



Cyngor Tref Glynedd Glynneath Town Council

The Clerk summons all Councillors to attend an Ordinary Meeting of the
Full Council

To be held online and at Bethania Community Centre
On Wednesday the 10th of December 2025 at 6.30 PM

Members of the public and press are encouraged to join remotely if possible. Please contact the Clerk should you require assistance with physical access.

Microsoft Teams [Need help?](#)

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Meeting ID: 313 311 270 015 43

Passcode: Y2HQ2d4Q

AGENDA

1. MAYORAL ANNOUNCEMENTS
2. TO ACCEPT APOLOGIES FOR ABSENCE
3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED
4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)
5. TO APPROVE THE MINUTES OF THE OCTOBER 2025 FULL COUNCIL MEETING
6. TO CONSIDER RECEIPT OF HISTORICAL TOWN COUNCIL ARTEFACTS (Cllr. Dr. D Morgan)
7. TO RECEIVE BUDGET UPDATE FOR FINANCIAL YEAR END 2027
8. TO CONSIDER CHRISTMAS 2025 MATTERS
9. TO CONSIDER SPONSORSHIP OF TOGETHER WECARE AWARDS CEREMONY

Suggest: Approving Standing Order 3 (c) – to exclude members of the public and press.

Reason: Item 10 – Potential tender award and consideration of commercial terms.

10. TO CONSIDER WELFARE PARK PITCH DRAINAGE SCHEME REPORT AND TENDER SUGGESTIONS (INFORMATION AND SUPPORTING DOCUMENTS CURRENTLY CONFIDENTIAL, PENDING COMMERCIAL CONTRACT).



Cyngor Tref Glynnedd Glynneath Town Council

MINUTES OF THE FULL COUNCIL MEETING WEDNESDAY THE 15TH OF OCTOBER 2025

HELD ON THE 15TH OF OCTOBER 2025 AT BETHANIA COMMUNITY CENTRE AND ONLINE

**PRESENT: PRESIDING
 COUNCILLOR**

**CLLR. J BULMAN
CLLR. J BLOWER
CLLR. H DAVIES
CLLR. P EVANS
CLLR. S LANE
CLLR. P PENDRY**

**CLLR. M COWLEY
CLLR. J DAVIES
CLLR. S KNOYLE
CLLR. D MORGAN
CLLR. T PITMAN**

IN ATTENDANCE:

**MX. C WILLCOX (CLERK)
1 MEMBERS OF THE PUBLIC**

APOLOGIES:

CLLR. C EDWARDS

CLLR. J GREGORY

1. MAYORAL ANNOUNCEMENTS TO INCLUDE REMEMBRANCE DAY NOTICE

The Mayor welcomed all and thanked Members for accepting the delay of the meeting to a later date than usual. Members were advised that the Remembrance Service for 2025 would be held on the 9th of November, starting at 10.30 AM. The Mayor invited all to attend.

The Mayor advised that a governor position at YGG Cwmnedd was vacant and invited any interested Members to contact the Clerk.

2. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received as recorded above. The Mayor wished Cllr Edwards and Cllr Gregory all the best.

3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED

There were no declarations of interest.

4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)

There were no public questions.

5. TO APPROVE THE MINUTES OF THE SEPTEMBER 2025 FULL COUNCIL MEETING

It was proposed, seconded, and **RESOLVED** to approve the September 2025 Full Council Minutes.

6. MATTERS PERTAINING TO FINANCE AND GOVERNANCE

a. TO APPROVE PAYMENT SCHEDULES FOR SEPTEMBER 2025 INC. INTERNAL TRANSFER OF £48,477.46 FROM CURRENT ACCOUNT TO RESERVES ACCOUNT

It was proposed, seconded, and **RESOLVED** to approve the payment schedule as presented.

b. TO APPROVE BANK RECONCILIATIONS

It was proposed, seconded, and **RESOLVED** to approve the presented bank reconciliations.

c. TO NOTE NEW INTEREST RATES

Members were advised that the interest rates were falling from 2.25% to 2.10% gross.

d. TO APPROVE FINANCIAL REGULATIONS

Members were advised that the new Financial Regulations brought the Council into compliance with new procurement laws. They will be reviewed on the usual timescale, starting with the next AGM in 2026.

