



# Cyngor Tref Glynedd Glynneath Town Council

The Clerk summons all Councillors to attend an Ordinary Meeting of the  
Full Council

To be held online and at Bethania Community Centre  
On Wednesday the 9<sup>th</sup> of September 2026 at 6.30 PM

Members of the public and press are encouraged to join remotely if possible. Please contact the Clerk should you require assistance with physical access.

---

## Microsoft Teams [Need help?](#)

Join: <https://teams.microsoft.com/meet/344507470990604?p=kUBDUnKDimG5LkzjQx>

Meeting ID: 344 507 470 990 604

Passcode: NV6wo74M

---

## AGENDA

1. MAYORAL ANNOUNCEMENTS
2. TO ACCEPT APOLOGIES FOR ABSENCE
3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED
4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)
5. TO APPROVE THE MINUTES OF THE JULY 2026 FULL COUNCIL MEETING
6. MATTERS PERTAINING TO FINANCE AND GOVERNANCE
  - a. TO APPROVE NEW BANK SIGNATORIES FOR UNITY AND TSB BANK ACCOUNTS
  - b. TO APPROVE THE PAYMENT SCHEDULE FOR JULY AND AUGUST 2026 INCLUDING INTERNAL BANK TRANSFERS
  - c. TO APPROVE FULL BANK RECONCILIATION FOR JULY 2026 (AUGUST PENDING TSB STATEMENT)
  - d. TO APPROVE ANNUAL NALC PAY AWARD (TWO MEMBERS OF STAFF)
  - e. TO APPROVE 2025—2026 ANNUAL REPORT
  - f. TO CONSIDER REQUESTING ONE VOICE WALES INVESTIGATION INTO THE MINUTING OF RESOLUTIONS
7. MATTERS RELATING TO TOWN HALL AND COMMUNITY CENTRE
  - a. TO RECEIVE VERBAL UPDATE FROM GHAVC AND RECEIVE REQUEST FOR ASSISTANCE
  - b. TO RECEIVE REQUEST FROM FRIENDS OF THE TOWN HALL:

*We are asking permission to purchase a bench style table with attached seating. We are wanting to place it at the back wall near the serving hatch. This would be fixed to the floor making it secure.*

*The other item was to ask if there were Saturday dates available for late November/early December, as if we have any funds available we are thinking we may put a Christmas event on for the children. If we did would we be charged for the hire ?*

- c. TO CONSIDER FORMAL OPENING EVENT FOR TOWN HALL
  - d. TO CLARIFY HIRE TERMS RE: SETTING UP AND TAKE DOWN TIMES
  - e. TO CONSIDER TERMS OF REFERENCE FOR TOWN HALL AND COMMUNITY CENTRE COMMITTEE
8. MATTERS PERTAINING TO PARKS AND OPEN SPACES
- a. TO CONSIDER ONGOING SECURITY PROVISION
  - b. UPDATE ON WELFARE TRANSFORMATION PROJECT PHASE TWO
  - c. TO APPROVE PITCH CUTTING AND PITCH MARKING OFF SITE
  - d. TO CONSIDER PERMISSION FOR FOOTBALL CLUB TO SITE TEMPORARY CONTAINERS WITHIN COMPOUND
9. MEMBER REQUESTS:
- a. TO CONSIDER FURTHER CHRISTMAS LIGHT PROVISION FROM PRIDE IN PLACE FUNDING (CLLR. KNOYLE)
  - b. TO CONSIDER SUPPORT FOR MEN'S MENTAL HEALTH AWARENESS (CLLR. MORGAN)
10. MATTERS PERTAINING TO PLANNING
- a. [P2026/0496 | Creation of a new welding workshop on previously concreted ground used for storage of materials and machinery. | Aberpergwm Colliery Glynneath Road Glynneath SA11 5AJ](#)
  - b. [P2026/0524 | Variation of conditions 2 and 3 of planning permission P2023/0582 approved on 24/10/23 to extend the period of time for the submission of the reserved matters by two years and the date for the commencement of development by one year | Plot 2 & 3 Maes Marchog Isaf Glynneath Neath Port Talbot SA11 5EZ](#)
  - c. [P2026/0324 | Two-storey rear outbuilding comprising a garage at ground floor and storage room at first floor | Forest Farm Cottage Old Parish Road From Angel Inn Glynneath Neath Port Talbot SA11 5UE](#)
  - d. [P2026/0322 | Application under Part 19 of the General Permitted Development Order 1995 for the installation of a new Diesel Tank. | Aberpergwm Colliery B4242 From Rheola To Glynneath Glynneath Neath Port Talbot SA11 5AJ](#)
  - e. [P2026/0541 | Part discharge of condition 6 \(road safety audit stage 3\) of planning permission P2024/0586 \( Proposed development of Waterfall Country Pontneddfechan Visitor Infrastructure Scheme to include retail shop, welfare facilities, tourist accommodation, ancillary plant room, lighting, car parking facilities , demolition of outbuildings adjoining Sgwd Gwladys and existing toilet block, and creation of farm track access, play park/ courtyard, with associated infrastructure works.\) granted on 17/12/24 | Land At Pontneddfechan And South Of Pontneathvaughan Road Glynneath Neath Port Talbot SA11 5NR](#)

