB	Internet Banking
BGC	Bank Giro Credit	CSQ	Cash/Cheque	MTU	Mobile Top Up
BP	Bill Payments	DD	Direct Debit	PAY	Payment
CD	Card * (Followed by the last 4 digits of the card)	DEB	Debit Card	PSV	Paysave
		DEP	Deposit	SAL	Salary
CHG	Charge	DR	Overdrawn Balance	SO	Standing Order
CHQ	Cheque(s)	EUR	Euro Cheque	TFR	Transfer
COMM	Comission	FPI	Faster Payments In		
COR	Correction	FPO	Faster Payments Out		

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Glynneath Town Council
RECONCILIATION - TSB Bank Account 28-02-2025

From Accounts	£29,008.97
-------------------------	------------

Payments not cashed Add	£52.74
Receipts not entered Subtract	

Statement should be	£29,061.71
--------------------------------------	-------------------

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
SA11 5DW

Date: 28/02/2025

Account Name: Glynneath Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20444691

The credit interest rate is 2.50% AER as of your statement date.

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	£2,212.63

Page number 1 of 2

Statement number 045

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Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

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To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Glynneath Town Council
RECONCILIATION - Unity Instant Access Account (Selar) 691 28-02-2025

From Accounts	£2,212.63
-------------------------	-----------

Payments not cashed	Add
-------------------------------	---------------

Receipts not entered	Subtract
--------------------------------	--------------------

Statement should be	£2,212.63
--------------------------------------	------------------

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
SA11 5DW

Date: 28/02/2025

Account Name: Glynneath Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20444688

The credit interest rate is 2.50% AER as of your statement date.

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



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Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	£138,968.59
26/02/2025	Transfer	Transfer from 20444675	£0.00	£100,000.00	£238,968.59

Page number 1 of 2

Statement number 045

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Glynneath Town Council
RECONCILIATION - Unity Reserves Account (688) 28-02-2025

From Accounts	£238,968.59
-------------------------	-------------

Payments not cashed	Add
-------------------------------	---------------

Receipts not entered	Subtract
--------------------------------	--------------------

Statement should be	£238,968.59
--------------------------------------	--------------------



Wales Office
Swyddfa Cymru

Ref: 011SOS25

Rt Hon Jo Stevens MP
Secretary of State for Wales
Ysgrifennydd Gwladol Cymru

T: 0292 092 4216
E: Correspondence@ukgovwales.gov.uk

Ceri Wilcox
clerk@glynneathtowncouncil.gov.uk

10 February 2025

RE: Winter Fuel Payments

Dear Ceri,

Thank you for your letter of 21 January, regarding your concerns over the changes to Winter Fuel Payments. I hope this letter provides you with some insight as to why the Chancellor made the decision at Autumn Budget to end the automatic Winter Fuel Payment to all pensioners.

Targeting Winter Fuel Payments to those in receipt of pension credit was a tough decision, but the right decision given the challenging public finances. Restricting eligibility of Winter Fuel Payments to those receiving Pension Credit and other related benefits means that pensioners on the lowest incomes will still receive the help they need.

The Government is focused on increasing Pension Credit take up and no stone will be left unturned to ensure that those eligible for Winter Fuel Payments will continue to receive them. Our campaign has seen DWP receive around 150,000 Pension Credit applications in the 16 weeks since the announcement. This is compared to around 61,000 applications in the 16 weeks prior and represents a 145% increase in Pension Credit claims. We estimate that around 100,000 pensioners will receive a Winter Fuel Payment in Wales this winter.

Not only will those who are eligible retain their Winter Fuel Payment entitlement, they will also receive an extra £1,900 a year on average in Pension Credit. In line with the Government's commitment to the Triple Lock, over 12 million pensioners will also see their basic or new State Pension increase by 4.1% in April 2025, worth up to £470 extra per year. The administration of Pension Credit and Housing Benefit will also be brought together for new claimants from 2026. This is two years earlier than previously planned and will support more people to receive the benefits that they are entitled to.

Taking difficult decisions such as this means the government can provide extra investment into the NHS which benefits everyone, including all pensioners who rely on these services.

Thank you for taking the time to write to me.

