



Cyngor Tref Glynedd Glynneath Town Council

**The Clerk summons all Councillors to attend an Ordinary Meeting of the Full Council
To be held online and at Bethania Community Centre
On Wednesday the 9th of April 2025 at 6.30 pm**

*The meeting will be held on a hybrid basis in accordance with the provisions of
The Local Government and Elections (Wales) Act 2021.*

Members of the public and press are encouraged to join remotely if possible. Please contact the Clerk should you require assistance with physical access.

Microsoft Teams [Need help?](#)

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Meeting ID: 341 016 668 209

Passcode: KX9wo2LH

AGENDA

1. MAYORAL ANNOUNCEMENTS
2. TO RECEIVE APOLOGIES FOR ABSENCE
3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED
4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)
5. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF MARCH 12TH 2025
6. MATTERS PERTAINING TO FINANCE AND GOVERNANCE
 - a. TO APPROVE THE PAYMENT SCHEDULE AND INTERNAL TRANSFERS IN MARCH 20254
 - b. TO APPROVE BANK RECONCILIATIONS (ITEMS CAN BE TAKEN AS ONE)
 - i. UNITY CURRENT ACCOUNT
 - ii. TSB CURRENT ACCOUNT
 - iii. UNITY SELAR ACCOUNT
 - iv. UNITY SAVINGS ACCOUNT
 - c. TO NOTE INTERNAL AUDIT SCHEDULE AND ANTICIPATED DATES FOR ACCOUNTS APPROVAL
 - d. TO RECEIVE THE ANNUAL REPORT FOR 2022 – 2023
7. TO CONSIDER VE DAY PLANS
8. MATTERS PERTAINING TO TOWN HALL
 - a. TO CONSIDER PROVISION OF SCREENING CURTAIN FOR RAISED SEATING AREA
 - b. TO CONSIDER MINOR CLEANING WORKS TO SIDE AND FRONT ELEVATIONS

- c. TO CONSIDER EASTER WEEKEND OPENING TIMES
- 9. MATTERS PERTAINING TO PLANNING APPLICATIONS:
 - a. [P2025/0112|Shed building to house a robotic bagging plant|Aberpergwm Colliery B4242 From Rheola To Glynneath Glynneath Neath Port Talbot SA11 5AJ](#)
- 10. MATTERS PERTAINING TO WELFARE PARK
 - a. TO RECEIVE AN UPDATE AFTER PROGRESS MEETING
 - b. TO CONSIDER OPENING CEREMONY PLANS
 - c. TO CONSIDER VERBAL UPDATE ON CCTV PROVISIONS AND SYSTEM UPDATES – TEMPORARY PROVISION AND PERMANENT
 - d. TO CONSIDER ALN SIGNAGE OPTIONS AND DELEGATED SPENDING OF UP TO £1500
 - e. TO CONSIDER TENDER OPTIONS FOR FIXED-TERM CATERING PROVISION DURING SUMMER HOLIDAYS (VERBAL PENDING INSTRUCTION)
 - f. TO CONSIDER SITE HANDOVER AND CONTRACT COMPLETION PROCEDURE



Cyngor Tref Glynnedd Glynneath Town Council

MINUTES OF THE FULL COUNCIL MEETING WEDNESDAY THE 12TH OF MARCH 2025

HELD ON THE 12TH OF MARCH 2025 AT BETHANIA COMMUNITY CENTRE AND ONLINE

PRESENT: MAYOR
COUNCILLORS

CLLR. J BULMAN
CLLR. J BLOWER
CLLR. J DAVIES
CLLR. C EDWARDS
CLLR. S LANE
CLLR. P PENDRY

CLLR. M COWLEY
CLLR. H DAVIES
CLLR. S KNOYLE
CLLR. D MORGAN
CLLR. T PITMAN

IN ATTENDANCE:

MX. C WILLCOX (CLERK)
2 MEMBERS OF THE PUBLIC

APOLOGIES:

CLLR. P EVANS

CLLR. J GREGORY

1. MAYORAL ANNOUNCEMENTS

There were no Mayoral Announcements.

2. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received as recorded above.

3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED

There were no declarations of interest.

4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)

There were no public questions.

5. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF FEBRUARY 12TH 2025

It was proposed, seconded, and **RESOLVED** to approve the Minutes from the 12th of February 2025 as true and accurate.

Further the Item 6.c in the February meeting, Cllr Pendry wished to thank the Council for their aid with securing a grant application to the NPTCBC Warm Hub fund.

6. MATTERS PERTAINING TO FINANCE AND GOVERNANCE

a. TO APPROVE THE PAYMENT SCHEDULE AND NOTE INTERNAL TRANSFERS

i. FEBRUARY 2025

It was proposed, seconded, and **RESOLVED** to approve the payment schedule for February 2025.

ii. INTERNAL TRANSFERS

Items were noted.

b. TO APPROVE BANK RECONCILIATIONS (ITEMS CAN BE TAKEN AS ONE)

i. UNITY CURRENT ACCOUNT

ii. TSB CURRENT ACCOUNT

iii. UNITY SELAR ACCOUNT

iv. UNITY SAVINGS ACCOUNT

It was proposed, seconded, and **RESOLVED** to approve the presented bank reconciliations.

c. TO NOTE ADDITION INFORMATION REQUESTS FROM AUDIT WALES

The Clerk advised Members that they had received a large volume of clarification questions from Audit Wales regarding the 2022 – 2023 audit. This would cause additional work, and the Clerk advised that while the questions were not unexpected due to the nature of the new audit structures, answering them in full detail and, in some cases, duplicating information would lead to other projects being pushed back.

d. TO RECEIVE THE ANNUAL REPORT (INC. WELLBEING OF FUTURE GENERATIONS INFORMATION)

The Clerk explained the outline of the report and the statutory guidance received regarding publishing and approval. Cllr Edwards thanked the Clerk for their work on the document. The Clerk also advised that the 2022 – 2023 report is available but would be formally considered in the April Full Council meeting.

It was proposed, seconded, and **RESOLVED** to approve the Annual Report for 2023 – 2024.

7. MATTERS PERTAINING TO CORRESPONDENCE

a. TO NOTE RESPONSE LETTER FROM RT HON JO STEVENS, SECRETARY OF STATE FOR WALES

Members were disappointed with the response but had expected such a response. The Mayor urged Members to advise concerned members of the public to apply for pension credit and NPTCBC have a Welfare Rights department which could help with applications and other aspects of claiming benefits.

b. TO CONSIDER A RESPONSE TO THE ELECTORAL REVIEW PROGRAMME (POLICIES)

Members discussed the Item and as a response would like the following feedback to be communicated: "The phrasing 'those with an active Town or Community Council' does a great disservice to this sector". Members were concerned to see this repeated through the document.

8. TO RECEIVE UPDATE REGARDING THE WELFARE PARK TRANSFORMATION PROJECT

a. TO RECEIVE AN UPDATE AFTER PROGRESS MEETING

The Clerk provided a brief update and advised Members that payments were currently up to date and the VAT reclaim would come back into the accounts in the following months.