**Suggest:** Approving Standing Order 3 (c) – to exclude members of the public and press.

**Reason:** HR considerations

- 11. TO RECEIVE CLERK RESIGNATION AND CONSIDER FORWARD PLANS (INCLUDING RATIFICATION OF DELEGATED POWERS IF APPROPRIATE)
- 12. TO CONSIDER JOB DESCRIPTIONS AND TITLES



# Cyngor Tref Glynedd Glynneath Town Council

## MINUTES OF THE FULL COUNCIL MEETING WEDNESDAY THE 8<sup>TH</sup> OF JULY 2026

HELD ON THE 8<sup>TH</sup> OF JULY 2026 AT BETHANIA COMMUNITY CENTRE AND ONLINE

|                              |                   |                        |                        |
|------------------------------|-------------------|------------------------|------------------------|
| <b>PRESENT:</b>              | <b>PRESIDING</b>  | <b>CLLR. D MORGAN</b>  |                        |
|                              | <b>COUNCILLOR</b> | <b>CLLR. J BLOWER</b>  | <b>CLLR. J BULMAN</b>  |
|                              |                   | <b>CLLR. J DAVIES</b>  | <b>CLLR. H DAVIES</b>  |
|                              |                   | <b>CLLR. C EDWARDS</b> | <b>CLLR. P EVANS</b>   |
|                              |                   | <b>CLLR. S KNOYLE</b>  |                        |
| <b>IN ATTENDANCE:</b>        |                   |                        |                        |
| <b>MX. C WILLCOX (CLERK)</b> |                   |                        |                        |
| <b>APOLOGIES:</b>            |                   | <b>CLLR. M COWLEY</b>  | <b>CLLR. J GREGORY</b> |
|                              |                   | <b>CLLR. E HARRIS</b>  | <b>CLLR. S LANE</b>    |
|                              |                   | <b>CLLR. P PENDRY</b>  | <b>CLLR. T PITMAN</b>  |

### 1. MAYORAL ANNOUNCEMENTS

The Mayor asked Council to welcome back Councillor Edwards and Members extended their support. Cllr Edwards thanked Members for their kindness and best wishes.

The Mayor also reminded all that his inaugural service and reception would be held on the 19<sup>th</sup> of July 2026.

### 2. TO ACCEPT APOLOGIES FOR ABSENCE

Apoloiges were received as recorded above.

### 3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RESPECT OF THE BUSINESS TO BE TRANSACTED

Cllr H Davies, Cllr J Davies, and Cllr S Knoyle declared interests in Item 9 – Items related to planning application. They would not take part in decision making.

### 4. PUBLIC QUESTIONS (LIMITED TO 15 MINUTES – S/O 3E)

There were no public questions.

## **5. TO APPROVE THE MINUTES OF**

### **a. THE JUNE 2026 FULL COUNCIL MEETING**

It was proposed, seconded, and **RESOLVED** to approve the Minutes of the Ordinary Full Council meeting of June 2026.

### **b. THE ADDITIONAL JUNE 2026 FULL COUNCIL MEETING**

It was proposed, seconded, and **RESOLVED** to approve the Minutes of the Additional Full Council meeting of June 2026.