Yours sincerely,



Wales Office
Swyddfa Cymru

Ref: 011SOS25

Rt Hon Jo Stevens MP

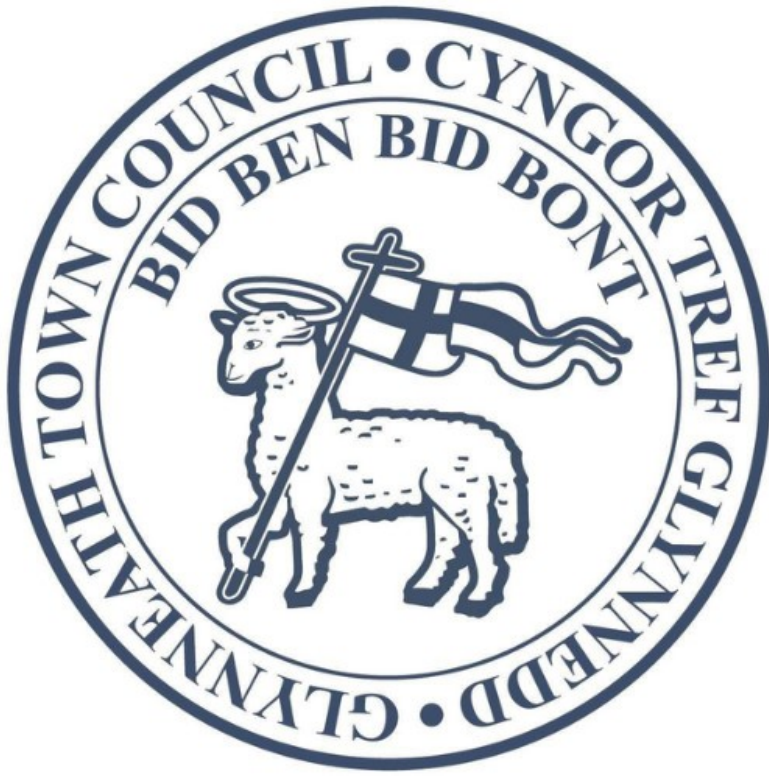
Secretary of State for Wales
Ysgrifennydd Gwladol Cymru

Rt Hon Jo Stevens MP

Secretary of State for Wales
Ysgrifennydd Gwladol Cymru

T: 0292 092 4216

E: Correspondence@ukgovwales.gov.uk



2023 - 2024

Glynneath Town Council Annual Report

Glynneath Town Council
Prepared by Mx. C Willcox
Clerk to the Council
2023 - 2024



Email.
clerk@glynneathtowncouncil.
gov.uk



Phone.
01639 722961



Address.
Bethania Community Centre
High Street
Glynneath, SA11 5DA

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Foreword

Croeso i'n Hadroddiad Blynyddol 2023-2024.

Mae'r flwyddyn yma wedi bod yn flwyddyn gyda ffocws ar gydweithio ac ar y gymuned ac y mae'r Adroddiad Blynyddol yma yn disgrifio rhai o'r ffyrdd rydym wedi gweithio er mwyn sicrhau Glyn-nedd llwyddiannus, ystywyth ac iach.

Rwyf wedi mwynhau fy Mlwyddyn fel Maer gyda Chyngor Tref Glyn-nedd yn fawr iawn, gan gwrdd â thrigolion, mynychu dathliadau penblwydd arbennig a chefnogi ein diwylliant a'n treftadaeth leol.

Ar wahan i'm dyletswyddau fel Maer, rwyf hefyd yn aelod o bwyllgorau'r Fynwent, Adnoddau Dynol a Neuadd y Dref a'r Ganolfan Gymunedol. Mae gennyf hefyd ddiddordeb mawr mewn materion iechyd cyhoeddus ac, yn hynny o beth, wedi cael y fraint o barhau i wasgu am gynrychiolaeth y claf yn lleol ac yn genedlaethol.

Mae Cyngor Tref Glyn-nedd yn gweithredu fel corff corfforaethiol ac, o weithio gyda'n gilydd, gallwn sicrhau ein bod yn datblygu gwasanaethau sy'n elwa'r gymdogaeth leol ac ymwelwyr.

Unwaith eto, mae'r flwyddyn yma wedi bod yn heriol i ni gan ein bod yn dal i wella ar ol sgil-ffeithiau'r pandemic Covid-19 ac argyfwng y costau byw. Wedi cyfnod o newid a helbul drwy lywodraeth leol a chenedlaethol, mae Cyngor Tref Glyn-nedd yn ail-afael â sefydlogrwydd a bu'n bleser i fod yn rhan o'r gwelliant hwnnw.

Hoffwn rhoi diolch i'm cydweithwyr – aelodau Cyngor Tref Glyn-nedd – ac i staff a swyddogion Cyngor Tref Glyn-nedd.

Hoffwn hefyd dalu teyrnged angerddol i'm gwr, Alan Edwards, sydd wedi bod wrth fy ochr drwy gydol fy nghyfnod fel Maer a thrwy fy mywyd hir yn cynrychiolu'r gymuned.

Yn olaf, hoffwn ddymuno'n dda i'r Maer newydd, y Cyng. Julian Bulman, ac i'r Ddirpwy Faer, y Cyng. Janet Gregory – pob lwc ar gyfer y flwyddyn nesaf.

Y Cyng Carolyn Edwards

Maer Tref Glyn-nedd: Mai 2023–Mai 2024

Welcome to our Annual Report for 2023 – 2024.

This year has been focused on collaboration and community, and this Annual Report describes how we have worked to deliver a prosperous, resilient, and healthy Glynneath.

I have thoroughly enjoyed my Mayoral Year with Glynneath Town Council, meeting with residents, attending special birthday celebrations, and supporting our local cultural and heritage scene.

Along with Mayoral duties, I am also a Member of the Cemetery Committee, HR Committee, and the Town Hall and Community Centre Committee. I also take a keen interest in public health matters and, as such, have been privileged to keep pushing for patient representation locally and nationally.

Glynneath Town Council works as a corporate body, and working together, we can ensure we deliver services that benefit our residents and visitors.

