



Cyngor Tref Glynedd Glynneath Town Council

The Clerk summons all Councillors to attend an Ordinary Meeting of the
Full Council

To be held online and at Bethania Community Centre
On Wednesday the 11th of February 2026 at 6.30 PM

Members of the public and press are encouraged to join remotely if possible. Please contact the Clerk should you require assistance with physical access.

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/37682115751685?p=BZT5q2apInBDDBJbZY>

Meeting ID: 376 821 157 516 85

Passcode: jN6QG29i

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AGENDA

1. MAYORAL ANNOUNCEMENTS
2. TO ACCEPT APOLOGIES FOR ABSENCE
3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED
4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)
5. TO APPROVE THE MINUTES OF THE JANUARY 2026 FULL COUNCIL MEETING
6. MATTERS PERTAINING TO FINANCE AND GOVERNMENT
 - a. TO APPROVE NOVEMBER 2025 PAYMENT SCHEDULE AND FULL BANK RECONCILIATION
 - b. TO CONSIDER SCHOOL CROSSING PATROL SLA – DOCUMENTS CIRCULATED
 - c. TO NOTE BANK INTEREST RATE CHANGES – FROM 2.10% TO 1.95%
 - d. TO NOTE BANK CHARGE CHANGES – DOCUMENTS ATTACHED
 - e. TO CONSIDER PURCHASE OF LINE PAINTING MACHINE
 - f. TO APPROVE FENCING CONTRACTOR FOR CHANGE TO EARLSFIELD CLOSE ENTRANCE
 - g. TO REVIEW POLICIES FROM SCHEDULE (DOCUMENT PUBLICATION SCHEME, DOCUMENT RETENTION AND DISPOSAL POLICY, FIXED ASSET POLICY, ENVIRONMENT POLICY, EQUALITY AND DIVERSITY POLICY, HEALTH AND SAFETY POLICY, PUBLIC QUESTION TIME PROTOCOL, SAFEGUARDING POLICY, AND WELSH LANGUAGE POLICY – ALL APPENDED IN SEPARATE DOCUMENT PACK)
 - h. TO CONSIDER CONTRIBUTION TOWARDS NHS EVENT AT TOWN HALL
7. TO RECEIVE UPDATE ON TOWN HALL WORKS
8. MATTERS PERTAINING TO PLANNING

- a. [P2026/0013](#) Non-Material Amendment to P2023/0441 for the construction of a purpose built garden storage unit and amended boundary fence siting. 143A High Street Glynneath Neath Port Talbot SA11 5AP
- 9. TO CONSIDER CHANGES TO THE PORTA-TOILET AT THE MINERS' WELFARE PARK
- 10. TO RECEIVE FEEDBACK REGARDING WAUN GRON CEMETERY

Suggest: Approving Standing Order 3 (c) – to exclude members of the public and press.

Reason: Consideration initial stages of complaint and, separately, of lease and contract request

- 11. TO CONSIDER POTENTIAL COMPLAINT – DOCUMENTS CIRCULATED
- 12. TO CONSIDER LEASE REQUEST FROM GLYNNEATH TOWN FOOTBALL CLUB (CONFIDENTIAL DOCUMENTS CIRCULATED)



MINUTES OF THE FULL COUNCIL MEETING WEDNESDAY THE 14TH JANUARY 2026

HELD ON THE 14TH OF JANUARY 2026 AT BETHANIA COMMUNITY CENTRE AND ONLINE

PRESENT: **PRESIDING** **CLLR. J BULMAN**
 COUNCILLOR **CLLR. J BLOWER** **CLLR. H DAVIES**
 CLLR. J DAVIES **CLLR. C EDWARDS**
 CLLR. P EVANS **CLLR. S KNOYLE**
 CLLR. S LANE **CLLR. D MORGAN**
 CLLR. P PENDRY **CLLR. T PITMAN**

IN ATTENDANCE: **MX. C WILLCOX (CLERK)**

APOLOGIES: **CLLR. M COWLEY** **CLLR. J GREGORY**
 CLLR. E HARRIS

1. MAYORAL ANNOUNCEMENTS

The Mayor welcomed all to the meeting and wished all a Happy New Year.

The Council would like to send their condolences to the family of Mr Neil Price of Aberpergwm Colliery who passed away recently. The Council were also saddened to hear of the passing of Mrs Jean Jenkins, a former councillor.

2. TO ACCEPT APOLOGIES FOR ABSENCE

Apoloies were received as recorded above.

3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED

Declarations were received from Cllr H Davies and Cllr S Knoyle in relation to items 8a and 8b

A declaration of interest was received from Cllr P Pendry regarding discussions of the Bethania Community Centre in relation Item 6.