The park is hoped to be opened for the Easter Weekend. The teen park area is almost finished and movement will now be seen more in the toddler park area.

Members were advised that all parties were aware that there were concerns about the security of the site and that this remained the responsibility of the contractors. Matters were being addressed through the contractors and the police.

b. TO CONSIDER OPENING CEREMONY PLANS.

Members discussed plans for an opening ceremony in great detail. Members **agreed** a budget of a maximum of £5000 to be spent in total on the event with the following suggestions to be considered by a working party of Cllr Knoyle, Cllr Pendry, Cllr Pitman, Cllr H Davies, and Cllr Edwards:

- Event timings – the whole event is to finish at 5 PM
- Entertainment
- Catering
- Dignitaries list
- Use of the Town Centre managers from NPTCBC to help coordinate
- Stall/stands for community groups/information such as police, fire, NHS etc.

Members also considered Opening Ceremonies in general and hoped that one could be provided for each phase with a larger final ceremony in the future.

c. TO APPROVE PROVISION OF WASTE REMOVAL SERVICE (ONE-OFF)

Members considered a waste removal service to rid the area to the rear of the pavilion of accumulated waste and debris. A Member was concerned that this had been provided before and stressed that if this is approved, the area must be kept clear into the future. All Members agreed with the statement

The Clerk explained that a single quote had been sought for the job as a whole as it was apparent when the initial investigations were taking place that the need was urgent and that each individual component of the work would have been well below delegated powers.

It was proposed, seconded, and **RESOLVED** to engage the waste removal service with any costs greater than £1000 to be brought back to Council.

9. TO CONSIDER THE FOLLOWING MEMBER'S MOTION:

"That Glynneath Town Council calls on Welsh and UK Government to take the necessary steps to transfer control of the Crown Estate in Wales to the people of Wales."

Cllr Morgan proposed the above motion advising Members of his reasoning. All Members were favourable to the statement and commented as such.

It was proposed, seconded, and **RESOLVED** that the Motion carry.

ACTION: Clerk to write a letter to the appropriate authorities.

10. TO CONSIDER TOWN COUNCIL SUPPORT REGARDING A POST BOX IN THE LAMB AREA OF GLYNNEATH

Members heard from Cllr Pendry and Cllr H Davies on this Item. Members were advised of a long history of concerns from residents regarding the removal of the post box and subsequent communications and efforts to reinstate the provision.

Cllr Pendry requested permission and support to construct a petition on behalf of local residents. Cllr H Davies has also been in contact with Royal Mail from her position as a County Councillor, and Royal Mail has given assurances that the post box will be reinstated with the support of the Council.

It was proposed, seconded, and **RESOLVED** to write a letter in an official capacity to support the reinstatement of the post box as soon as possible.

11. TO CONSIDER USING ARCHIVE SERVICES WITH WEST GLAMORGAN ARCHIVES FOR OFFICE DOCUMENTS

The Clerk advised Members of an opportunity to archive documents with the West Glamorgan Archives Service, who also supply the same services to Town, Community, and County Councils throughout the area. The Clerk advised that there were also Glynneath OAP documents within our control and asked permission to archive these in the absence of other owners.

Members were advised that the Archives would be searchable by the public and that a record sheet would be kept about what information had been sent away.

It was proposed, seconded, and **RESOLVED** to archive Glynneath Town Council documents and Glynneath OAP documents.

12. TO APPROVE AGM DATE CHANGE TO WEDNESDAY THE 7TH OF MAY 2025

After a request from the Mayor, it was proposed, seconded, and **RESOLVED** to hold the AGM and May Full Council meeting of Glynneath Town Council on the 7th of May 2025.

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Salary	03/03/2025 - 27/03/2025				Confidential			12,808.22		12,808.22
917	Maintenance	01/03/2025		Petty Cash	CASH	Building Supplies	LBS Ystradgynlais	S	112.69	22.54	135.23
939	Utilities (Cemetery)	03/03/2025		Unity Current Accour		Water Rates	Dwr Cymru	Z	95.50		95.50
940	Maintenance	05/03/2025		Unity Current Accour		Fuel	Allstar Business Solutions	S	12.50	2.50	15.00
940	Fuel	05/03/2025		Unity Current Accour		Fuel	Allstar Business Solutions	S	12.70	2.54	15.24
941	Welfare Park Phase One	05/03/2025		Unity Current Accour		Welfare Transformation Project	Sutcliffe Play South West L	S	83,333.33	16,666.67	100,000.00
942	Bethania Render Works	05/03/2025		Unity Current Accour		Project Management	Trevor Francis	S	3,750.00	750.00	4,500.00
984	Maintenance	05/03/2025		Unity Current Accour		Various	Amazon EU	Z	503.82		503.82
943	Welfare Park Phase One	07/03/2025		Unity Current Accour		Welfare Transformation Project	Sutcliffe Play South West L	S	50,956.82	10,191.37	61,148.19
921	Community Cafe Consumables	09/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	8.70		8.70
921	Community Cafe Consumables	09/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	8.95		8.95
921	Community Cafe Consumables	09/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	4.90		4.90
924	Stationery	11/03/2025		Petty Cash	CASH	Stationery	Tumbleweed	Z	1.49		1.49
923	Community Cafe Consumables	12/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Ellis Eggs	Z	15.50		15.50
922	Community Cafe Consumables	16/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	3.40		3.40
922	Community Cafe Consumables	16/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	3.25		3.25
922	Community Cafe Consumables	16/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	11.79		11.79
922	Community Cafe Consumables	16/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	2.50		2.50
922	Community Cafe Consumables	16/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	9.75		9.75
922	Community Cafe Consumables	16/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	13.85		13.85
915	Postage	17/03/2025		Petty Cash		Postage	Post Office Ltd	Z	4.79		4.79
945	Utilities (Bethania)	18/03/2025		Unity Current Accour		Electric	SSE Southern Electric	S	1,138.82	227.77	1,366.59
914	Postage	18/03/2025		Petty Cash		stamps	Post Office Ltd	Z	20.40		20.40
944	Lease - Dynamic Park	18/03/2025		Unity Current Accour		Land rental	NEATH PORT TALBOT CBC	Z	150.00		150.00
946	Fuel	19/03/2025		Unity Current Accour		Fuel	Allstar Business Solutions	S	92.02	18.40	110.42
925	Community Cafe Consumables	23/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	20.45		20.45
925	Community Cafe Consumables	23/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Co op Stores	Z	10.35		10.35
926	Community Cafe Consumables	23/03/2025		Cafe and Hires Accoi	CASH	Cafe Consumables	Tesco Ystradgynlais	Z	6.88		6.88
951	Skip hire	24/03/2025		Unity Current Accour		Skip hire	Derwen Recycling Limited	S	210.00	42.00	252.00
949	Equipment & Supplies	24/03/2025		Unity Current Accour		Toilet Block Building	IronWorX Gym Ltd	Z	6,000.00		6,000.00
947	Maintenance	24/03/2025		Unity Current Accour		Machine Service & Maintenance	FTS Fork Truck Services Itc	S	289.05	57.81	346.86
951	Waste	24/03/2025		Unity Current Accour		Skip hire	Derwen Recycling Limited	S	210.00	42.00	252.00
951	Waste	24/03/2025		Unity Current Accour		Skip hire	Derwen Recycling Limited	Z	4.00		4.00
950	Christmas Lighting	24/03/2025		Unity Current Accour		Christmas Light Hire	LITE	S	1,779.49	355.90	2,135.39
954	Utilities (P&O)	25/03/2025		Unity Current Accour		Gas	British Gas	L	24.32	1.22	25.54