Again, it has been a challenging year as we continue to recover from the repercussions of the Covid-19 pandemic and the cost-of-living crisis. After a period of change and turmoil through local and national government, Glynneath Town Council is steadying itself, and it has been a pleasure to be a part of that.

I would like to extend my thanks to my colleagues – the Members of Glynneath Town Council – and to Glynneath Town Council staff and Officers.

I would also like to give a special, heartfelt thank you to my husband, Alan Edwards, who has walked with me throughout my time as Mayor and throughout my life representing constituents.

Finally, I would like to wish the new Mayor, Cllr Julian Bulman, and Deputy Mayor, Cllr Janet Gregory the very best for the year ahead.

Cllr Carolyn Edwards

Glynneath Town Mayor: May 2023–May 2024

Overview

About this Report

This report describes how Glynneath Town Council has contributed to the economic, social, and environmental well-being of Glynneath using Wales-wide sustainable development principles. Principles have been adapted and used within sections of this report with the aim that information is as engaging and easy to use as possible.

The report is sectioned into areas as defined in the Contents section. Annual Reports do not have a prescribed layout or design, and each Town and Community Council will write theirs differently. This may differ year by year and with input from Councillors and outside bodies such as One Voice Wales, Neath Port Talbot Borough Council, or the Welsh Government.

The Annual Report aims to show how Glynneath Town Council contributes to the following:

- A Prosperous Glynneath
- A Resilient Glynneath
- A Healthier Glynneath
- A More Equal Glynneath
- A Glynneath of Cohesive Communities
- A Glynneath of Vibrant Culture and Thriving Welsh Language
- A Globally Responsible Glynneath
- A Competent Council

The Annual Report covers the municipal year of Councillor Carolyn Edwards's year of office as Mayor of Glynneath Town Council, which commenced in May 2023.

The Town of Glynneath

Glynneath is a vibrant, engaged Welsh valley town.

Located in the Vale of Neath within walking distance of the popular Waterfall Country and at the edge of the Bannau Brycheiniog National Park, it has a rich heritage of industrial and community values, home to the coal industry during the nineteenth and twentieth centuries. Its location is served by the A465, with excellent access to the whole of Wales through the Rhondda Valley, Dulais Valley, and The Midlands.

Glynneath has a population of over four thousand people and is democratically administered by two tiers of local government: the principal local authority of Neath Port Talbot County Borough Council and a dedicated Town Council.

Glynneath has a broad spectrum of groups, organisations, and clubs to cater to all individuals, and it is rich in a heritage of arts, sports, and culture. Various facilities and venues cater for these groups, with the Town Council responsible for:

- Glynneath Welfare Park – play areas, tennis courts, and recreational sports fields.
- Ynys Y Nos Park near Pont Walby
- Glynneath Dynamic and Skate Park near the Vale of Neath Leisure Centre
- Glynneath Town Hall at Heathfield Avenue
- Bethania Community Centre at High Street
- Waun Gron Cemetery

The famous Pontneddfechan Falls and Waterfall Country are about a mile from the town, with the town itself rich in environmental diversity and scenic watercourses.

Recent statistics place Glynneath in the top 50% of areas of multiple deprivation in Wales in seven of the eight categories. This data ranks Glynneath as 24th overall for the Country.

However, the town is blessed with a vibrant High Street, enthusiastic entrepreneurs, and around 29% of the population can speak, read, and write Welsh – above the county average. Glynneath supports many active community groups, catering to a wide range of ages with an expanding provision for children and young people.

Glynneath has allotments, a library, a leisure centre (with pool), a doctor's surgery and pharmacy, a community centre, a training centre, English and Welsh medium primary schools, an active restaurant and food scene, two local express-style markets, a well-used

post office, and many shops, boutiques and family-run businesses to name a few provisions.

The TSB pop-up at Glynneath Town Hall is the best attended in the country, and Trem-y-Glyn Care home has served residents of Glynneath, and a waiting list is in place.

An Overview of Local Councils and Glynneath Town Council

In Wales, there are 22 unitary authorities (County and County Borough Councils) and over 735 community and town councils.

Unitary authorities

The unitary authority regarding Glynneath is Neath Port Talbot County Borough Council (NPTCBC). This Council provides services such as education, town and country planning, refuse collections and recycling, transport and highways, housing and social services, among others.

Community and Town Councils

Community and Town Councils are the lower tier of government closest to the people. They are responsible to their residents and seek to serve and represent the local community's needs.

The Neath Port Talbot County Borough Council area has 19 town and community councils – 5 Town Councils and 14 Community Councils. This is slightly different from some other counties as Port Talbot doesn't use the Town and Community Council model; instead, all services, recreational areas, and other powers are nominally fulfilled by NPTCBC.

Further information about these Councils can be found at <https://democracy.npt.gov.uk>.

Town and Community Councils can exercise various statutory powers and duties to deliver services and provide local amenities. They typically offer services such as providing and maintaining recreational spaces, footpaths, war memorials, allotments, floral displays, seasonal events and other community services.

The powers of Town and Community Councils are modified either through Welsh Government Measures or Acts or the law of England and Wales. The majority of Town or Community Council powers will be prescribed within the LGA 1972. Still, new legislation is considered throughout the year, and Councils must ensure that they act only when they have the power to do so.