## **6. MATTERS PERTAINING TO FINANCE AND GOVERNANCE**

### **a. TO APPROVE THE PAYMENT SCHEDULE FOR APRIL, MAY, AND JUNE 2026 INCLUDING INTERNAL BANK TRANSFERS**

Members noted internal bank transfers of:

- £36613.64 from Unity Current account to Reserves (05.05.2026) – to move money into interest-earning account.
- £10,000.00 from TSB Account Unity Current account (30.06.2026) – to move money from VAT reclaim in TSB account.

It was proposed, seconded, and **RESOLVED** to approve the presented payment schedules (appended).

### **b. TO APPROVE FULL BANK RECONCILIATION FOR MAY 2026**

It was proposed, seconded, and **RESOLVED** to approve the full bank reconciliation to May 2026.

### **c. TO NOTE VAT RETURN FOR Q1 – FYE2027**

Members noted the VAT return, which brought Council up to date with all VAT payments and reclaims.

### **d. TO NOTE AWARD FROM ONE VOICE WALES – COMMENDED PROJECT**

Members were pleased to receive a certificate of commendation from One Voice Wales for the Glynneath Miners' Welfare Park Transformation Project – Phase One: Play, in their Tourism award category. Members attended the One Voice Wales conference and were grateful to receive their first award from their first ever application.

It was proposed, seconded, and **RESOLVED** to display the award at the Welfare Park when possible.

### **e. TO CONSIDER CLERK ATTENDANCE AT SLCC NATIONAL CONFERENCE (TWO DAY CONFERENCE AND ACCOMMODATION – £715 +VAT. CLERK WILL PAY TRAVEL)**

It was proposed, seconded, and **RESOLVED** to approve the attendance of the Clerk at the conference, to pay conference fees, and to pay travel costs if required.

### **f. TO CONSIDER VEHICLE INSURANCE QUOTE (IN AGENDA PACK)**

It was proposed, seconded, and **RESOLVED** to approve motor insurance payment.

### **g. TO RENEW THE FOLLOWING POLICIES:**

- **FREEDOM OF INFORMATION PUBLICATION SCHEME**
- **TRAINING POLICY AND PLAN**
- **WEBCASTING AND RECORDING PROTOCOL**

- Freedom of Information Publication Scheme – there were no changes to this policy.
- Training Policy and Plan - Members were advised that while mandatory training for councillors was not in place, Members were able to resolve that committee membership could be restricted to those that had attended certain training events.

To this end, Members would approve the policy in this meeting but delegate recommendations for training, specific for committees, to the Finance and Audit Committee.

- Webcasting and Recording Protocol – due to concerns over the potential to ‘deep fake’ videos, likeness, and other media, especially when the media was not stored securely on a Council-owned domain, it was decided to approve the policy, but to stop recording and publishing recordings of meetings until further guidance and legislation was in place.

It was proposed, seconded, and **RESOLVED** to approve the above policies with the above amendments.

**h. TO RECEIVE VERBAL UPDATE FROM GHAVC**

This Item was deferred.

**7. MATTERS PERTAINING TO PARKS AND OPEN SPACES**

**a. TO CONSIDER GATE LOCKING AT EARLSFIELD CLOSE ACCESS POINT**

Members were advised of a concern from a resident regarding the closing of the Welfare Park gates at Earlsfield Close. The Clerk gave an update on attempts to find a solution to physical gate amendments and the possible costs for these works being upwards of £1,500.

Members also received concerns that the gate had been left open recently and were concerned to learn that it had been the result of the security contractor. Members considered health and safety the highest priority in this area and while they sympathised with the resident who would like to have the gate open, the long stretch of pathway leading out onto a main road access had to be mitigated and secured.

It was proposed, seconded, and **RESOLVED** to keep the gates closed and to change the locks so that the gates remain secure.

It was proposed, seconded, and **RESOLVED** to procure better signage for the usable pathways.

**b. TO CONSIDER PROVISION OF TWO MORE BINS (EST. COST: £200+VAT EACH) (MEMBER REQUEST: CLLR. BLOWER)**

It was proposed, seconded, and **RESOLVED** to purchase two more bins for siting at the Welfare Park at a cost of no more than £250 each + VAT.

**c. TO CONSIDER ONGOING SECURITY PROVISION**

Members considered options for security provision at the Welfare Park, particularly in opening and locking the toddler park. Several instances of the gates being left open had been reported.

Members felt strongly that the gates should continue being opened and locked.

It was proposed, seconded, and **RESOLVED** to enforce contract terms with the provider and to monitor the situation closely over the summer holidays before reconsidering options.