4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)

There were no public questions.

5. TO APPROVE THE MINUTES OF THE DECEMBER 2025 FULL COUNCIL MEETING

It was proposed, seconded, and **RESOLVED** to approve the Minutes from the December 2025 Full Council meeting.

6. TO CONSIDER DRAFT BUDGET FOR FINANCIAL YEAR ENDING 2027 AND APPROVE PRECEPT DEMAND

The Clerk advised Members that the document provided was a working copy that was given to encourage Councillor participation in looking for savings and efficiency. As presented, expenditure was down circa £10,000 from last year. Projected income would probably be around £2,000 less.

However, the Clerk advised that, as it stood, the earmarked reserves were not used as much as they had been in previous years.

Through discussions, different earmarked reserves were optioned to be used to bring the precept demand down. After good, robust discussions, Council were able to allocate a further £17,500 from the earmarked reserves, allowing the precept demand to be reduced.

It was proposed, seconded, and **RESOLVED** to approve a precept demand of £223,916.00 after considering a revised budget (attached)

This represents a 3.18% increase, on last year, meaning a £156.45 cost for the average band D property, or an increase of £4.82

7. TO RECEIVE UPDATE ON TOWN HALL WORKS

Council received a short update on works to the Town Hall completed so far. Members were advised that works were still ongoing, but largely to an aesthetic extent. There were main boiler issues within the hall itself which were being addressed and parts ordered.

Members were keen to consider an official launch when fully open and operational and were mindful that the Christmas panto was unable to go ahead. Options were considered for the upcoming February half term. The hall is currently usable within reason. New fire exit doors were to be installed in the coming weeks to both side elevations. Members were advised that the contractor had been asked to provide a quote for flagpole changes due to the current height and position near electrical and telephone cables. Members asked that they consider moving the hanging baskets at the same time.

8. MATTERS PERTAINING TO PLANNING

- a. [P2025/0849 | Installation of a VAM regenerative thermal oxidizer \(RTO\) unit at Aberpergwm Colliery for methane abatement | Aberpergwm Colliery B4242 From Rheola To Glynneath Glynneath Neath Port Talbot SA11 5AJ](#)

There were no objections.

- b. [P2025/0850 | Details to be agreed in association with condition 12 \(parking layout\) and condition 17 \(Emergency lay by\) of planning application P2024/0586 determined 17/12/2025. | Land At Pontneddfechan And South Of Pontneathvaughan Road Pontneddfechan Neath Port Talbot SA11 5NR](#)

There were no objections.

9. TO CONSIDER CLEANING WORKS TO WAUN GRON CEMETERY PLAQUE AT COST OF £200 + VAT

The Clerk advised that the plaque was not the property of the Town Council and was placed on a residence that was not Council property. Members considered the cleaning of the plaque and were advised that the original plaque was inlaid with lead, hence the larger cost.

It was proposed, seconded, and **RESOLVED** to approve the payment contingent on the support and permission of the landowner.

10. TO CONSIDER USE OF TOWN HALL FOR LARGE NHS WELLBEING EVENT ON 20TH FEBRUARY 2026

It was proposed, seconded, and **RESOLVED** to approve the use of the hall for the NHS event.

ACTION: Clerk to write to Friday hire group to advise that they will not be able to use the hall on that day.

It was proposed, seconded, and **RESOLVED** to approve Standing Order 3(c).

Members of the press and public were excluded from the next two items in the meeting.

11. TO CONSIDER HR AND HEALTH AND SAFETY QUOTE

The Clerk advised Members that an opportunity had arisen to engage a specific HR and Health and Safety company to work with the Town Council for the next 5 years. This would provide online training, specific consultation and handbooks, bespoke risk assessments and fire strategies, insurance, and more.

For five years of contract, the cost would be £5,400 + VAT. For the first year, this sum could be drawn from reserves.

Members discussed the provision and wished to support the Clerk's recommendation and safeguard the Council for future years.

It was proposed, seconded, and **RESOLVED** to approve the engagement of Croner for HR and Health and Safety services on a five-year contract for the sum of £5,400 + VAT.

12. TO CONSIDER LEASE REQUEST FROM GLYNNEATH TOWN FOOTBALL CLUB

Members considered a brief appraisal of a request for a lease from the local football club. The Town Council were broadly supportive of a lease but would need to have more information from the football club to consider terms such as exclusivity, timings of use, intention to maintain, etc.

Members were very supportive of the football club and would like to work together to ensure they could use the fields as much as possible.

It was **AGREED** to agenda this item with more specific information for the next meeting at the latest.