A Town Council is a corporate body that has a legal existence. Its acts, assets, and liabilities are its own and not those of its Members.

Glynneath Town Council runs a website, www.glynneathtowncouncil.gov.uk, which will provide further information, documents, policies, and details of meetings, Minutes and agendas.

Glynneath Town Councillors

The Community Council is an elected tier of local government. Fourteen Town Councillors are elected or co-opted as Members of Glynneath Town Council and manage a budget of approximately £210,000. Unlike County Borough Councillors, they receive no direct salary and can only accept limited remuneration or expenses.

Glynneath is split into four wards – East Ward, Central Ward, West Central Ward, and West Ward.

The electors of the community elect Community Councillors under Section 16 (2) of the Local Government Act 1972 every 5 years. A Councillor can also be returned by local by-election or co-option.

Anyone elected as a Councillor cannot act as a Councillor until they have signed the formal declaration of acceptance of office. This includes an undertaking to abide by the Code of Conduct that the Council has adopted. Members must also declare their interests, for example, in any associations or affiliations with groups, bodies or individuals. The individual Councillor must declare an interest and leave a meeting if any issue being discussed could be perceived as securing any advantage to the Member.

Councillors must act properly and responsibly in their role as a Councillor, both in person and when corresponding through social media or other means, and a responsibility to attend community council meetings when summoned to do so.

Councillors 2023 – 2024

The last full Council election was held on the 5th of May 2022, and the following Councillors were elected to represent the four wards for the 2022 – 2027 term of office:

East Ward Councillors

Cllr John Blower	PLAID CYMRU
Cllr Martha Cowley	PLAID CYMRU
Cllr Emyr Harris	INDEPENDENT

Central Ward Councillors

Cllr Dr Del Morgan	PLAID CYMRU
Cllr Simon Knoyle	INDEPENDENT
Cllr. Knoyle is also an NPT County Council member.	
Cllr Julie Davies	PLAID CYMRU
Cllr Tina Pitman	PLAID CYMRU

West Central Ward Councillors

Cllr Carolyn Edwards – Mayor	PLAID CYMRU
Cllr Stephen Anzac Evans	INDEPENDENT
Cllr Hayley Davies	INDEPENDENT
Cllr Davies is also an NPT County Council member.	

West Ward Councillors

Cllr Janet Gregory	LABOUR
Cllr Julian Bulman – Deputy Mayor	PLAID CYMRU
Cllr Sandra Lane	PLAID CYMRU

The Town and Deputy Mayors 2023 – 2024

Glynneath Town Council's Mayor is responsible for chairing the monthly meetings of Glynneath Town Council (referred to as the Chairperson). The Mayor and Deputy Mayor usually represent the Town Council at various events yearly. The Mayor is elected by Members at the Council's Annual Meeting and serves for twelve months.

There are several aspects to being a good Chairperson, including commitment to the role, a willingness to appreciate the views and experiences of others, and the ability to manage meetings in an orderly manner. There must be mutual respect between the Chair and the Clerk and the Chair and Members.

The Chairperson has a casting vote in the event of a tied vote.

No individual Councillor – including the Chair – can decide on behalf of the Council.

Cllr Carolyn Edwards was elected Town Mayor at the Annual Council Meeting in May 2023, and Cllr Julian Bulman was elected Deputy Mayor.

Town Council Officers and Staff

A team of Officers and staff members supports the Town Council. The Council employs the Clerk to provide administrative and professional support for the Council's activities. The full title of the Clerk is Proper Legal Officer, and this is a position mandated by law. Any other staff members employed by the Council are responsible to the Clerk, their line manager.

Glynneath Town Council's affairs are administered by the Town Clerk, Mx. Ceri Willcox, who is supported by Administrative Assistant Ms Ceri-ann Williams and a team of grounds staff, caretakers and Community Centre staff.

The Town Clerk is an impartial advisor to the Council on strategy and policy matters and is responsible for supporting the Council to fulfil its legal, statutory, and financial obligations. The Town Clerk is accountable to the Council for effectively managing its assets, services, and human resources – as such, the Clerk takes their instruction from the Council and not from any individual Councillors.

The Clerk or other duly appointed Officer is one of the only individuals a Council can delegate authority to so that the Clerk may act on their behalf. At Glynneath Town Council, the Town Clerk is also the Responsible Financial Officer (RFO).

The role involves a broad spectrum of work and responsibilities, including financial

management, personnel management, administration, estates management, project management, and health and safety. Whilst it is good practice for the Clerk to consult on the content of an Agenda with the Chair, the Clerk has the final say as the Council's "proper officer" and legal signatory of the agenda. All correspondence for the Council should be addressed to the Clerk.

Functions of Glynneath Town Council

Glynneath Town Council is responsible for sports and recreation facilities at Glynneath Miner's Welfare Park, comprising tennis courts, municipal grass pitches, and a play area, the Dynamic Park near the Vale of Neath Leisure Centre, and Ynys y Nos Park at Pont Walby.

The Town Council also maintain and runs Glynneath Town Hall and Bethania Community Centre, and as a Burial Authority, the Council is responsible for Waun Gron Cemetery. All administration of the buildings and facilities runs through the Clerk at the Council's offices within the Bethania Community Centre.