**d. UPDATE ON WELFARE TRANSFORMATION PROJECT PHASE TWO**

Members were advised of the work to date. Works were behind schedule for the contractor but the longer term project's dates should still remain unchanged as the vast majority of the scheduled time for us involved grass growing and restoration.

The Clerk advised Members that they'd been made aware of a number of security issues and thanked Cllr H Davies and Cllr Knoyle for also taking on concerns from members of the public. The contractor was responsible for site security and had been made aware on each occasion. Contractors advised that they were aware of the issues and reiterated that they had the responsibility to address them.

**e. TO CONSIDER ALTERNATIVES TO WEEDKILLER IN OPEN SPACES (LETTER IN AGENDA PACK)**

Members were grateful to receive correspondence regarding this issue and would like to consider alternative provisions going forward. Members would address the concerns formally in their Section 6 responsibilities and would seek advice from County Council Officers and One Voice Wales, along with local contacts.

**ACTION:** Clerk to respond to the correspondence on behalf of the Council and explain considerations.

**8. MEMBER REQUEST: TO CONSIDER SUPPORT FOR BOLLARD PROVISION ON HIGH STREET PAVEMENT (CLLR. BLOWER)**

Cllr Blower advised Members of concerns that he had received from members of the public and that had been raised previously through other avenues. Cllr Blower asked that the Council consider formally writing to County Council regarding road safety and traffic concerns, especially at the layby area and towards the beginning of Oddfellows Street.

Cllr Knoyle advised of the departments to contact and also agreed that the Full Council support would be appropriate in this case, wishing to address health and safety concerns.

It was proposed, seconded, and **RESOLVED** to write to NPTCBC regarding road and pavement safety concerns. Particular attention to be drawn to near-miss occasions and where cars had mounted the curbs and continued to drive along the pavement.

**9. MATTERS PERTAINING TO PLANNING**

- a. [P2026/0310 | Change of use of land to extend existing cafe and associated patio area, construction of side extension to cafe, with living wall on front and side elevation, extension to existing pergola and stone boundary wall, and solar PV panels to existing and proposed roof planes. | Sgwd Gwladys Lodge Pontneathvaughan Road Glynneath Neath Port Talbot SA11 5NRP2026/0367 |](#)

There were no objections.

- b. [P2026/0367 | Single storey flat roof rear extension | 11 Pontneathvaughan Road Glynneath Neath Port Talbot SA11 5AR](#)

There were no objections.

- c. [P2026/0388 | Proposed single-storey extensions, and raise roof of bungalow to allow use of first floor attic space | Rownad Pontneathvaughan Road Glynneath Neath Port Talbot SA11 5NT](#)

There were no objections.

It was proposed, seconded, and **RESOLVED** to approve Standing Order 3 (C) – to exclude members of the press and public, for the following Item.

#### 10. TO CONSIDER CEMETERY GROUNDS PROVISION

Members were advised that the contractor for the cemetery had ceased provision on Friday the 3<sup>rd</sup> of July. Members were appraised of the current grounds force situation and intermediate plans but the Clerk asked for input into future planning and support.

It was agreed that the Cemetery could not be allowed to return to the overgrown situation of before. Members were keen to praise the works taken so far, and wished to continue with the positive direction.

Longer term, Members wished to consider a ranger-type role that might combine ground works and security provision for all facilities.

It was proposed, seconded, and **RESOLVED** to use the next few months to assess whether the works could be completed by the part-time grounds staff who would be stationed at the cemetery unless absolutely necessary on other sites. The Cemetery Committee would oversee monitoring of the area and workload.

It was proposed, seconded, and **RESOLVED** to delegate any necessary Cemetery equipment purchases to the Cemetery Committee if needed before the next Full Council meeting.

It was proposed, seconded, and **RESOLVED** to delegate authority to the Cemetery Committee to consider new contractor provision if needed before the next Full Council meeting.