It was proposed, seconded, and **RESOLVED** to approve the Financial Regulations as presented.

e. TO CONSIDER PROVISION OF TWO LAPTOPS FOR ADMINISTRATION OFFICERS

Members considered the provision of the two laptops. While Members accepted the provided quotes, they decided to adjust the specs to further futureproof provision, seeking 32 GB of RAM.

It was proposed, seconded, and **RESOLVED** to delegate choice and spend of £750.00 to the Clerk for two laptops with an increased RAM provision.

f. TO NOTE BUDGET SETTING TIMESCALES FOR 2026 – 2027

Members were advised of the budget process and were advised that the deadline for the precept demand would be at the end of January 2026. Members were asked to consider any plans or ideas for the next financial year and to pass them to the Clerk so that they could be considered when the Council considers the budget.

7. TO RECEIVE UPDATE ON CHRISTMAS PROVISIONS AND APPROVE EVENT PLANS

a. CHRISTMAS LIGHT SWITCH ON

Members were advised that the Clerk has been working with contractors and NPTCBC to provide banners. The matter is with the planning department at NPTCBC. The second tree at the Lamb area should be provided, but lights will not be mains-fed.

The light switch on is currently planned for Monday the 24th of November. Pending Town Hall works, the grotto could take place with moderations. The Clerk invited Council to consider grotto plans and contribute to the event on the night.

b. PANTO PROVISION AT TOWN HALL

Members were keen to provide a panto for the community and noted that previous years had very good attendance. Members considered a budget of around £1500 and asked that providers be sourced to perform after Christmas.

The matter would be further considered at the next meeting.

8. MATTERS PERTAINING TO PARKS AND OPEN SPACES

a. TO NOTE DYNAMIC PARK SWING REPAIR

Members were advised of a rotator cuff assembly needing repair at the Dynamic park. The parts had been sourced, purchased, and installed at a cost of £1446.55 under the Clerk's delegated authority due to health and safety grounds. The purchase would show in the next payment schedule.

b. TO CONSIDER GATE ACCESS AT GLYNNEATH MINERS' WELFARE PARK

Members considered reports of concerns regarding the access to the park and the locked gates at the Earlsfield Close entrance. The locked gates had been actioned on health and safety grounds to prevent high-speed run through of children onto main road areas. Members were asked to consider alternative provision of gate locking or mechanisms.

The Clerk was asked to research a single point, smaller entry gate for Earlsfield Close access, alongside other mechanisms that could be used, such as automatic swing/locking provision and provide Members with an update when ready.

c. TO APPROVE SITING OF TEMPORARY CHANGING ROOMS

The Clerk advised that they have asked for a proposed site map of the area where changing rooms might be placed. The Clerk understands that water does not need to be provided, but the club may ask for either an electrical connection or permission to site a generator.

Members considered that the most likely siting for the temporary changing rooms would be on the land behind the current changing rooms. When the football club were able to provide more information, Council would be happy to consider this and would be keen to put in place a specific hire agreement.

d. TO CONSIDER INITIAL PITCH DRAINAGE SCHEME AND APPROVE TENDER PROCESS

Members considered the pitch layouts and documents presented and were able to ask questions about the site and process.

It was proposed, seconded, and **RESOLVED** to allow the current report and spec writer to continue with the tender process for the scheme.

e. TO APPROVE EARMARKED RESERVES FOR PITCH DRAINAGE

It was proposed, seconded, and **RESOLVED** to approve earmarked reserves in FYE2026 budget of £40,000.

f. TO CONSIDER FOOTBALL PITCH FENCING

The Clerk advised that they were seeking an answer from the pitch drainage contractor as to how the current specs would allow pitch fencing for one football field. Members were also advised that temporary fencing could be used and satisfy FAW requirements.