Glynneath Town Council

6 February 2026 (2025-2026)

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	Salary	05/11/2025 - 26/11/2025				Confidential			14,089.03		14,089.03
515	Rates (Town Hall)	03/11/2025		Unity Current Accour		Rates	NPT Finance & Corporate S	Z	483.00		483.00
516	Rates (Cemetery)	03/11/2025		Unity Current Accour		Rates	NPT Finance & Corporate S	Z	40.00		40.00
520	Utilities (Cemetery)	03/11/2025		Unity Current Accour		Water Rates	Dwr Cymru	Z	88.00		88.00
517	Rates (P&O)	03/11/2025		Unity Current Accour		Rates	NPT Finance & Corporate S	Z	415.00		415.00
523	Utilities (Bethania)	05/11/2025		Unity Current Accour		Water Rates	Dwr Cymru	Z	1,396.53		1,396.53
522	Utilities (Town Hall)	05/11/2025		Unity Current Accour		Water Rates	Dwr Cymru	Z	198.89		198.89
521	Membership Fees & Subscriptic	05/11/2025		Unity Current Accour		Fuel Card Fee	Allstar Business Solutions	S	1.50	0.30	1.80
507	Membership Fees & Subscriptic	07/11/2025		TSB Bank Account		ICO Membership	Information Commissioner:	Z	47.00		47.00
530	Printing & Photocopying	10/11/2025		Unity Current Accour		Printer Hire	Apogee	S	15.85	3.17	19.02
508	Stationery	10/11/2025		TSB Bank Account		Laptops	HP Inc UK Limited	S	1,559.98	312.00	1,871.98
532	Utilities (P&O)	11/11/2025		Unity Current Accour		Water Rates	Dwr Cymru	Z	171.47		171.47
509	Grounds Contract	13/11/2025		TSB Bank Account		Cemetery Contractor	Contractor	Z	720.00		720.00
510	Software	14/11/2025		TSB Bank Account		Microsoft Subscription	Microsoft	S	20.60	4.12	24.72
512	Grounds Contract	18/11/2025		TSB Bank Account		Cemetery Contractor	Contractor	Z	675.00		675.00
511	Security	18/11/2025		TSB Bank Account		Security Services	Nitelight Security	S	948.00	189.60	1,137.60
545	Utilities (P&O)	21/11/2025		Unity Current Accour		Gas	British Gas	L	25.53	1.28	26.81
555	Utilities (Bethania)	24/11/2025		Unity Current Accour		Bethania Electric	SSE Southern Electric	L	672.21	33.61	705.82
552	Maintenance & Service (Bethar	24/11/2025		Unity Current Accour		Fire Checks	FLA Security	S	135.00	27.00	162.00
499	Maintenance & Service	24/11/2025		Unity Current Accour		Hand towels	Pasha 81 Ltd	S	8.33	1.67	10.00
489	Maintenance & Service	24/11/2025		Unity Current Accour	ama 570.28	Cleaning supplies	shanghai nengchen commc	S	5.82	1.17	6.99
492	Maintenance & Service	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	6.62	1.32	7.94
492	Maintenance & Service	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	4.17	0.83	5.00
485	Maintenance & Service	24/11/2025		Unity Current Accour	ama 570.28	Cleaning supplies	Acorn Solution Limited	S	4.02	0.81	4.83
488	Maintenance & Service	24/11/2025		Unity Current Accour	ama 570.28	Toilet rolls	Alta & Co Trading Ltd	S	8.33	1.67	10.00
552	Maintenance & Service	24/11/2025		Unity Current Accour		Fire Checks	FLA Security	S	135.00	27.00	162.00
547	Maintenance & Service	24/11/2025		Unity Current Accour		Boiler Service	AMROC Heating Services Li	S	285.00	57.00	342.00
492	Postage	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	-0.48	-0.10	-0.58
492	Postage	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	-0.96	-0.19	-1.15
500	Equipment & Supplies	24/11/2025		Petty Cash		wood posts	B&Q Limited as Trade Poin	S	19.00	3.80	22.80
499	Equipment & Supplies	24/11/2025		Unity Current Accour		Hand towels	Pasha 81 Ltd	S	8.33	1.67	10.00
492	Equipment & Supplies	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	5.00	1.00	6.00
485	Equipment & Supplies	24/11/2025		Unity Current Accour	ama 570.28	Cleaning supplies	Acorn Solution Limited	S	0.83	0.17	1.00
485	Equipment & Supplies	24/11/2025		Unity Current Accour	ama 570.28	Cleaning supplies	Acorn Solution Limited	S	4.17	0.83	5.00