PAYMENTS LIST

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
913	Utilities (P&O)	25/03/2025		Unity Current Accour		Gas	British Gas	L	24.33	1.21	25.54
927	Community Cafe Consumables	28/03/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Amazon EU	Z	23.49		23.49
928	Community Cafe Consumables	28/03/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Aldi Stores Neath Abbey	Z	15.62		15.62
929	Community Cafe Consumables	28/03/2025		Cafe and Hires Accou	CASH	Cafe Consumables	ASDA	Z	20.62		20.62
930	Community Cafe Consumables	28/03/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Ellis Eggs	Z	15.50		15.50
931	Community Cafe Consumables	28/03/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	8.44		8.44
931	Community Cafe Consumables	28/03/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	5.25		5.25
931	Community Cafe Consumables	28/03/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	13.69		13.69
931	Community Cafe Consumables	28/03/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	7.55		7.55
931	Community Cafe Consumables	28/03/2025		Cafe and Hires Accou	CASH	Cafe Consumables	Co op Stores	Z	10.75		10.75
933	Community Cafe Consumables	29/03/2025		Cafe and Hires Accou		Cafe Consumables	Byrons Butchers Ltd	Z	82.00		82.00
934	Community Cafe Consumables	30/03/2025		Cafe and Hires Accou		Cafe Consumables	Aldi Stores Neath Abbey	Z	35.02		35.02
932	Community Cafe Consumables	31/03/2025		Cafe and Hires Accou		Cafe Consumables	Co op Stores	Z	11.10		11.10
958	Bank Charges	31/03/2025		Unity Current Accour		Bank Charge	Unity Trust Bank	Z	5.70		5.70
959	Bank Charges	31/03/2025		Unity Current Accour		Bank Charge	Unity Trust Bank	Z	13.80		13.80
Total									161,923.09	28,381.93	190,305.02

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
SA11 5DW

Date: 31/03/2025

Account Name: Glynneath Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20444675

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
28/02/2025		Balance brought forward	£0.00	£0.00	£154,970.36
03/03/2025	Cheque Debit	Cheque 300172	£100.00	£0.00	£154,870.36
██████	██████	████████████████	██████	██████	████████
03/03/2025	Direct Debit	Direct Debit (DWR CYMRU WELSH WA)	£95.50	£0.00	£154,412.87

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Statement number 060

**For Businesses.
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Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
05/03/2025	Direct Debit	Direct Debit (ALLSTAR)	£30.24	£0.00	£154,382.63
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05/03/2025	Faster Payment Debit	B/P to: Sutcliffe Play	£100,000.00	£0.00	£52,972.35
05/03/2025	Faster Payment Debit	B/P to: Amazon Payments UK	£503.82	£0.00	£52,468.53
05/03/2025	Faster Payment Debit	B/P to: Trevor Francis	£4,500.00	£0.00	£47,968.53
05/03/2025	Transfer	Transfer from 20444688	£0.00	£100,000.00	£147,968.53
05/03/2025	Credit	ALUN H LEWIS FUNE	£0.00	£150.00	£148,118.53
06/03/2025	Credit	██████	£0.00	£36.00	£148,154.53
07/03/2025	Faster Payment Debit	B/P to: Sutcliffe Play	£61,148.19	£0.00	£87,006.34
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13/03/2025	Credit	TSB BANK	£0.00	£2,352.00	£87,948.06
14/03/2025	Credit	NPTCBC PAYMENTS AC	£0.00	£50.00	£87,998.06
17/03/2025	Credit	ALUN H LEWIS FUNE	£0.00	£150.00	£88,148.06
17/03/2025	Credit	ALUN H LEWIS FUNE	£0.00	£150.00	£88,298.06

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Statement number 060

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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
18/03/2025	Faster Payment Debit	B/P to: Neath Port Talbot	£150.00	£0.00	£88,148.06
18/03/2025	Faster Payment Debit	B/P to: SSE Bethania Acct	£1,366.59	£0.00	£86,781.47
18/03/2025	Credit	Post Office Cash Deposit 460642 460642	£0.00	£536.00	£87,317.47
19/03/2025	Direct Debit	Direct Debit (ALLSTAR)	£110.42	£0.00	£87,207.05
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20/03/2025	Credit	ADDISCOTT ARTS A	£0.00	£1,300.00	£87,096.77
██████	██████	██████	██████	██████	██████
21/03/2025	Credit	NPTCBC PAYMENTS AC	£0.00	£28,097.82	£115,109.63
21/03/2025	Credit	Credit 000048	£0.00	£2,100.00	£117,209.63
21/03/2025	Credit	Credit 000049	£0.00	£476.00	£117,685.63
24/03/2025	Faster Payment Debit	B/P to: FTS Tom	£346.86	£0.00	£117,338.77
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24/03/2025	Faster Payment Debit	B/P to: IronWorX Gym Ltd	£6,000.00	£0.00	£111,293.01
24/03/2025	Faster Payment Debit	B/P to: Lite Lighting	£2,135.39	£0.00	£109,157.62
24/03/2025	Faster Payment Debit	B/P to: Derwen Recycling	£508.00	£0.00	£108,649.62
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██████	██████	████████████████████	██████	██████	██████
25/03/2025	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£25.54	£0.00	£106,269.17
██████	██████	██████	██████	██████	██████

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Statement number 060

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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
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28/03/2025	Credit	NPTCBC PAYMENTS AC	£0.00	£20.00	£100,605.17
28/03/2025	Credit	ALUN H LEWIS FUNE	£0.00	£350.00	£100,955.17
31/03/2025	Faster Payment Debit	B/P to: Tina Ahearn	£45.76	£0.00	£100,909.41
31/03/2025	Fee	Manual Credit Handling Charge	£5.70	£0.00	£100,903.71
31/03/2025	Credit	Post Office Cash Deposit 460642 460642	£0.00	£1,070.00	£101,973.71
31/03/2025	Fee	Service Charge	£13.80	£0.00	£101,959.91

Sending or Receiving Currency

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Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

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Additional information

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A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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Your pre-notification statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
United Kingdom
SA11 5DW

Date: 31/03/2025

Page number 1 of 3

Account Name: Glynneath Town Council

Statement number: 060

Sort Code: 608301

Account Number: 20444675

Dear Ms Ceri Willcox,

This letter outlines charges relating to the transactions and debit interest on your account between 01/03/2025 and 31/03/2025.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

The charges for this billing period are:

Total charges	£15.30
Total debit interest	£0.00
To be debited from your account on	30/04/2025

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Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
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Pre-notification of account charges		
Type	Count	Charge
Automated Payments	42	£6.30
Faster Payments	15	£2.25
Manual	5	£0.75
Account Fee	—	£6.00

Additional information			
The combined account charge includes the following transaction types:			
Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Overdrafts

Arranged overdrafts – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

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Thanks

Your Unity Team

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INVESTORS IN PEOPLE
We invest in people Gold



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Glynneath Town Council
RECONCILIATION - Unity Current Account 31-03-2025

From Accounts	£102,120.37
Payments not cashed Add	£25.54
Receipts not entered Subtract	£186.00
Statement should be	£101,959.91

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
SA11 5DW

Date: 31/03/2025

Account Name: Glynneath Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20444691

The credit interest rate is 2.50% AER as of your statement date.