The Council provide Christmas lights and a Christmas tree each year through a hire agreement. A Service Level Agreement (SLA) exists between Glynneath Town Council and Neath Port Talbot County Borough Council to provide a school crossing patrol person. An annual Remembrance Service is held at the Welfare Park, where a small remembrance area is located.

Members of the Council sit on various bodies. There are representatives on:

- One Voice Wales (Neath Area) regional delegate
- Selar Community Benefit Fund Panel
- Cymnedd School Governing Body
- Vale of Neath Practice Participant Group
- 3G Pitch Management Committee
- Aberpergwm Colliery Site Liaison Committee
- Glynneath Regeneration Steering Group
- Glynneath Sports and Community Association
- NPT Town and Community Councils Liaison Group
- Maes Gwyn Community Benefit Fund Panel
- Upper Neath Valley Community Development Cluster

The Council participates in national and UK-wide conferences and consultations throughout the year.

Council Meetings and Committees

When summoned to a meeting, Councillors will have been provided with an agenda, minutes and reports. This allows them to prepare for the meeting and ensure they are adequately

informed on the matters to be discussed. They are responsible for acting on behalf of the whole electorate, taking an interest in all issues equally, and representing the wider community's views in the discussions.

Council meetings are held once a month on the second Tuesday, except for August. These are held as hybrid meetings, allowing participation in person or online. There are also Committee meetings held on an ad hoc basis.

Council currently operates the following committees with other ad hoc requirements facilitated if needed:

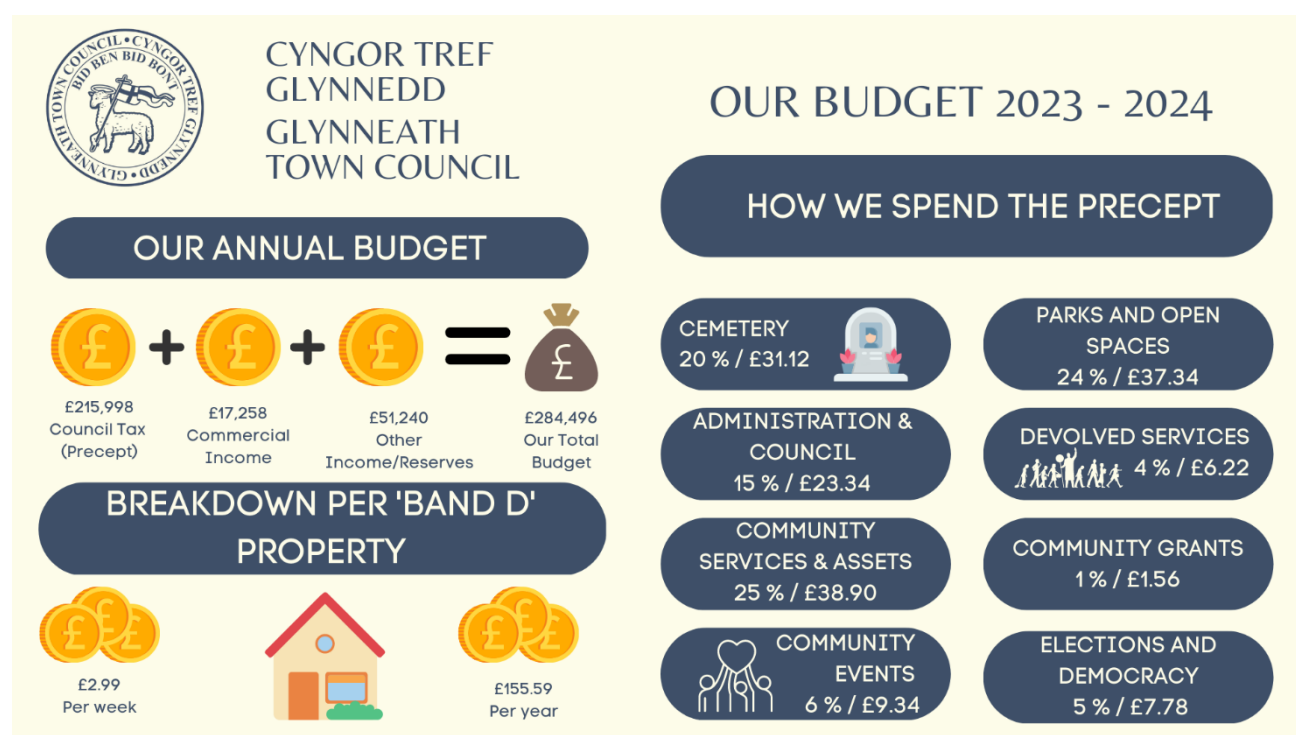
- Cemetery Committee
- Community Plan and Projects Committee
- Finance and Audit Committee
- Human Resources Committee
- Parks and Open Spaces Committee
- Town Hall and Community Centre Committee

Finance

The financial year of Glynneath Town Council begins on 1st April and ends on 31st March the following year. Each November, the Town Council plans ahead and sets a budget to determine the sum it needs to provide services and deliver projects and events for the next financial year.

Neath Port Talbot County Borough Council collects the tax on our behalf from the residential properties within the town wards as part of Council Tax. This money is known as the Precept. There is no other form of statutory income for the Town Council.