PAYMENTS LIST

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
488	Equipment & Supplies	24/11/2025		Unity Current Accour	ama 570.28	Toilet rolls	Alta & Co Trading Ltd	S	6.66	1.33	7.99
489	Equipment & Supplies	24/11/2025		Unity Current Accour	ama 570.28	Cleaning supplies	shanghai nengchen commc	S	5.00	1.00	6.00
490	Equipment & Supplies	24/11/2025		Unity Current Accour	ama 570.28	Line marking string	Aspro Tools Limited	S	8.32	1.67	9.99
491	Equipment & Supplies	24/11/2025		Unity Current Accour	ama 570.28	Wood Paint	Red Rose Paint Supplies Lt	S	15.83	3.17	19.00
492	Equipment & Supplies	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	146.67	29.33	176.00
492	Equipment & Supplies	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	19.16	3.83	22.99
492	Equipment & Supplies	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	5.00	1.00	6.00
492	Equipment & Supplies	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	5.33	1.07	6.40
499	Equipment & Supplies	24/11/2025		Unity Current Accour		Hand towels	Pasha 81 Ltd	S	10.73	2.15	12.88
571	Maintenance & Service	24/11/2025		Unity Current Accour	582.69	Toiletries	Spot On-Line Ltd	S	4.04	0.81	4.85
572	Maintenance & Service	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	91.45	18.29	109.74
572	Stationery	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	3.29	0.66	3.95
572	Postage	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	1.48	0.31	1.79
556	Telephone & Broadband	24/11/2025		Unity Current Accour		BT Phone&Internet	BT	S	179.80	35.96	215.76
550	Membership Fees & Subscriptic	24/11/2025		Unity Current Accour		ICCM Membership	ICCM	S	90.00	18.00	108.00
553	Skip hire	24/11/2025		Unity Current Accour		Skip hire	Derwen Recycling Limited	S	280.00	56.00	336.00
571	Maintenance	24/11/2025		Unity Current Accour	582.69	Toiletries	Spot On-Line Ltd	S	4.04	0.81	4.85
572	Maintenance	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	43.01	8.60	51.61
573	Maintenance	24/11/2025		Unity Current Accour	582.69	Toilet Supplies	Floor Heating Systems Ltd	S	51.12	10.22	61.34
552	Maintenance	24/11/2025		Unity Current Accour		Fire Checks	FLA Security	S	135.00	27.00	162.00
552	Maintenance	24/11/2025		Unity Current Accour		Fire Checks	FLA Security	S	275.00	55.00	330.00
546	Maintenance	24/11/2025		Unity Current Accour		Playground Equipment	Sutcliffe Play South West L	S	773.52	154.71	928.23
547	Maintenance	24/11/2025		Unity Current Accour		Boiler Service	AMROC Heating Services Li	S	190.00	38.00	228.00
549	Maintenance	24/11/2025		Unity Current Accour		Brook Clearance	Peter Thomas	Z	1,280.00		1,280.00
571	Maintenance	24/11/2025		Unity Current Accour	582.69	Toiletries	Spot On-Line Ltd	S	4.04	0.80	4.84
572	Maintenance	24/11/2025		Unity Current Accour	582.69	Various - see notes	Amazon EU	S	6.20	1.24	7.44
548	Waste	24/11/2025		Unity Current Accour		Trade Waste	NPTCBC Payments AC	Z	466.96		466.96
551	Christmas Lighting	24/11/2025		Unity Current Accour		Christmas Light Hire	LITE	S	6,860.30	1,372.06	8,232.36
453	Town Hall Refurb	24/11/2025		Unity Current Accour		Town Hall Refurbishment Work	Barrie Scully Building Contr	S	27,597.92	5,519.58	33,117.50
554	Security	24/11/2025		Unity Current Accour		Security Services	Nitelight Security	S	468.00	93.60	561.60
513	Utilities (Town Hall)	25/11/2025		TSB Bank Account		Electric	SSE Southern Electric	L	142.80	7.14	149.94
514	Utilities (Town Hall)	25/11/2025		TSB Bank Account		Gas	SSE Southern Electric	L	375.23	18.76	393.99
559	Telephone & Broadband	26/11/2025		Unity Current Accour		Mobile Wifi	Three Mobile	S	26.00	5.20	31.20
569	Waste	28/11/2025		Unity Current Accour		Waste	NPT Finance & Corporate S	Z	60.01		60.01
570	Bank Charges	30/11/2025		Unity Current Accour		Bank Charge	Unity Trust Bank	X	13.20		13.20

PAYMENTS LIST

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
								Total	61,840.88	8,157.03	69,997.91