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
28/02/2025		Balance brought forward	£0.00	£0.00	£2,212.63
31/03/2025	Credit Interest	Credit Interest	£0.00	£13.93	£2,226.56

Page number 1 of 2

Statement number 046

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To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Glynneath Town Council
RECONCILIATION - Unity Reserves Account (688) 31-03-2025

From Accounts	£139,947.67
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Payments not cashed	Add
-------------------------------	---------------

Receipts not entered	Subtract
--------------------------------	--------------------

Statement should be	£139,947.67
--------------------------------------	--------------------

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
SA11 5DW

Date: 31/03/2025

Account Name: Glynneath Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20444688

The credit interest rate is 2.50% AER as of your statement date.

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
28/02/2025		Balance brought forward	£0.00	£0.00	£238,968.59
05/03/2025	Transfer	Transfer to 20444675	£100,000.00	£0.00	£138,968.59
31/03/2025	Credit Interest	Credit Interest	£0.00	£979.08	£139,947.67

Page number 1 of 2

Statement number 046

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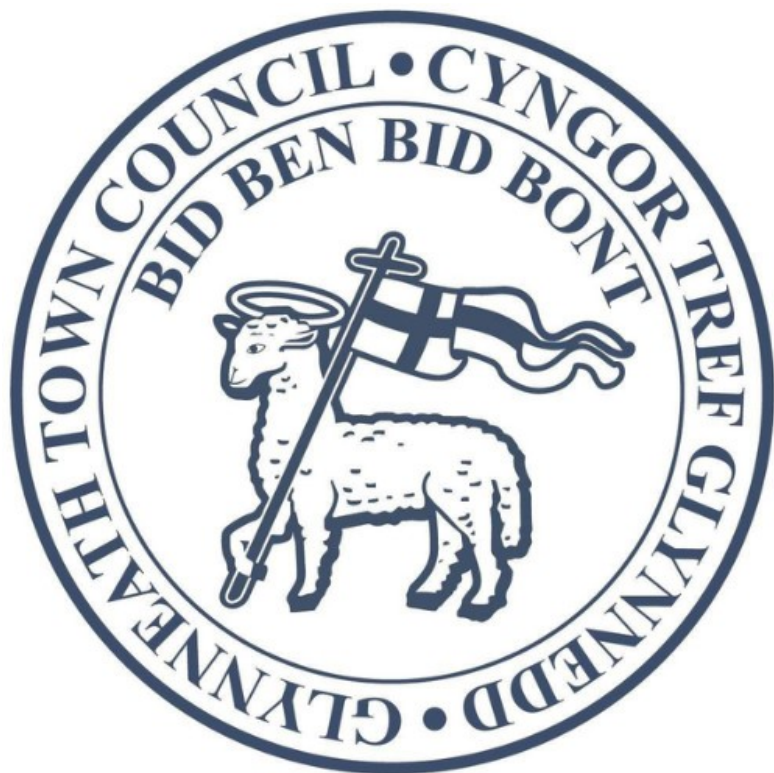
Glynneath Town Council
RECONCILIATION - Unity Instant Access Account (Selar) 691 31-03-2025

From Accounts	£2,226.56
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Payments not cashed	Add
-------------------------------	---------------

Receipts not entered	Subtract
--------------------------------	--------------------

Statement should be	£2,226.56
--------------------------------------	------------------



2022 - 2023

Glynneath Town Council Annual Report

Glynneath Town Council
Prepared by Mx. C Willcox
Clerk to the Council
2022 - 2023



Email.
clerk@glynneathtowncouncil.
gov.uk



Phone.
01639 722961



Address.
Bethania Community Centre
High Street
Glynneath, SA11 5DA

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Foreword

Croeso i'n Hadroddiad Blynnyddol 2022-2023.

Blwyddyn cyntaf y weinyddiaeth newydd bu hon, ac y mae'r Adroddiad Blynnyddol yma yn disgrifio rhai o'r ffyrdd rydym wedi gweithio er mwyn sicrhau Glyn-nedd llwyddiannus, ystwyth ac iach.

Rwyf wedi mwynhau fy Mlwyddyn fel Maer gyda Chyngor Tref Glyn-nedd yn fawr iawn, gan gwrdd â thrigolion, mynychu dathliadau penblwydd arbennig a chefnogi ein diwylliant a'n treftadaeth leol.

Ar wahan i'm dyletswyddau fel Maer, rwyf hefyd yn aelod o nifer o bwyllgorau'r Cyngor, ac yn gadeirydd ar y Pwyllgor Cyllid ac Archwilio. Rwyf hefyd yn cynrychioli'r Cyngor ar nifer o gyrff allanol a phaneli.

Mae Cyngor Tref Glyn-nedd yn gweithredu fel corff corfforaethiol ac, o weithio gyda'n gilydd, gallwn sicrhau ein bod yn datblygu gwasanaethau sy'n elwa'r gymdogaeth leol ac ymwelwyr.

Yn ol y disgwyl, mae'r flwyddyn wedi bod yn heriol i ni, wrth geisio gwella o'r pandemic Covid-19 tra yn gwynebu gwasgiadau ariannol sylweddol. Rwy'n gobeithio fy mod wedi helpu symud y Cyngor ymlaen mewn ffordd i gwrdd â'r heriau yma.

Hoffwn rhoi diolch i'm cydweithwyr – aelodau Cyngor Tref Glyn-nedd – ac i staff a swyddogion Cyngor Tref Glyn-nedd.

Hoffwn ddweud diolch arbennig i'm ffrindiau, i'm teulu ac i'm gwraig, Anne, y Faeres am eu cefnogaeth digymar drwy'r flwyddyn.

Yn olaf, hoffwn ddymuno'n dda i'r Maer newydd, y Cyng. Carolyn Edwards, ac i'r Ddirpwy Faer, y Cyng. Julian Bulman – pob lwc ar gyfer y flwyddyn nesaf.

Y Cyng Dr Del Morgan

Maer Tref Glyn-nedd: Mai 2022–Mai 2023

Welcome to our Annual Report for 2022 – 2023.