# Glynneath Town Council

04 September 2026 (2026-2027)

## PAYMENTS LIST

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

| Vouche | Code                          | Date                    | Minute | Bank                 | Payment Ref.     | Description            | Supplier                   | VAT Type | Net       | VAT   | Total     |
|--------|-------------------------------|-------------------------|--------|----------------------|------------------|------------------------|----------------------------|----------|-----------|-------|-----------|
|        | Salary                        | 01/07/2026 - 30/07/2026 |        |                      |                  | Confidential           |                            |          | 15,027.92 |       | 15,027.92 |
| 10     | Rates (Town Hall)             | 01/07/2026              |        | Unity Current Accour |                  | Rates                  | NPT Finance & Corporate    | £ X      | 502.00    |       | 502.00    |
| 131    | Bank Charges                  | 01/07/2026              |        | TSB Bank Account     |                  | Bank Charge            | TSB Bank plc               | Z        | 5.00      |       | 5.00      |
| 11     | Rates (Cemetery)              | 01/07/2026              |        | Unity Current Accour |                  | Rates                  | NPT Finance & Corporate    | £ X      | 39.00     |       | 39.00     |
| 12     | Rates (P&O)                   | 01/07/2026              |        | Unity Current Accour |                  | Rates                  | NPT Finance & Corporate    | £ X      | 377.00    |       | 377.00    |
| 109    | Utilities (P&O)               | 01/07/2026              |        | Unity Current Accour |                  | Water Rates            | Dwr Cymru                  | Z        | 90.50     |       | 90.50     |
| 251    | Maintenance & Service         | 03/07/2026              |        | Unity Current Accour | Amazon 03.07 pyt | Toilet rolls           | Amazon EU                  | S        | 13.28     | 2.66  | 15.94     |
| 249    | Equipment & Supplies          | 03/07/2026              |        | Unity Current Accour |                  | Litter Pickers         | hangzhouaijunhandianzish   | S        | 12.72     | 2.54  | 15.26     |
| 250    | Equipment & Supplies          | 03/07/2026              |        | Unity Current Accour | Amazon 03.07 pyt | Bags and weedkiller    | Amazon EU                  | S        | 31.63     | 6.33  | 37.96     |
| 250    | Equipment & Supplies          | 03/07/2026              |        | Unity Current Accour | Amazon 03.07 pyt | Bags and weedkiller    | Amazon EU                  | S        | 31.67     | 6.33  | 38.00     |
| 251    | Equipment & Supplies          | 03/07/2026              |        | Unity Current Accour | Amazon 03.07 pyt | Toilet rolls           | Amazon EU                  | S        | 13.28     | 2.66  | 15.94     |
| 283    | Waste                         | 03/07/2026              |        | Unity Current Accour |                  | Skip hire              | Derwen Recycling Limited   | S        | 280.00    | 56.00 | 336.00    |
| 282    | Inspections                   | 03/07/2026              |        | Unity Current Accour |                  | Playground inspection  | ROSPA                      | S        | 424.00    | 84.80 | 508.80    |
| 280    | Town Hall Refurb              | 03/07/2026              |        | Unity Current Accour |                  | Signage                | Rugbi Industrial Supplies  | S        | 13.60     | 2.72  | 16.32     |
| 305    | Membership Fees & Subscriptic | 08/07/2026              |        | Unity Current Accour |                  | Fuel Card Fee          | Allstar Business Solutions | S        | 1.50      | 0.30  | 1.80      |
| 319    | Mayoral Allowance             | 13/07/2026              |        | Unity Current Accour | 300206           | Donation               | Glynneath RFC              | X        | 50.00     |       | 50.00     |
| 320    | Mayoral Allowance             | 13/07/2026              |        | Unity Current Accour | 300207           | Donation               | Bethel Chapel Glynneath    | X        | 50.00     |       | 50.00     |
| 321    | Mayoral Allowance             | 13/07/2026              |        | Unity Current Accour | 300208           | Donation               | Bethel Chapel Glynneath    | X        | 50.00     |       | 50.00     |
| 322    | Mayoral Allowance             | 13/07/2026              |        | Unity Current Accour | 300209           | Donation               | Bethel Chapel Glynneath    | X        | 50.00     |       | 50.00     |
| 392    | Software                      | 14/07/2026              |        | TSB Bank Account     |                  | Microsoft Subscription | Microsoft                  | S        | 20.16     | 4.03  | 24.19     |
| 284    | Consultancy Fees              | 16/07/2026              |        | Unity Current Accour |                  | HR Consultancy         | Croner Limited             | S        | 445.84    | 89.17 | 535.01    |
| 286    | Grounds Contract              | 20/07/2026              |        | TSB Bank Account     |                  | Cemetery Contractor    | Contractor                 | Z        | 315.00    |       | 315.00    |
| 294    | Utilities (Bethania)          | 21/07/2026              |        | TSB Bank Account     |                  | Electric               | SSE Southern Electric      | L        | 206.39    | 10.32 | 216.71    |
| 294    | Utilities (Town Hall)         | 21/07/2026              |        | TSB Bank Account     |                  | Electric               | SSE Southern Electric      | L        | 143.48    | 7.17  | 150.65    |
| 292    | Maintenance & Service         | 21/07/2026              |        | TSB Bank Account     |                  | Various - see notes    | Tumbleweed                 | S        | 11.63     | 2.33  | 13.96     |
| 293    | Maintenance & Service         | 21/07/2026              |        | TSB Bank Account     |                  | Cleaning Products      | Tumbleweed                 | S        | 29.10     | 5.82  | 34.92     |
| 393    | Maintenance & Service         | 21/07/2026              |        | TSB Bank Account     |                  | Mirror                 | Ikea LTD                   | S        | 10.00     | 2.00  | 12.00     |
| 291    | Mayoral Allowance             | 21/07/2026              |        | TSB Bank Account     |                  | Mayoral Inaugeration   | P Davies                   | Z        | 1,350.00  |       | 1,350.00  |
| 296    | Mayoral Allowance             | 21/07/2026              |        | TSB Bank Account     |                  | Mayoral Inaugeration   | Serol Print                | Z        | 50.00     |       | 50.00     |
| 292    | Maintenance                   | 21/07/2026              |        | TSB Bank Account     |                  | Various - see notes    | Tumbleweed                 | S        | 8.32      | 1.67  | 9.99      |
| 292    | Maintenance                   | 21/07/2026              |        | TSB Bank Account     |                  | Various - see notes    | Tumbleweed                 | S        | 36.98     | 7.40  | 44.38     |
| 293    | Maintenance                   | 21/07/2026              |        | TSB Bank Account     |                  | Cleaning Products      | Tumbleweed                 | S        | 25.00     | 5.00  | 30.00     |
| 294    | Utilities (P&O)               | 21/07/2026              |        | TSB Bank Account     |                  | Electric               | SSE Southern Electric      | L        | 119.02    | 5.95  | 124.97    |
| 330    | Telephone & Broadband         | 27/07/2026              |        | Unity Current Accour |                  | Mobile Wifi            | Three Mobile               | S        | 29.20     | 5.84  | 35.04     |