Financial Planning, Setting the Budget and Income 2023 – 2024



Glynneath Town Council's precept demand for the Financial Year End (FYE) 2024 was £215,998. The above graphic shows that this breaks down to £155.59 per year per Band D property.

In addition to the Precept, the Town Council also pursues a range of grant funding and other income avenues. Some of these grants are one-off provisions targeted at specific projects for revenue (like wages) or capital (such as building works).

The Town Council hires out its facilities, runs a small community café, and receives income from the Cemetery. The Town Council is fully VAT registered, so it can also reclaim sums from expenditure.

Our income for the FYE 2024 came from a variety of sources, including:

Precept	£215,998
Cemetery	£10,100
Town Hall Hire	£13,733
Bethania Community Centre Hire & Cafe	£7,434
Grants (capital)	£113,074
Grants (revenue)	£11,200
Other income (i.e. interest)	£1,884
Total Income	£373,423

Some hire fees will have been received in this financial year but have been outstanding in previous years. Therefore, some income will not be entirely collected in this financial year.

As Glynneath Town Council receive and redistributes funds on behalf of the Maes Gwyn Wind Farm Community Benefit Fund, the amounts of Income and Expenditure on our Annual General Accounting Return (AGAR) will not tally with reporting such as this, but all accounts are available for viewing.

Expenditure 2023 – 2024

The Town Council delivers many services and community facilities to benefit residents.

The Council's total expenditure for 2023-24 was circa £356,762. However, some of the projects outlined in this report extend over more than one financial year. Therefore, some costs will be reflected in the financial accounts for other years, including previous years.

Staff Costs (all staff)	£142,044
Office Costs	£8,944
Democratic Costs	£3,811
Town Hall Costs	£17,791
Community Centre Costs (inc Café)	£9,181
Community Projects and Grants	£22,104
Recreational Provision	£149,484
Cemetery Provision	£3,344

Total Expenditure **£356,703**

*With smaller sums generated from bank charge payments

** Note that a substantial portion of the recreational provision payments arise from purchasing a new skatepark.

Reserves

The Town Council holds ring-fenced funds for specific future projects known as 'Earmarked Reserves', which are reviewed regularly to ensure adequate provisions are in place. The Town Council held Earmarked Reserves for projects such as Town Hall maintenance, election costs, and audit fees. A sum of £15,000 was also earmarked for the anticipated Welfare Park project which is expected to start with Phase I costing in the range of £400,000.

It is good practice for a Town Council to hold **General Reserves** of 3 - 6 months of operating costs. Glynneath Town Council held general reserves of £50,000 at the end of March 2024 as per its Reserves Policy (available online).

Financial Controls and Audit

Statutory responsibility for the Town Council finances rests with the Council. When submitting the AGAR and accounts at the end of the financial year, the resolution to do this can **only** be moved and voted upon by the Full Council – it is one of the few areas where the power cannot be delegated to an Officer or a Committee.

Glynneath Town Council is committed to effectively managing its finances and recognises that it is vital to obtain good value for money on behalf of residents.

This is achieved through adopting a set of Financial Regulations and internal controls to govern the administration of Town Council finances and an annual internal and external audit.

The Internal Auditor for Glynneath Town Council is Kerry Leigh Grabham through their firm KLG – this is an outside body and fully independent of the Town Council. The external auditor is prescribed throughout Wales as Audit Wales. Audit Wales is a fully independent body with powers given to it through governmental measures.

At the end of each year, the Town Council must prepare accounting statements and include the annual governance statement. The audit provides a professional and independent opinion on the Council's annual income and expenditure.

In previous years, the Council recognised that there have been challenges and concerns regarding internal controls and end-of-year accounts. It is committed to working through these in the following years and will fully cooperate with any assistance and insight that both the internal and external auditors can provide.

Copies of the Annual Return forms are published and available to view online at www.glynneathtowncouncil.gov.uk

Performance, Services, Projects and Events

Mayoral Inauguration and Mayoral Work Through 2023 – 2024

Just before Cllr Edwards became Mayor, then Mayor, Cllr Dr Del Morgan was honoured to present our longest-serving staff member with a gift to commemorate his many decades with Glynneath Town Council.

May 2024 saw the election of Cllr Carolyn Edwards to the position of Mayor of Glynneath Town Council.

The mayoral inauguration included a service at the local Bethel Chapel and a fabulous buffet and social gathering at Glynneath Town Hall.

The event was well attended, featuring the ever-gracious 'Chain Gang' – Mayors and their consorts from neighbouring Town Councils – and regional MS, Sioned Williams.





Glynneath is proud to be home to many creative and wonderful people, and in 2023, it provided once more.

After years of research, resident author and local historian Ian Curry approached the Council requesting a contribution to his newest book detailing the history of Glynneath and the local area.

The Mayor was delighted to be able to use funds from her allowance to facilitate this request, and soon enough, Ian's book was printed, launched...and sold out!

Later in the year, Mayor Edwards needed to hone her singing voice when she visited a resident at Trem y Glyn to congratulate her on her 100th birthday!