This year has been the first year of a new administration, and this Annual Report describes how the new Council has worked to deliver a prosperous, resilient, and healthy Glynneath.

I have thoroughly enjoyed my Mayoral Year with Glynneath Town Council, meeting with residents, attending special birthday celebrations, and supporting our local cultural and heritage scene.

Along with Mayoral duties, I also serve as a member of certain Council committees, acting as Chair of the Finance and Audit Committee. I also represent the Council on a number of external bodies and panels.

Glynneath Town Council works as a corporate body, and working together, we can ensure we deliver services that benefit our residents and visitors.

As expected, this year has been challenging, recovering from the Covid-19 pandemic and facing significant financial pressures. I hope that I have helped to move the Council forward in a way to meet these challenges.

I would like to extend my thanks to my colleagues – the Members of Glynneath Town Council – and to Glynneath Town Council staff and Officers.

I also want to say a special thank you to my friends, my family and my wife, Anne, the Mayoress for their unswerving support throughout the year.

Finally, I would like to wish the new Mayor, Cllr Carolyn Edwards, and Deputy Mayor, Cllr Julian Bulman the very best for the year ahead.

Cllr Dr Del Morgan

Glynneath Town Mayor: May 2022–May 2023

Overview

About this Report

This report describes how Glynneath Town Council has contributed to the economic, social, and environmental well-being of Glynneath using Wales-wide sustainable development principles. Principles have been adapted and used within sections of this report with the aim that information is as engaging and easy to use as possible.

The report is sectioned into areas as defined in the Contents section. Annual Reports do not have a prescribed layout or design, and each Town and Community Council will write theirs differently. This may differ year by year and with input from Councillors and outside bodies such as One Voice Wales, Neath Port Talbot Borough Council, or the Welsh Government.

The Annual Report aims to show how Glynneath Town Council contributes to the following:

- A Prosperous Glynneath
- A Resilient Glynneath
- A Healthier Glynneath
- A More Equal Glynneath
- A Glynneath of Cohesive Communities
- A Glynneath of Vibrant Culture and Thriving Welsh Language
- A Globally Responsible Glynneath
- A Competent Council

The Annual Report covers the municipal year of Councillor Del Morgan's year of office as Mayor of Glynneath Town Council, which commenced in May 2022.

The Town of Glynneath

Glynneath is a vibrant, engaged Welsh valley town.

Located in the Vale of Neath within walking distance of the popular Waterfall Country and at the edge of the Bannau Brycheiniog National Park, it has a rich heritage of industrial and community values, home to the coal industry during the nineteenth and twentieth centuries. Its location is served by the A465, with excellent access to the whole of Wales through the Rhondda Valley, Dulais Valley, and The Midlands.

Glynneath has a population of over four thousand people and is democratically administered by two tiers of local government: the principal local authority of Neath Port Talbot County Borough Council and a dedicated Town Council.

Glynneath has a broad spectrum of groups, organisations, and clubs to cater to all individuals, and it is rich in a heritage of arts, sports, and culture. Various facilities and venues cater for these groups, with the Town Council responsible for:

- Glynneath Welfare Park – play areas, tennis courts, and recreational sports fields.
- Ynys Y Nos Park near Pont Walby
- Glynneath Dynamic and Skate Park near the Vale of Neath Leisure Centre
- Glynneath Town Hall at Heathfield Avenue
- Bethania Community Centre at High Street
- Waun Gron Cemetery

The famous Pontneddfechan Falls and Waterfall Country are about a mile from the town, with the town itself rich in environmental diversity and scenic watercourses.

Recent statistics place Glynneath in the top 50% of areas of multiple deprivation in Wales in seven of the eight categories. This data ranks Glynneath as 24th overall for the Country.

However, the town is blessed with a vibrant High Street, enthusiastic entrepreneurs, and around 29% of the population can speak, read, and write Welsh – above the county average. Glynneath supports many active community groups, catering to a wide range of ages with an expanding provision for children and young people.

Glynneath has allotments, a library, a leisure centre (with pool), a doctor's surgery and pharmacy, a community centre, a training centre, English and Welsh medium primary schools, an active restaurant and food scene, two local express-style markets, a well-used

post office, and many shops, boutiques and family-run businesses to name a few provisions.

The TSB pop-up at Glynneath Town Hall is the best attended in the country, and Trem-y-Glyn Care home has served residents of Glynneath with a waiting list in place.

An Overview of Local Councils and Glynneath Town Council

In Wales, there are 22 unitary authorities (County and County Borough Councils) and over 735 community and town councils.

Unitary authorities

The unitary authority regarding Glynneath is Neath Port Talbot County Borough Council (NPTCBC). This Council provides services such as education, town and country planning, refuse collections and recycling, transport and highways, housing and social services, among others.

Community and Town Councils

Community and Town Councils are the tier of government closest to the people. They are responsible to their residents and seek to serve and represent the local community's needs.

The Neath Port Talbot County Borough Council area has 19 town and community councils – 5 Town Councils and 14 Community Councils. This is slightly different from some other counties as Port Talbot doesn't use the Town and Community Council model; instead, all services, recreational areas, and other powers are nominally fulfilled by NPTCBC.

Further information about these Councils can be found at <https://democracy.npt.gov.uk>.

Town and Community Councils can exercise various statutory powers and duties to deliver services and provide local amenities. They typically offer services such as providing and maintaining recreational spaces, footpaths, war memorials, allotments, floral displays, seasonal events and other community services.

The powers of Town and Community Councils are modified either through Welsh

Government Measures or Acts or the law of England and Wales. The majority of Town or Community Council powers will be prescribed within the LGA 1972. Still, new legislation is considered throughout the year, and Councils must ensure that they act only when they have the power to do so.

A Town Council is a corporate body that has a legal existence. Its acts, assets, and liabilities are its own and not those of its Members.

Glynneath Town Council runs a website, www.glynneathtowncouncil.gov.uk, which will provide further information, documents, policies, and details of meetings, Minutes and agendas.

Glynneath Town Councillors

The Community Council is an elected tier of local government. Fourteen Town Councillors are elected or co-opted as Members of Glynneath Town Council and manage a budget of approximately £203,000. Unlike County Borough Councillors, they receive no direct salary and can only accept limited remuneration or expenses.

Glynneath is split into four wards – East Ward, Central Ward, West Central Ward, and West Ward.

The electors of the community elect Community Councillors under Section 16 (2) of the Local Government Act 1972 every 5 years. A Councillor can also be returned by local by-election or co-option.

Anyone elected as a Councillor cannot act as a Councillor until they have signed the formal declaration of acceptance of office. This includes an undertaking to abide by the Code of Conduct that the Council has adopted. Members must also declare their interests, for example, in any associations or affiliations with groups, bodies or individuals. The individual Councillor must declare an interest and leave a meeting if any issue being discussed could be perceived as securing any advantage to the Member.

Councillors must act properly and responsibly in their role as a Councillor, both in person and when corresponding through social media or other means, and a responsibility to attend community council meetings when summoned to do so.