## PAYMENTS LIST

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

| Vouche       | Code                    | Date       | Minute | Bank                 | Payment Ref. | Description                    | Supplier                   | VAT Type | Net              | VAT             | Total            |
|--------------|-------------------------|------------|--------|----------------------|--------------|--------------------------------|----------------------------|----------|------------------|-----------------|------------------|
| 103          | Waste                   | 28/07/2026 |        | Unity Current Accour |              | Trade Waste                    | NPT Finance & Corporate S  | Z        | 63.05            |                 | 63.05            |
| 281          | Insurance               | 28/07/2026 |        | TSB Bank Account     |              | Motor Insurance                | Clear Councils             | X        | 1,023.64         |                 | 1,023.64         |
| 394          | Printing & Photocopying | 28/07/2026 |        | TSB Bank Account     |              | Handbooks                      | Printed Easy Ltd           | Z        | 53.00            |                 | 53.00            |
| 297          | Printing & Photocopying | 29/07/2026 |        | TSB Bank Account     |              | Printer Hire                   | BNP Paribas                | S        | 69.40            | 13.88           | 83.28            |
| 295          | Utilities (Cemetery)    | 29/07/2026 |        | TSB Bank Account     |              | Electric                       | SSE Southern Electric      | L        | 126.33           | 6.32            | 132.65           |
| 335          | Fuel                    | 29/07/2026 |        | Unity Current Accour |              | Fuel                           | Allstar Business Solutions | S        | 74.48            | 14.90           | 89.38            |
| 395          | Equipment & Supplies    | 29/07/2026 |        | TSB Bank Account     |              | Strimmer PArts                 | Amazon EU                  | S        | 65.20            | 13.04           | 78.24            |
| 287          | Welfare Park Phase Two  | 30/07/2026 |        | Unity Current Accour |              | Welfare Transformation Project | Folly Contractors          | S        | 21,389.78        | 4,277.95        | 25,667.73        |
| 344          | Bank Charges            | 31/07/2026 |        | Unity Current Accour |              | Bank Charge                    | Unity Trust Bank           | X        | 17.20            |                 | 17.20            |
| <b>Total</b> |                         |            |        |                      |              |                                |                            |          | <b>42,745.30</b> | <b>4,637.13</b> | <b>47,382.43</b> |