It was proposed, seconded, and **RESOLVED** that full pitch fencing would not be considered by the Council, and that temporary fencing would be considered when more information could be provided.

g. TO CONSIDER ELECTRIC VAN PROVISION – CLLR. J BLOWER

Cllr. Blower presented information regarding the possible provision of an electric vehicle for the Council. Alongside the report included in the agenda papers, Cllr

Blower asked Members to consider a community use for the vehicle and how it would support the environmental duties of the Town Council as a whole.

One Member added that there could be general community and cluster use of an electric vehicle, making this a potential partner project.

The Clerk advised that any grant funding would have to be considered in conjunction with current funding and project plans. The Clerk also advised Members that infrastructure considerations would also have to be made and that the project would likely need to wait until current projects are completed before administrative time could be allocated. However, Councillor research could still take place.

Members **AGREED** that Council would consider investigating the idea and researching providers, funders, beneficiaries, and potential partners.

9. MATTERS PERTAINING TO GLYNNEATH TOWN HALL

a. TO CONSIDER BOOKING REQUEST FOR 2026 FROM YGG CWMNEDD

Members were advised that YGG Cwmnedd would like to book a Friday for the provision of their school Eisteddfod. Members supported this provision.

It was proposed, seconded, and **RESOLVED** that YGG Cwmnedd be allocated the day for the Eisteddfod and that any users usually booked for that space would be advised that they would need to make alternative arrangements for that date.

b. TO RECEIVE UPDATE REGARDING FOYER WORKS

Members were advised that the contractor would be installing a partition wall tomorrow. The current plan is to allow access as much as possible, but the Clerk will continue to work closely with the contractor.

10. MATTERS PERTAINING TO CORRESPONDENCE

a. TO CONSIDER LITTER PICKING HUBS

Members were keen to aid in the provision of this service.

It was proposed, seconded, and **RESOLVED** to approve the provision of a litter picking hub and to ask the Clerk to arrange the location and administration.

b. TO CONSIDER GREEN FLAG AWARD

Members were advised of the Green Flag Award scheme which could be considered at both the Miners' Welfare Park and the Cemetery. The cost of signing up to the scheme is currently in the region of £389 + VAT per site.

However, the Clerk advised Members that the administrative burden for initial application was quite high, and that the organisers required extensive management plans and paperwork. Once completed, it was understood that this paperwork could be reused in subsequent years, but the Clerk advised that they may be time-pressured to complete both sites for the current year.

Members were keen to apply for the awards but would be guided by the Clerk and agreed that even if not for the current deadline of January 2026, they would like to work towards applying for this in the future.

It was proposed, seconded, and **RESOLVED** to move Standing Order 3 (c) – to exclude members of the public and press.

11. TO CONSIDER CONTRACTOR PROVISION OVER WINTER FOR CEMETERY

After discussion, it was proposed, seconded, and **RESOLVED** to approve contractor provision at the Cemetery for one day a week through the winter period, with a review in the New Year.

12. TO CONSIDER SELAR GRANT APPLICATIONS

All grant applications were considered in the same item.

It was proposed, seconded, and **RESOLVED** to approve all eligible applicants and to transfer the grant awards from the Selar account to the Current account – both with Unity Trust Bank.

13. TO RATIFY THE AMOUNT OF AWARD MONIES TO APPLICANTS

It was proposed, seconded, and **RESOLVED** to award each applicant a sum of £150, which would be paid by cheque.