Councillors 2022 – 2023

The last full Council election was held on the 5th of May 2022, and the following Councillors were elected to represent the four wards for the 2022 – 2027 term of office:

East Ward Councillors

Cllr John Blower	PLAID CYMRU
Cllr Martha Cowley	PLAID CYMRU
Cllr Emyr Harris	PLAID CYMRU

Central Ward Councillors

Cllr Dr Del Morgan – Mayor	PLAID CYMRU
Cllr Simon Knoyle	INDEPENDENT
Cllr. Knoyle is also an NPT County Council member.	
Cllr Julie Davies	PLAID CYMRU
Cllr Tina Pitman	PLAID CYMRU

West Central Ward Councillors

Cllr Carolyn Edwards – Deputy Mayor	PLAID CYMRU
Cllr Stephen Anzac Evans	INDEPENDENT
Cllr Hayley Davies	INDEPENDENT
Cllr Davies is also an NPT County Council member.	

West Ward Councillors

Cllr Geraint Lewis	PLAID CYMRU
Cllr Janet Gregory	LABOUR
Cllr Julian Bulman	PLAID CYMRU
Cllr Sandra Lane	PLAID CYMRU

The Town and Deputy Mayors 2022 – 2023

Glynneath Town Council's Mayor is responsible for chairing the monthly meetings of Glynneath Town Council (referred to as the Chairperson). The Mayor and Deputy Mayor usually represent the Town Council at various events yearly. The Mayor is elected by Members at the Council's Annual Meeting and serves for twelve months.

There are several aspects to being a good Chairperson, including commitment to the role, a willingness to appreciate the views and experiences of others, and the ability to manage meetings in an orderly manner. There must be mutual respect between the Chair and the Clerk and the Chair and Members.

The Chairperson has a casting vote in the event of a tied vote.

No individual Councillor – including the Chair – can decide on behalf of the Council.

Cllr Del Morgan was elected Town Mayor at the Annual Council Meeting in May 2022, and Cllr Carolyn Edwards was elected Deputy Mayor.

Town Council Officers and Staff

A team of Officers and staff members supports the Town Council. The Council employs the Clerk to provide administrative and professional support for the Council's activities. The full title of the Clerk is Proper Legal Officer, and this is a position mandated by law. Any other staff members employed by the Council are responsible to the Clerk, their line manager.

Glynneath Town Council's affairs are administered by the Town Clerk, Mx. Ceri Willcox, who is supported by Administrative Assistant Ms Ceri-ann Williams and a team of grounds staff, caretakers and Community Centre staff.

The Town Clerk is an impartial advisor to the Council on strategy and policy matters and is responsible for supporting the Council to fulfil its legal, statutory, and financial obligations. The Town Clerk is accountable to the Council for effectively managing its assets, services, and human resources – as such, the Clerk takes their instruction from the Council and not from any individual Councillors.

The Clerk or other duly appointed Officer is one of the only individuals a Council can delegate authority to so that the Clerk may act on their behalf. At Glynneath Town Council, the Town Clerk is also the Responsible Financial Officer (RFO).

The role involves a broad spectrum of work and responsibilities, including financial management, personnel management, administration, estates management, project management, and health and safety. Whilst it is good practice for the Clerk to consult on the content of an Agenda with the Chair, the Clerk has the final say as the Council's "proper officer" and legal signatory of the agenda. All correspondence for the Council should be addressed to the Clerk.

Functions of Glynneath Town Council

Glynneath Town Council is responsible for sports and recreation facilities at Glynneath Miner's Welfare Park, comprising tennis courts, municipal grass pitches, and a play area, the Dynamic Park near the Vale of Neath Leisure Centre, and Ynys y Nos Park at Pont Walby.

The Town Council also maintain and runs Glynneath Town Hall and Bethania Community Centre, and as a Burial Authority, the Council is responsible for Waun Gron Cemetery. All administration of the buildings and facilities runs through the Clerk at the Council's offices within the Bethania Community Centre.

The Council provide Christmas lights and a Christmas tree each year through a hire agreement. A Service Level Agreement (SLA) exists between Glynneath Town Council and Neath Port Talbot County Borough Council to provide a school crossing patrol person. An annual Remembrance Service is held at the Welfare Park, where a small remembrance area is located.

Members of the Council sit on various bodies. There are representatives on:

- One Voice Wales (Neath Port Talbot Area) regional delegate
- Selar Community Benefit Fund Panel
- Ysgol Gynradd Gymraeg Cwmnedd School Governing Body
- Cwmnedd School Governing Body
- Vale of Neath Practice Participants Group
- 3G Pitch Management Committee
- Aberpergwm Colliery Site Liaison Committee
- Glynneath Regeneration Steering Group
- Glynneath Sports and Community Association
- NPT Town and Community Councils Liaison Group
- Maes Gwyn Community Benefit Fund Panel
- Upper Neath Valley Community Development Cluster

The Council participates in national and UK-wide conferences and consultations throughout the year.

Council Meetings and Committees

When summoned to a meeting, Councillors will have been provided with an agenda, minutes and reports. This allows them to prepare for the meeting and ensure they are adequately informed on the matters to be discussed. They are responsible for acting on behalf of the whole electorate, taking an interest in all issues equally, and representing the wider community's views in the discussions.

Council meetings are held once a month on the second Tuesday, except for August. These are held as hybrid meetings, allowing participation in person or online. There are also Committee meetings held on an ad hoc basis.

Council currently operates the following committees with other ad hoc requirements facilitated if needed:

- Cemetery Committee
- Community Plan and Projects Committee
- Finance and Audit Committee
- Human Resources Committee
- Parks and Open Spaces Committee
- Town Hall and Community Centre Committee

Finance

The financial year of Glynneath Town Council begins on 1st April and ends on 31st March the following year. Each November, the Town Council plans ahead and sets a budget to determine the sum it needs to provide services and deliver projects and events for the next financial year.

Neath Port Talbot County Borough Council collects the tax on our behalf from the residential properties within the town wards as part of Council Tax. This money is known as the Precept. There is no other form of statutory income for the Town Council.

Financial Planning, Setting the Budget and Income 2022 – 2023

Glynneath Town Council's precept demand for the Financial Year End (FYE) 2023 was £203,245. This breaks down to £147.43 per year per Band D property.

In addition to the Precept, the Town Council also pursues a range of grant funding and other income avenues. Some of these grants are one-off provisions targeted at specific projects for revenue (like wages) or capital (such as building works).

The Town Council hires out its facilities, has started provision for a small community café, and receives income from the cemetery. The Town Council is fully VAT registered, so it can also reclaim sums from expenditure.

Our income for the FYE 2023 came from a variety of sources, including:

Precept	£203,245
Cemetery	£16,920
Town Hall Hire	£9,337
Bethania Community Centre Hire & Cafe	£944
Grants (revenue)	£17,733
Other income (i.e. interest)	£727
Grant Monies disbursed on behalf of s106	£36,721
Total Income	£285,627

Some hire fees will have been received in this financial year but have been outstanding in previous years. Therefore, some income will not be entirely collected in this financial year.