Glynneath Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/11/2025		
	Cash in Hand 01/04/2025		272,694.59
	ADD Receipts 01/04/2025 - 30/11/2025		563,701.13
	SUBTRACT Payments 01/04/2025 - 30/11/2025		836,395.72
	Cash in Hand 30/11/2025 (per Cash Book)		699,099.21
B			137,296.51
	Cash in hand per Bank Statements		
	Petty Cash 30/11/2025	253.76	
	Unity Current Account 30/11/2025	13,024.12	
	Unity Reserves Account (688) 30/11/2025	106,168.09	
	Unity Instant Access Account (Sela 30/11/2025	2,252.28	
	TSB Bank Account 30/11/2025	15,403.83	
	Cafe and Hires Account (Cash) 30/11/2025	370.15	
			137,472.23
	Less unrepresented payments		175.72
B			137,296.51
	Plus unrepresented receipts		
	Adjusted Bank Balance		137,296.51
	A = B Checks out OK		

Your account statement
Statement sheet number: 00137
Issue date: 01 December 2025



Glynneath Town Council
BETHANIA COMMUNITY CENTRE
HIGH STREET
GLYNNEATH
SA11 5DA



0027317



388 C/00142

Write to us at: **PO Box 453
Mitcheldean
GL14 9LR**

Call us on: **0345 835 3858** (from UK)
+44 (0) 20 3284 (from
Overseas)

Visit us online:

**www.tsb.co.uk/busin
ess/help-and-support**

Your branch: **TSB Bank plc**

Sort code: **77-65-07**

Account number: **14299260**

BIC: **TSBSGB2AXXX**

IBAN: **GB92TSBS77650714299260**

Standard Business Tariff

GLYNNEATH TOWN COUNCIL

Account Summary

Balance on 03 November 2025	£20,424.06
Total Paid In	£0.00
Total Paid Out	£5,020.23
Balance on 01 December 2025	£15,403.83

Account Activity

Date	Payment Type	Details	Paid out (£)	Paid in (£)	Balance (£)
02 Nov 25		BALANCE BROUGHT FORWARD			£20,424.06
07 Nov 25	DIRECT DEBIT	ICO REFERENCE: ZA148611	£47.00	507	£20,377.06
10 Nov 25		HP INC HP.COM STORE UK CD 6610	£1,871.98	508	£18,505.08
13 Nov 25	FASTER PAYMENT	Marie Powell invoice 11	£720.00	509	£17,785.08
14 Nov 25		MICROSOFT NG124114662 CD 6610	£24.72	510	£17,760.36
18 Nov 25	FASTER PAYMENT	regency factors ltd 29196 and 29250	£1,137.60	511	£16,622.76
18 Nov 25	FASTER PAYMENT	██████ Powell invoice 12	£675.00	512	£15,947.76
25 Nov 25	DIRECT DEBIT	SSE ENERGY SUPPLY REFERENCE: 0081026-DD01315054	£149.94	513	£15,797.82
25 Nov 25	DIRECT DEBIT	SSE ENERGY SUPPLY REFERENCE: 0081026-DD01315067	£393.99	514	£15,403.83
01 Dec 25	PAYMENT	Service Charges Ref:708663715		£0.00	£15,403.83
01 Dec 25		BALANCE CARRIED FORWARD			£15,403.83

Glynneath Town Council
BETHANIA COMMUNITY CENTRE
HIGH STREET
GLYNNEATH
SA11 5DA

Write to us at: **PO Box 453
Mitcheldean
GL14 9LR**

Call us on: **0345 835 3858** (from UK)
+44 (0) 20 3284 (from
Overseas)

Visit us online:

**www.tsb.co.uk/busin
ess/help-and-support**

Your branch: **TSB Bank plc**
Sort code: **77-65-07**
Account number: **14299260**
BIC: **TSBSGB2AXXX**
IBAN: **GB92TSBS77650714299260**

Standard Business Tariff GLYNNEATH TOWN COUNCIL

INTEREST RATES FOR THE PERIOD 03 Nov 25 to 01 Dec 25

Debit Rates 03 Nov 25 - 01 Dec 25

Unauthorised borrowing

Debit Rate 19.90%pa

Credit Rates (Gross) 03 Nov 25 - 01 Dec 25

from £0.00

0.00% pa

Fees Explained

Unarranged Overdrafts

If you ask us to make a payment when there's not enough money in your account (or you don't have enough Arranged Overdraft left) we may decide to make the payment by lending you money using an unarranged overdraft. If we do this, interest and fees apply as set out in this table:

Amount borrowed using an unarranged overdraft	Interest	Daily fee
Up to £50	No interest	No fee
£50 up to £200	Annual interest rate of 19.9% on the full amount borrowed using an unarranged overdraft	No fee
Over £200	Annual interest rate of 19.9% on the full amount borrowed using an unarranged overdraft	£1 a day Maximum 10 fees in any monthly charging cycle