TO CONSIDER SPONSORSHIP OF TOGETHER WECARE AWARDS CEREMONY

Email received from Regional Care Career Connector from Swansea County Council, Sarah Taylor:

Dear Ceri Wilcox,

I am writing to invite **Glynneath Town Council** to consider sponsoring a category at the inaugural **Together WeCare Awards Ceremony**. This event will celebrate and recognise best practice among organisations and professionals working in Social Care, Childcare, Play, and Early Years sectors. Please find the sponsorship pack attached for your review.

This is more than an awards ceremony—it is an opportunity to **honour the people from our communities who dedicate themselves to caring for others**. Many of these individuals carry out essential work that is often undervalued, despite being the backbone of our social care and childcare system. They consistently demonstrate compassion, resilience, and commitment to improving lives.

Our category sponsorship package includes:

- Two tickets to attend the event.
- Your logo on E-tickets, table plans and stage screen.
- Half page advert in official A5 event programme.
- You announce the winner on stage and present your chosen award

In addition, we would greatly appreciate your support in promoting the event locally to encourage community participation. There are many **exceptional organisations and individuals** in your area who could be nominated for best practice, including:

- Domiciliary agencies and their staff
- Nursery day care providers
- Older People's Day Care centres
- Residential care homes and supported housing
- Childminders and businesses offering children's activities

This year, we have secured a **£15,000 grant from WeCare Wales** (part of Social Care Wales) to host the event, which will be managed by **JR Events**, organisers of events at Brangwyn Hall, Swansea. However, this funding does not cover the full cost of catering and awards, making category sponsorship essential. The success of this year's event—and the possibility of making it an annual celebration—will depend on the support we receive through sponsorship this year.

A similar event was held last year for the Childcare, Play & Early Years sector, funded by Swansea LA. Unfortunately, due to budget constraints and rising costs, such funding is no longer available.

As Claire Bevan, organiser of last year's awards, noted:

"Celebrating best practice lifts the spirits of childcare and play staff and shows they are truly valued by parents and the wider community. It strengthens the profile of the childcare, early years and play sector, helping to inspire the next generation to join these rewarding careers."

We understand that resources are limited and would be happy to discuss the possibility of a **joint sponsorship arrangement** between a neighbouring Community/Town Council. Your close proximity would maximise your reach across the sectors, as many people from both communities work and receive services in both areas, while keeping the sponsorship cost lower.

Please see below the information and link to the nomination page on JR Event's website.

Thank you for considering this opportunity to support a much-needed event.

I look forward to hearing from you.☺



Lansio Gwobrau Gofalwn Gyda'n Gilydd i ddathlu rhagoriaeth ym meysydd gofal cymdeithasol, gofal plant, chwarae a'r blynyddoedd cynnar yng Ngorllewin Morgannwg

Mae Gofalwn Cymru, Cyngor Abertawe a Chyngor Castell-nedd Port Talbot yn falch o lansio **Gwobrau Gofalwn Gyda'n Gilydd**, digwyddiad newydd uchel ei fri sy'n ymroddedig i anrhydeddu'r gweithwyr proffesiynol eithriadol ym meysydd gofal cymdeithasol, gofal plant, chwarae a'r blynyddoedd cynnar yn rhanbarth Gorllewin Morgannwg (Abertawe a Chastell-nedd Port Talbot).

Cynhelir y seremoni – a reolir gan JR Event Management – ar **13 Mawrth 2026** yn lleoliad eiconig **Neuadd Brangwyn yn Abertawe**. Bydd yn tynnu sylw at dosturi, sgiliau ac ymroddiad gweithlu gofal y rhanbarth. Nod y gwobrau yw dathlu cyflawniadau eithriadol, arddangos arferion



Together WeCare Awards Launch to Celebrate Excellence in Social Care, Childcare, Play and Early Years Across West Glamorgan

WeCare Wales, Swansea Council, and Neath Port Talbot Council are proud to announce the launch of the inaugural **Together WeCare Awards**, a prestigious new event dedicated to honouring the exceptional professionals working across social care, childcare, play, and early years in the West Glamorgan region (Swansea & Neath Port Talbot).