As Glynneath Town Council receive and redistributes funds on behalf of the Maes Gwyn Wind Farm Community Benefit Fund, the amounts of Income and Expenditure on our Annual General Accounting Return (AGAR) will not tally with reporting such as this, but all accounts are available for viewing.

Expenditure 2022 – 2023

The Town Council delivers many services and community facilities to benefit residents.

The Council's total expenditure for 2022-23 was circa £209,389. However, some of the projects outlined in this report extend over more than one financial year. Therefore, some costs will be reflected in the financial accounts for other years, including previous years.

Similarly to the Income section, Glynneath Town Council administrates a portion of the s106 monies from Maes Gwyn and this shows as Council expenditure but does not actually mean the Council have done more than process payments through their accounts.

Staff Costs (all staff)	£108,020
Office Costs	£21,542
Democratic Costs	£13,572
Town Hall Costs	£13,283
Community Centre Costs (inc Café)	£10,782
Community Projects and Grants	£15,651
Recreational Provision	£15,814
Cemetery Provision	£3,188

Total Expenditure **£201,852 (plus VAT of circa £7,000)**

*With smaller sums generated from bank charge payments

** Note that a substantial portion of the democracy costs arise from mandated elections

*** Community Centre Costs also include annual contribution of £4620

Reserves

The Town Council holds ring-fenced funds for specific future projects known as '**Earmarked Reserves**', which are reviewed regularly to ensure adequate provisions are in place. The Town Council held Earmarked

It is good practice for a Town Council to hold **General Reserves** of 3 - 6 months of operating costs. Glynneath Town Council held general reserves of £50,000 at the end of March 2023 as per its Reserves Policy (available online).

Financial Controls and Audit

Statutory responsibility for the Town Council finances rests with the Council. When submitting the AGAR and accounts at the end of the financial year, the resolution to do this can **only** be moved and voted upon by the Full Council – it is one of the few areas where the power cannot be delegated to an Officer or a Committee.

Glynneath Town Council is committed to effectively managing its finances and recognises that it is vital to obtain good value for money on behalf of residents.

This is achieved through adopting a set of Financial Regulations and internal controls to govern the administration of Town Council finances and an annual internal and external audit.

The Internal Auditor for Glynneath Town Council is Kerry Leigh Grabham through their firm KLG – this is an outside body and fully independent of the Town Council. The external auditor is prescribed throughout Wales as Audit Wales. Audit Wales is a fully independent body with powers given to it through governmental measures.

At the end of each year, the Town Council must prepare accounting statements and include the annual governance statement. The audit provides a professional and independent opinion on the Council's annual income and expenditure.

In previous years, the Council recognised that there have been challenges and

concerns regarding internal controls and end-of-year accounts. It is committed to working through these in the following years and will fully cooperate with any assistance and insight that both the internal and external auditors can provide.

Copies of the Annual Return forms are published and available to view online at www.glynneathtowncouncil.gov.uk

Performance, Services, Projects and Events



Council and Mayoral Work Through 2022 – 2023

This being the first year of a new administration with a new political group in majority, certain changes of direction would be expected. The Plaid Cymru led Council passed two early motions, one reversing a previous decision to sell the Community Centre and one to pledge total support for the campaign to retain the Trem y Glyn care home in Glynneath that is under threat of closure.

Mayoral Inauguration

May 2022 saw the election of Cllr Dr Del Morgan to the position of Mayor of Glynneath Town Council, his sixth time in the role over a period of over thirty years on the Council.

The mayoral inauguration on 3rd July included a service at the local Bethel Chapel followed by a buffet reception at

the Glynneath Town Hall.

The event was well attended, featuring Mayors and their consorts from neighbouring Town Councils as well as two regional Members of Senedd and other special guests.



Town Twinning/Jumelage

The Council was delighted to mark the 30th anniversary of the twinning of the two towns of Glynneath (Wales) and Pont-Évêque (France). A letter was sent to the Mayor of Pont-Évêque and a short ceremony was held at the Community Centre.



Christmas Lights/Santa

On 28th November 2022, the Mayor, Cllr Del Morgan switched on the Glynneath Christmas lights, followed by a visit to the Town Hall by Santa Clause. All the local children received a special Christmas gift from Santa.

Community Café re-launch

The Community Café was formally re-launched in November 2022 after a long period of closure, exacerbated by the Pandemic. During the year, the attendance at the Community Café and the Community Centre in general has grown rapidly.





Waungron Cemetery

During the year, the grounds team undertook the task of creating a sympathetic patio area alongside the cemetery building, with a memorial bench located there. This is one of the improvements planned for the cemetery over the coming years.

Long Service Award

Towards the end of the civic year, the Mayor, Cllr Del Morgan was honoured to present our longest-serving staff member with a gift to commemorate his many decades with Glynneath Town Council.



Other Events and Activities

Queen Elizabeth the Second – In September 2022, the Council reacted to the sad death of Queen Elizabeth the Second, placing a book of remembrance in the foyer of the Town Hall. The Mayor wrote a letter of condolence to the new King, Charles the Third.

Council reaffirmed its commitment for a major refurbishment of the Welfare Park, improvement work at the Town Hall and the replacement of the Skateboard Park.

On 11th June 2022, the Mayor, Cllr Del Morgan attended the annual dinner of Glynneath Rugby Football Club.

In September of 2022, the Council confirmed the permanent appointment of our new Town Clerk, Mx Ceri Willcox.

On 16th September, the Mayor, Cllr Del Morgan delivered flowers to celebrate the 100th birthday of Mrs. Mona Thomas of Addoldy Road.

During the year, councilors visited Trem y Glyn to support the campaign to keep the facility open, in keeping with the resolution passed in Council in May 2022.

Cllr Del Morgan attended the One Voice Wales Innovation Conference on 8th December 2022.

Council staged a free children's pantomime at the Town Hall on 28th December 2022.

Council started work on a "toolkit" to help improve local council administration.

At the end of the civic year, the Mayor, Cllr Del Morgan presented the South West Wales branch of the Motor Neuron Disease Association, his chosen charity for the year, a donation of £1,000.

Remembrance Sunday

Glynneath Miner's Welfare Park hosts a charming memorial within its grounds and, each year, the Remembrance Service is well attended. In plans for the Welfare Park transformation, the memorial will be considered as part of a larger remembrance area or possible gardens. The Council is always honoured by and grateful to everyone who attends and helps make the service a peaceful and respectful event. The Mayor, Cllr Del Morgan took part in the service once again.



Improving the Well-being of Wales

A Prosperous Glynneath

This Council has engaged local businesses where appropriate and provided opportunities to advertise their services to the local community, for example, in the foyer section of the Town Hall where appropriate or at Bethania Community Centre when reopened. The running of commercial activities is also accommodated at the Council's facilities through hire availability where appropriate.