The resident was presented with a handwritten card and a bouquet of her favourite flowers. The Mayor is so pleased that Trem y Glyn is available for the residents of Glynneath, and the Town Council have made several representations of support for this vital service over the years.



Vale of Neath Skate Park

2023 – 2024 saw one of the most significant projects yet undertaken with Glynneath Town Council. The movement to obtain the lease to the Vale of Neath Skate Park started in 2022, and with help from NPTCBC grant officers, in 2023, a successful bid was made to three grant funders and the commissioning of the new skate park.

While the installation struggled with the usual outpouring of dependable Welsh weather, the project was completed in the summer sunshine, and the communities of Glynneath and Blaengwrach will benefit from the new £135,689 facilities.



Outdoor Maintenance

Pressure washer – May

Outdoor provisions in Glynneath are varied and cover the entire town. From our park in Ynys y Nos to the Vale of Neath Dynamic Park, there are no days when the sun isn't welcome and the grass doesn't grow.

Our ground staff enjoy various tasks throughout the towns, and while one day they can be working on power-washing drains, another may see them painting pitch lines – again!

Our ground staff work within the parks and the cemetery and 2023 – 2024 saw some new machinery, approaches, and issues.



Graffiti

We were lucky that incidents of antisocial behaviour such as these were minimal throughout the year, but they still require attention and time to rectify. It's particularly upsetting to see this behaviour in our park areas, but we're confident that we will provide facilities that everyone will be proud of in the future.

Town Hall – An Ongoing Project

Glynneath Town Hall is the mainstay of many groups in the town. In 2023 – 2024, the Council were pleased to receive requests to collaborate with the Friends of Glynneath Town Hall on projects such as the new Farmer's Market and the Mural.

While working with these groups, the Town Council have also been trying to move forward with the reinvigoration of the Town Hall, starting with considering plans for the foyer area. At the beginning of the 2023 – 2024 term, the Council obtained initial measurements and plans to consider. While the project is large, the Council are considering the plans in phases, which will see the Town Hall benefit from a reconfigured reception area with ticketing capacity, up-to-date toilets, and a kitchen area.



Bethania Community Centre and Café

2023 – 2024 also saw the Bethania Community Centre and Café welcome more visitors and groups. The café has been open in a reduced capacity since November 2022 and has won grants from the National Lottery Funds For All fund alongside the NPTCBC Warm Hub initiative.

Bethania Community Centre is registered as a warm hub within Neath Port Talbot and has seen new groups such as bingo and a weekly Welsh class use the facilities.



Days of Remembrance

Glynneath Miner's Welfare Park hosts a charming memorial within its grounds, and each year, the Remembrance Services are well attended. This year, the memorial was repaired with additional work on the gold foil lettering commissioned from a local memorial mason. In plans for the Welfare Park transformation, the memorial will be considered as part of a larger remembrance area or possible gardens. The Council is always honoured by and grateful to everyone who attends and helps make the services a peaceful and respectful event.



Improving the Well-being of Wales

A Prosperous Glynneath

This Council has engaged local businesses where appropriate and provided opportunities to advertise their services to the local community, for example, in the foyer section of the Town Hall where appropriate or at Bethania Community Centre. The running of commercial activities is also accommodated at the Council's facilities through hire availability where appropriate.

Through small grants or concessions, Glynneath Town Council has supported several local groups and organisations who request assistance and meet or support residents in the Council's area. We have also aided those who have applied to the Maes Gwyn Community Benefit Fund and supported a number of University or Higher Education students through the provision of the Selar Extension Fund grants.

The Council sets its hire charges at a subsidised level to allow hirers to generate a degree of sustainability, recognising that many do not have access to significant funds and may not be particularly prosperous.

A Resilient Glynneath

Glynneath Town Council continues to offer training opportunities to staff and Councillors to ensure that the best possible service is provided to the public. A significant commitment was made in 2022/23, particularly to ensure that new staff and Members received appropriate training and that the staff employed would be retained.

Several Members have expressed their wishes with regard to appropriate training courses. In addition, staff training opportunities have been defined, and our officers are pursuing the SLCC routes to the Certificate in Local Council Administration with the Council's support. Additional cemetery training through the ICCM is in place, and a Training Plan is being formulated.

The Council retains active membership of One Voice Wales. This ensures that Glynneath has the opportunity to express its views and be represented when the government takes policy decisions that may or do affect services provided to the public. Advice and guidance on legislation and procedures is regularly sought to ensure that the Clerk is properly informed on current and new legislation to ensure compliance and advise the Council accordingly.

The Council nominates representatives to the Neath Port Talbot County Borough Council Community Councils Liaison Forum.

A Healthier Glynneath

The Council is very aware of the importance of play to the physical, mental, emotional and social well-being of children, as well as the development of life skills. Within the last financial year, Glynneath Town Council has undertaken reviews of its play facilities and has commissioned a new skate park. Much larger plans are being put in place for the complete refurbishment of the Miner's Welfare Park and Councillors have a keen interest in all play areas and facilities being fit for use.

The condition of its playgrounds is regularly monitored, with repairs and maintenance carried out as soon as possible with consideration for a backlog of issues.

The Council provides two municipal pitches, four tennis courts, three play areas, one skate park, and some small areas of unmarked green space.