Unpaid item fee

If we return a cheque unpaid, or there's not enough money in your account (or you don't have enough Arranged Overdraft left) to pay a standing order or a UK Sterling Direct Debit, we'll charge you an unpaid item fee as follows:

Value of item returned unpaid	Fee
£20 and under	No fee
Over £20	£3 for each item that's returned unpaid. Maximum 3 fees a day

Good to know

We calculate interest and fees daily based on the amount you borrow at close of business on that day. We'll add the unarranged interest and fees, and unpaid item fees, to your account monthly in one lump sum. Remember you've got until 2.30pm (or up to midnight for standing orders) on the day a payment is due, to pay enough money into your account to make sure the payment is made and avoid paying interest and fees. See section 6 of the Business Banking Terms and Conditions for more information.

Monthly account fee - After your introductory free day-to-day banking period has ended, the maintaining the account fee (monthly) for the Business Current Account is £5.00. You can find the introductory period which applies to your account at tsb.co.uk/business/legal (under "Business Current Account Free Banking").

Other services - These are fees for other services you have asked for. You can find more details in our Business Banking Charges Guide which can be found on our website at tsb.co.uk/business/legal (under "General Business Banking Accounts").

Glynneath Town Council
BETHANIA COMMUNITY CENTRE
HIGH STREET
GLYNNEATH
SA11 5DA

TSB Bank plc
PO Box 453
Mitcheldean
GL14 9LR

tsbbusiness.co.uk
Telephone: 0345 8353 858

INVOICE

VAT registration number: GB-196-837-252
Date / Tax point: 01/12/2025
Invoice reference: 708745802
GLYNNEATH TOWN COUNCIL

Charges incurred from 01 November 2025 to 30 November 2025
The total amount shown will be debited on or after 01 January 2026.

Summary	Excluding VAT (GBP)	VAT amount (GBP)	Including VAT(GBP)
Account Payments	0.00	0.00	0.00
Account Receipts	0.00	0.00	0.00
Other Services	5.00	0.00	0.00
Sub total	5.00	0.00	5.00
Discount	5.00	0.00	5.00
Total	0.00	0.00	0.00

To be debited to	
776507 14299260	0.00
Total	0.00



SUMMARY

Service provided between 01 November 2025 and 30 November 2025

Description	Quantity	Unit price GBP	Total price GBP (ex VAT)	Code
SERVICE CHARGES				
77-65-07 14299260				
Account Payments				
SENT FASTER PAYMENT				
DD	3	0.00	0.00	EX
DEBIT CARD TRANSACTIONS FEE	3	0.00	0.00	EX
SUBTOTAL	2	0.00	0.00	EX
			0.00	
Other Services				
Monthly Charges Fee				
SUBTOTAL	1	5.00	5.00	EX
Monthly charges fee discount			5.00	
			5.00	
Service Total			0.00	

Key to codes

Code	Description
EX	UK VAT Exempt Rate

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
SA11 5DW

Date: 30/11/2025

Account Name: Glynneath Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20444675

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Your Current T2 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/10/2025		Balance brought forward	£0.00	£0.00	£44,611.50
03/11/2025	Direct Debit	Direct Debit (DWR CYMRU WELSH WA)	£88.00	£0.00	£44,523.50
03/11/2025	Direct Debit	Direct Debit (NPTCBC INCOME ACCT)	£483.00	£0.00	£44,040.50
03/11/2025	Direct Debit	Direct Debit (NPTCBC INCOME ACCT)	£40.00	£0.00	£44,000.50

Page number 1 of 5

Statement number 068

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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
03/11/2025	Direct Debit	Direct Debit (NPTCBC INCOME ACCT)	£415.00	£0.00	£43,585.50
04/11/2025	Cheque Debit	Cheque 300199	£150.00	£0.00	£43,435.50
04/11/2025	Cheque Debit	Cheque 300202	£150.00	£0.00	£43,285.50
05/11/2025	Direct Debit	Direct Debit (ALLSTAR)	£1.80	£0.00	£43,283.70
05/11/2025	Direct Debit	Direct Debit (DWR CYMRU WELSH WA)	£198.89	£0.00	£43,084.81
05/11/2025	Direct Debit	Direct Debit (DWR CYMRU WELSH WA)	£1,396.53	£0.00	£41,688.28
██████	██████	████████████████████	██████	£0.00	██████
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██████	██████	████████████████████	██████	£0.00	██████
10/11/2025	Direct Debit	Direct Debit (APOGEE CORPORATION)	£19.02	£0.00	£40,163.82
11/11/2025	Direct Debit	Direct Debit (DWR CYMRU WELSH WA)	£171.47	£0.00	£39,992.35
██████	██████	████████████████████	██████	£0.00	██████
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14/11/2025	Credit	ALUN H LEWIS FUNE	£0.00	£500.00	£38,986.91
██████	██████	████████████████████	██████	£0.00	██████
██████	██████	████████████████████	██████	£0.00	██████
██████	██████	████████████████████	██████	£0.00	██████

Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
████████	████████	████████	████████	£0.00	████████
████████	████████	████████	████████	£0.00	████████
████████	████████	████████	████████	£0.00	████████
21/11/2025	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£26.81	£0.00	£37,454.66
24/11/2025	Faster Payment Debit	B/P to: Sutcliffe Play	£928.23	£0.00	£36,526.43
24/11/2025	Faster Payment Debit	B/P to: AMROC Heating	£342.00	£0.00	£36,184.43
24/11/2025	Faster Payment Debit	B/P to: AMROC Heating	£228.00	£0.00	£35,956.43
24/11/2025	Faster Payment Debit	B/P to: Neath Port Talbot	£466.96	£0.00	£35,489.47
24/11/2025	Faster Payment Debit	B/P to: Peter Gravedigger	£1,280.00	£0.00	£34,209.47
24/11/2025	Faster Payment Debit	B/P to: ICCM	£108.00	£0.00	£34,101.47
24/11/2025	Faster Payment Debit	B/P to: Lite Lighting	£8,232.36	£0.00	£25,869.11
24/11/2025	Faster Payment Debit	B/P to: FLA Security	£330.00	£0.00	£25,539.11
24/11/2025	Faster Payment Debit	B/P to: FLA Security	£162.00	£0.00	£25,377.11
24/11/2025	Faster Payment Debit	B/P to: FLA Security	£162.00	£0.00	£25,215.11
24/11/2025	Faster Payment Debit	B/P to: FLA Security	£162.00	£0.00	£25,053.11
24/11/2025	Faster Payment Debit	B/P to: Barrie Scully	£33,117.50	£0.00	£-8,064.39
24/11/2025	Faster Payment Debit	B/P to: Derwen Recycling	£336.00	£0.00	£-8,400.39
24/11/2025	Faster Payment Debit	B/P to: Nitelight	£561.60	£0.00	£-8,961.99
24/11/2025	Faster Payment Debit	B/P to: SSE Bethania Acct	£705.82	£0.00	£-9,667.81
24/11/2025	Faster Payment Debit	B/P to: BT telephone	£215.76	£0.00	£-9,883.57
████████	████████	████████	████████	████████	████████
24/11/2025	Faster Payment Debit	B/P to: Amazon Payments UK	£582.69	£0.00	£-10,527.65
24/11/2025	Transfer	Transfer from 20444688	£0.00	£33,117.50	£22,589.85
24/11/2025	Credit	Vale Memorials Ltd	£0.00	£50.00	£22,639.85

Page number 3 of 5

Statement number 068

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Your Current T2 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
████████	████████	████████████████████	████████	████████	████████
26/11/2025	Direct Debit	Direct Debit (H3G)	£31.20	£0.00	£19,936.05
████████	████████	████████████████████	████████	£0.00	████████
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████████	████████	████████████████████	████████	£0.00	████████
28/11/2025	Direct Debit	Direct Debit (NPTCBC INCOME ACCT)	£60.01	£0.00	£13,037.32
30/11/2025	Fee	Service Charge	£13.20	£0.00	£13,024.12

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website –
<https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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Your pre-notification statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
United Kingdom
SA11 5DW

Date: 30/11/2025

Page number 1 of 3

Account Name: Glynneath Town Council

Statement number: 068

Sort Code: 608301

Account Number: 20444675

Dear Ms Ceri Willcox,

This letter outlines charges relating to the transactions and debit interest on your account between 01/11/2025 and 30/11/2025.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

The charges for this billing period are:

Total charges	£15.30
Total debit interest	£0.00
To be debited from your account on	31/12/2025

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Pre-notification of account charges		
Type	Count	Charge
Automated Payments	40	£6.00
Faster Payments	20	£3.00
Manual	2	£0.30
Account Fee	—	£6.00

Additional information			
The combined account charge includes the following transaction types:			
Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Overdrafts

Arranged overdrafts – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Thanks

Your Unity Team

Accessibility

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Additional information

Our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

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Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
SA11 5DW

Date: 30/11/2025

Account Name: Glynneath Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20444688

The credit interest rate is 2.10% AER as of your statement date.