Through small grants or concessions, Glynneath Town Council has supported several local groups and organisations who request assistance and meet or support residents in the Council's area. We have also aided those who have applied to the Maes Gwyn Community Benefit Fund and supported a number of University or Higher Education students through the provision of the Selar Extension Fund grants.

The Council sets its hire charges at a subsidised level to allow hirers to generate a degree of sustainability, recognising that many do not have access to significant funds and may not be particularly prosperous.

A Resilient Glynneath

Glynneath Town Council continues to offer training opportunities to staff and Councillors to ensure that the best possible service is provided to the public. A significant commitment was made during the year, particularly to ensure that new staff and Members received appropriate training and that the staff employed would be retained.

Several Members have expressed their wishes with regard to appropriate training courses. In addition, staff training opportunities have been defined, and our officers are pursuing the SLCC routes to the Certificate in Local Council Administration with the Council's support. Additional cemetery training through the ICCM is in place, and a Training Plan is being formulated.

The Council retains active membership of One Voice Wales. This ensures that Glynneath has the opportunity to express its views and be represented when the government takes policy decisions that may or do affect services provided to the public. Advice and guidance on legislation and procedures is regularly sought to ensure that the Clerk is properly informed on current and new legislation to ensure compliance and to advise the Council accordingly.

The Council nominates representatives to the Neath Port Talbot County Borough Council Community Councils Liaison Forum.

A Healthier Glynneath

The Council is very aware of the importance of play to the physical, mental, emotional and social well-being of children, as well as the development of life skills. This year, Glynneath Town Council is undertaking reviews of its play facilities and is looking to develop the skate park adjacent to the Vale of Neath Leisure Centre. Much larger plans will be put in place for the complete refurbishment of the Miner's Welfare Park and Councillors have a keen interest in all play areas and facilities being fit for use.

The condition of its playgrounds is regularly monitored, with repairs and maintenance carried out as soon as possible with consideration for a backlog of issues.

The Council provides two municipal pitches, four tennis courts, three play areas, one skate park, and some small areas of unmarked green space.

The Community Centre and Town Hall accommodate dance classes, ballet, line dancing, fitness classes, indoor rugby, knitting groups, and NHS provision for screening checks.

Centres also accommodate well-being activities through various groups and warm hub initiatives at Bethania Community Centre. Several activities are accommodated for vulnerable groups in the community and those requiring ongoing medical support.

A More Equal Glynneath

The Council has adopted an Equality and Diversity Scheme and strongly supports equality and diversity in all its activities.

It accommodates various community groups who might not have the opportunity to meet if the Council did not provide a venue for their meetings. These include senior citizen groups, youth activities, carer groups, and various fitness, sport and health groups.

The Council also works with third-party providers and charities who provide services for disadvantaged groups in the community.

The Council's programme of rolling out building improvements reflects its wish to meet the needs of all groups in the community. Although significant financial challenges are anticipated in the coming years, the Council's facilities will be retained and improved, particularly where there is a lack of facilities in the town or if the condition of present buildings is a cause for concern.

A Glynneath of Cohesive Communities

Supporting community groups is fundamental to the work of both Members and staff, with engagement through formal meetings or provisions such as assistance when groups need to access Maes Gwyn grants.

The Council is mindful of the importance of Remembrance Sunday to all sectors of its communities, supporting commemoration events held locally.

The council has established good working relationships with the Police and Fire Services and engages with local representatives to ensure that an exchange of information regarding its communities is maintained. Representatives attend meetings on various boards or committees in the local area as appropriate and have responded to concerns about anti-social behaviour and other matters.

The new Council website provides up-to-date information on Council matters. The Council also has a Facebook page, which has increased community engagement. It provides greater publicity for Council activities and activities of third parties, which the Council has been pleased to publicise.

Individual Members also actively engage with local individuals and groups to ensure any concerns can be passed on to the relevant authorities.

A Glynneath of Vibrant Culture & Thriving Welsh Language

The Council recognises the thriving Welsh language in Glynneath and supports various cultural activities. Many Councillors are fluent Welsh speakers and can respond to verbal and written enquiries as necessary.

Bethania Community Centre menu is fully bilingual. Our facilities also accommodate various cultural activities, including the male voice choir and an arts academy.

The Council takes its role seriously in promoting and increasing the visibility of the language in support of Welsh Government aspirations. It continues to strive to make improvements (such as use of bilingual signs) and welcomes feedback.

A Globally Responsible Glynneath

The Council has worked with various environmental initiatives to raise awareness of environmental matters and appreciates the work that voluntary groups do in the community.

Individual Members support the local environmental groups and initiatives. Council recognised its statutory responsibility under the Environment (Wales) Act 2016 Part 1 - Section 6 to exercise its duty regarding Biodiversity and the Resilience of Ecosystems. To this end, it has produced its Section 6 plan and continues to update this document.

The Council also links strongly with One Voice Wales biodiversity and environment experts. Members are committed to progressing realistic projects in the Action Plan, potentially with partners. One longer-term project involves altering the Council's grounds maintenance regime to support biodiversity measures. The Council undertakes annual tree surveys, and a limited programme of management and maintenance has continued.

The Council is committed to seeking improvements to its buildings and facilities to ensure they're energy-efficient and sustainable.

The Council recycles waste and engages users at the community centre and Town Hall regarding waste management. Ink and toner cartridges are disposed of responsibly. Construction materials that can be re-used are retained for that purpose.

Well-being Objectives

Section 40 of the Well-being of Future Generations (Wales) Act 2015 places a duty on certain community and town councils to take all reasonable steps towards meeting the local objectives in the local well-being plan that has effect in their areas. A community or town council meets those criteria if, for each of the preceding three financial years before the local well-being plan for its area was published, its gross income or gross expenditure was at least £200,000.

The Council made several contributions to the local objectives in the Public Services Board's Well-being Plan:

- **Supporting children in their early years, especially children at risk of adverse childhood experiences**
Glynneath Town Council provides play provision within its parks and community centres, and it has ongoing plans for a much larger project in the following years. The Council also sponsors the School Crossing Patrol at the New Street schools.
- **Creating safe and resilient communities focusing on vulnerable people**

The Town Council provides facilities and services that assist groups that support vulnerable people. Bethania's Community Café has re-opened and has provided a valuable service to the community, including more vulnerable users.

- **Encouraging ageing well**

Providing facilities and signposting support for bespoke senior citizen groups and other social groups where older people participate in activities

- **Promoting well-being through work and in the workplace**

Engaged with staff regularly to ensure that working arrangements properly reflect a work-life balance. Glynneath Town Council has retained an administrative team through the 2022 – 2023 term, and staff morale has improved throughout. The Human Resources Committee are easily accessible, and positive relationships are enjoyed by officers and members throughout the structure.

- **Valuing our green infrastructure and the contribution it makes to our well-being**

Glynneath Town Council maintains green spaces and has engaged and supported environmental groups. One Voice Wales provides on-hand support for initiatives and queries, which has been regularly used. The Council published a Section 6 Biodiversity Report and Action Plan.