The community centre and town hall accommodate dance classes, ballet, line dancing, fitness classes, indoor rugby, knitting groups, and NHS provision for screening checks.

Centres also accommodate well-being activities through various groups and warm hub initiatives at Bethania Community Centre. Several activities are accommodated for vulnerable groups in the community and those requiring ongoing medical support.

A More Equal Glynneath

The Council has adopted an Equality and Diversity Scheme and strongly supports equality and diversity in all its activities.

It accommodates various community groups who might not have the opportunity to meet if the Council did not provide a venue for their meetings. These include senior citizen groups, youth activities, carer groups, and various fitness, sport and health groups.

The Council also works with third-party providers and charities who provide services for disadvantaged groups in the community.

The Council's programme of rolling out building improvements reflects its wish to meet the needs of all groups in the community. Although significant financial challenges are anticipated as we leave 2022/23, the Council's facilities will be retained and improved, particularly where there is a lack of facilities in the town or if the condition of present buildings is a cause for concern.

A Glynneath of Cohesive Communities

Supporting community groups is fundamental to the work of both Members and staff, with engagement through formal meetings or provisions such as assistance when groups need to access Maes Gwyn grants.

The Council is mindful of the importance of Remembrance Sunday to all sectors of its communities, supporting commemoration events held locally.

The council has established good working relationships with the Police and engages with local representatives to ensure that an exchange of information regarding its communities is maintained. Representatives attend meetings on various boards or committees in the local area as appropriate and have responded to concerns about anti-social behaviour and other matters.

The new Council website provides up-to-date information on Council matters. The Council also has a Facebook page, which has increased community engagement. It provides greater publicity for Council activities and activities of third parties, which the Council has been pleased to publicise.

Individual Members also actively engage with local individuals and groups to ensure any concerns can be passed on to the relevant authorities.

A Glynneath of Vibrant Culture & Thriving Welsh Language

The Council recognises the thriving Welsh language in Glynneath and supports various cultural activities. Many Councillors are fluent Welsh speakers and can respond to verbal and written enquiries as necessary.

Bethania Community Centre has started hosting conversational Welsh hours within its community café, and the menu is fully bilingual. Our facilities also accommodate various cultural activities, including the male voice choir, an arts academy, and a new music group.

The Council takes its role seriously in promoting and increasing the visibility of the language in support of Welsh Government aspirations. It continues to strive to make improvements and welcomes feedback.

A Globally Responsible Glynneath

The Council has worked with various environmental initiatives to raise awareness of environmental matters and appreciates the work that voluntary groups do in the community.

Individual Members support the local environmental groups and initiatives. Council recognised its statutory responsibility under the Environment (Wales) Act 2016 Part 1 - Section 6 to exercise its duty regarding Biodiversity and the Resilience of Ecosystems. To this end, it has produced its Section 6 plan and continues to update this document.

The Council also links strongly with One Voice Wales biodiversity and environment experts. Members are committed to progressing realistic projects in the Action Plan, potentially with partners. One longer-term project involves altering the Council's grounds maintenance regime to support biodiversity measures. The Council undertakes annual tree surveys, and a limited programme of management and maintenance has continued.

The Council is committed to seeking improvements to its buildings and facilities to ensure they're energy-efficient and sustainable. Glynneath Town Hall, in particular, has the most scope to empower change in this area, and Members are already considering this in their planning and design actions.

The Council recycles waste and engages users at community centres regarding waste management. Ink and toner cartridges are disposed of responsibly. Construction materials that can be re-used are retained for that purpose.

Well-being Objectives

Section 40 of the Well-being of Future Generations (Wales) Act 2015 places a duty on certain community and town councils to take all reasonable steps towards meeting the local objectives in the local well-being plan that has effect in their areas. A community or town council meets those criteria if, for each of the preceding three financial years before the local well-being plan for its area was published, its gross income or gross expenditure was at least £200,000.

The Council made several contributions to the local objectives in the Public Services Board's Well-being Plan:

- **Supporting children in their early years, especially children at risk of adverse childhood experiences**

Glynneath Town Council provides play provision within its parks and community centres, and it has ongoing plans for a much larger project in the following years.

Volunteers worked with café staff during the summer holidays to deliver free cooked

meals for children.

- **Creating safe and resilient communities focusing on vulnerable people**
The Town Council provides facilities and services that assist groups that support vulnerable people. Bethania's Community Café has increased its provisions and reached more vulnerable users.
- **Encouraging ageing well**
Providing facilities and signposting support for bespoke senior citizen groups and other social groups where older people participate in activities
- **Promoting well-being through work and in the workplace**
Engaged with staff regularly to ensure that working arrangements properly reflect a work-life balance. Glynneath Town Council has retained an administrative team through the 2023 – 2024 term, and staff morale has improved throughout. The Human Resources Committee are easily accessible, and positive relationships are enjoyed by officers and members throughout the structure.
- **Valuing our green infrastructure and the contribution it makes to our well-being**
Glynneath Town Council maintains green spaces and has engaged and supported environmental groups. One Voice Wales provides on-hand support for initiatives and queries, which has been regularly used. The Council published a Section 6 Biodiversity Report and Action Plan.