Contact Us



Call us: **0345 140 1000**

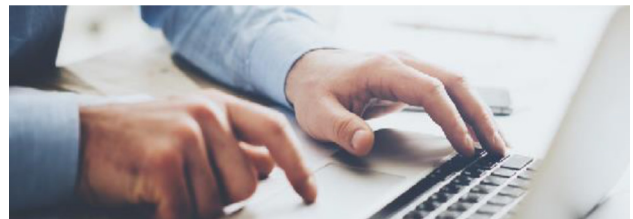


Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

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For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/10/2025		Balance brought forward	£0.00	£0.00	£139,285.59
24/11/2025	Transfer	Transfer to 20444675	£33,117.50	£0.00	£106,168.09

Page number 1 of 2

Statement number 054

**For Businesses.
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What happens when something goes wrong?

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To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Ceri Willcox
Glynneath Town Council
Bethania Community Centre
Park Avenue Glynneath
Neath
SA11 5DW

Date: 30/11/2025

Account Name: Glynneath Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20444691

The credit interest rate is 2.10% AER as of your statement date.

Contact Us



Call us: **0345 140 1000**

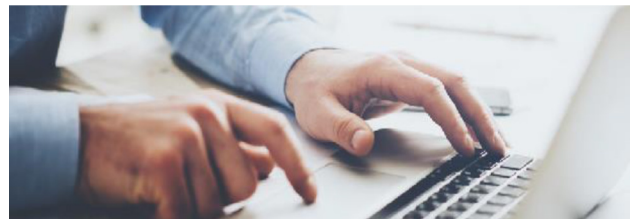


Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/10/2025		Balance brought forward	£0.00	£0.00	£2,252.28

Page number 1 of 2

Statement number 054

**For Businesses.
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Sending or Receiving Currency

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Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

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This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

We're changing our fees and charges

From Unity Trust Bank Plc <info@unity-email.co.uk>

Date Mon 26/01/2026 13:28

To Clerk Account <clerk@glynneathtowncouncil.gov.uk>

To view this email as a web page, click [here](#).



For Businesses. For Communities. **For Good.**

A banner image with a dark red background on the left and a photograph of a man wearing a headset and a plaid shirt working at a computer on the right. The text "For Businesses. For Communities. For Good." is overlaid in white on the red background.

**For Businesses.
For Communities.
For Good.**

26/01/2026

We're changing our fees & charges

Dear Ms C Willcox,

We're writing to remind you about the changes we're making to our fees & charges that are applied to your account(s). These will come into effect on 1 February 2026.

We're committed to providing services that support the needs of our customers, whilst maintaining clear and transparent pricing. Since our last fees and charges update, we've introduced a number of service enhancements designed to improve functionality, security and transparency, including:

- Expanded our Online Banking capabilities, enabling you to complete more activities online
- Integrated with accounting software providers such as QuickBooks, Sage and Xero
- Increased security for log-on and payment authorisation
- Introduced additional payment files
- Itemised monthly charging for greater transparency
- Launched additional savings products to improve customer choice

This is all supported by our UK-based customer service team and for eligible customers, a relationship manager.

Like many banks across the financial services sector, we're reviewing our pricing to reflect the rising costs of providing secure, resilient and compliant banking services. These changes help ensure we can continue to maintain high standards in fraud prevention and digital servicing.

You access our updated service tariff document with all the details of our new prices here, www.unity.co.uk/terms-and-conditions/

What's changing?

We're changing how much we charge for the following:

Service	Current Price	New price
---------	---------------	-----------

Monthly Account fee	£6.00 per month	£7.00 per month
Cash deposits (per £100*)	60p (Post Office) 50p (NatWest)	70p (Post Office and NatWest)
Cheque deposits	30p each	40p each
Bacs	14p per transaction	15p per transaction
Bulk Faster Payments	30p per transaction	25p per transaction
International payments	£24.00	£20.00
CHAPS	£28.00	£25.00

* Cash paid in per £100 or part thereof, for each payment calculated monthly and charged quarterly.

If you're happy with the changes, you don't need to take any action and we'd like to thank you for continuing to bank with us.

If you don't wish to accept these changes and would prefer to close your account(s) before the charges change, you can do this by completing the [account closure form](#) on our website or calling us on the number below.

If you would like any further information about these changes, please visit unity.co.uk or call us on 0345 140 1000^.

Yours sincerely,

Unity Trust Bank plc
For Businesses. For Communities. **For Good.**

Email: **us@unity.co.uk**

Phone: 0345 140 1000* Trade Unions: 0345 245 0020*

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Registered Office: Unity Trust Bank PLC, Four Brindleyplace, Birmingham, B1 2JB.

Registered in England and Wales no. 1713124.