Taking place on **13th March, 2026** at the iconic **Brangwyn Hall in Swansea**, the ceremony—managed by JR Event Management—will shine a spotlight on the compassion, skill, and dedication of the region's care workforce. The awards aim to celebrate outstanding achievements, showcase best practices, and recognise the vital

gorau a chydabod y cyfraniadau allweddol y mae'r gweithwyr proffesiynol hyn yn eu gwneud at les unigolion a chymunedau. Meddai Martin Nicholls, Prif Weithredwr Cyngor Abertawe: "Mae Cyngor Abertawe'n falch o ddathlu ymrwymiad eithriadol ein gweithwyr proffesiynol ym meysydd gofal cymdeithasol, gofal plant, chwarae a'r blynyddoedd cynnar drwy Wobrau Gofalwn Gyda'n Gilydd. Mae eu tosturi a'u hymroddiad yn trawsnewid bywydau unigol, yn ogystal â chryfhau hanfod ein cymunedau. Mae'r digwyddiad hwn yn gydnabyddiaeth ystyrlon o'u cyfraniad hollbwysig at greu Gorllewin Morgannwg sy'n fwy gofalgarn a chadarn." Ychwanegodd Frances O'Brien, Prif Weithredwr Cyngor Castell-nedd Port Talbot: "Mae'n ffrind i ni gefnogi Gwobrau Gofalwn Gyda'n Gilydd wrth iddynt gael eu cyflwyno am y tro cyntaf, gan ddathlu ymroddiad ein gweithwyr proffesiynol ym meysydd gofal cymdeithasol, gofal plant, chwarae a'r blynyddoedd cynnar ledled Gorllewin Morgannwg. Mae eu gwaith wrth wraidd ein cymunedau, ac mae'r dathliad hwn yn gydnabyddiaeth haeddiannol iawn o'u cyfraniadau amhrisiadwy." Meddai Andrew Bell, Pennaeth Gofalwn Cymru: "Mae Gofalwn Cymru yn falch o weithio gyda rhanbarth Gorllewin Morgannwg i gefnogi'r digwyddiad cyffrous hwn, sy'n cydnabod pwysigrwydd a gwerth ein gweithlu gofal." Mae cyflwyno ar agor tan 31ain o Ragfyr, ac anogir cymunedau ledled Abertawe a Chastell-nedd Port Talbot i gymryd rhan drwy enwebu unigolion a lleoliadau eithriadol. Gwahoddir sefydliadau cymwys yn y rhanbarth i gofrestru a chymryd rhan hefyd. Ar gyfer enwebiadau, manylion cofrestru a rhagor o wybodaeth, ewch i: www.jr-events.co.uk/togetherwecareawards	contributions these professionals make to the wellbeing of individuals and communities. Martin Nicholls, Chief Executive of Swansea Council, commented: "Swansea Council is proud to celebrate the outstanding commitment of our social care, childcare, play and early years professionals through the Together WeCare Awards. Their compassion and dedication not only transform individual lives but also strengthen the fabric of our communities. This event is a meaningful recognition of the vital role they play in building a more caring, resilient West Glamorgan." Frances O'Brien, Chief Executive of Neath Port Talbot Council, added: "We are honoured to support the first-ever Together WeCare Awards, celebrating the incredible dedication of our social care, childcare, play and early years professionals across West Glamorgan. Their work is the heart of our communities, and this celebration is a well-deserved recognition of their invaluable contributions." Andrew Bell, Head of WeCare Wales, shared: "WeCare Wales is delighted to partner with the West Glamorgan region to support this exciting event which recognises the critical importance and value of our care workforce." Nominations are now open until 31st December and communities across Swansea and Neath Port Talbot are encouraged to take part by nominating outstanding individuals and settings. Eligible organisations within the region are also invited to register and participate. For nominations, registration details, and further information, please visit: www.jr-events.co.uk/togetherwecareawards
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