# Glynneath Town Council

04 September 2026 (2026-2027)

## PAYMENTS LIST

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

| Vouche       | Code                          | Date                    | Minute | Bank                 | Payment Ref. | Description            | Supplier                     | VAT Type | Net              | VAT           | Total            |
|--------------|-------------------------------|-------------------------|--------|----------------------|--------------|------------------------|------------------------------|----------|------------------|---------------|------------------|
|              | Salary                        | 05/08/2026 - 28/08/2026 |        |                      |              | Confidential           |                              |          | 13,596.44        |               | 13,596.44        |
| 104          | Waste                         | 01/08/2026              |        | Unity Current Accour |              | Trade Waste            | NPT Finance & Corporate      | £ Z      | 63.05            |               | 63.05            |
| 13           | Rates (Town Hall)             | 01/08/2026              |        | Unity Current Accour |              | Rates                  | NPT Finance & Corporate      | £ X      | 502.00           |               | 502.00           |
| 14           | Rates (Cemetery)              | 01/08/2026              |        | Unity Current Accour |              | Rates                  | NPT Finance & Corporate      | £ X      | 39.00            |               | 39.00            |
| 15           | Rates (P&O)                   | 01/08/2026              |        | Unity Current Accour |              | Rates                  | NPT Finance & Corporate      | £ X      | 377.00           |               | 377.00           |
| 110          | Utilities (P&O)               | 03/08/2026              |        | Unity Current Accour |              | Water Rates            | Dwr Cymru                    | Z        | 90.50            |               | 90.50            |
| 345          | Membership Fees & Subscriptic | 05/08/2026              |        | Unity Current Accour |              | Fuel Card Fee          | Allstar Business Solutions   | S        | 1.50             | 0.30          | 1.80             |
| 352          | Maintenance & Service         | 07/08/2026              |        | Unity Current Accour | amazon 211   | Toilet Rolls and PPE   | Amazon EU                    | S        | 19.87            | 3.97          | 23.84            |
| 288          | Software                      | 07/08/2026              |        | Unity Current Accour |              | Accounts package       | Scribe                       | S        | 1,176.00         | 235.20        | 1,411.20         |
| 352          | Equipment & Supplies          | 07/08/2026              |        | Unity Current Accour | amazon 211   | Toilet Rolls and PPE   | Amazon EU                    | S        | 24.93            | 4.99          | 29.92            |
| 353          | Equipment & Supplies          | 07/08/2026              |        | Unity Current Accour | amazon 211   | Strimmer PArts         | Amazon Marketplace           | S        | 32.80            | 6.56          | 39.36            |
| 354          | Equipment & Supplies          | 07/08/2026              |        | Unity Current Accour | amazon 211   | Mower Parts            | International Systems and    | Z        | 17.48            |               | 17.48            |
| 352          | Equipment & Supplies          | 07/08/2026              |        | Unity Current Accour | amazon 211   | Toilet Rolls and PPE   | Amazon EU                    | S        | 19.87            | 3.97          | 23.84            |
| 355          | Maintenance                   | 07/08/2026              |        | Unity Current Accour | amazon 211   | Herbicide              | Elixir Garden Supplies Limit | S        | 64.42            | 12.88         | 77.30            |
| 279          | Town Hall Refurb              | 07/08/2026              |        | Unity Current Accour |              | Land Legal Fees        | Hutchinson Thomas            | X        | 20.00            |               | 20.00            |
| 289          | Security                      | 07/08/2026              |        | Unity Current Accour |              | Security Services      | Nitelight Security           | S        | 528.00           | 105.60        | 633.60           |
| 290          | S137 grants                   | 07/08/2026              |        | Unity Current Accour |              | Small Grant            | Waterfall Country Cymru C    | X        | 450.00           |               | 450.00           |
| 356          | Printing & Photocopying       | 10/08/2026              |        | Unity Current Accour |              | Printer Hire           | Apogee                       | S        | 20.54            | 4.11          | 24.65            |
| 399          | Equipment & Supplies          | 13/08/2026              |        | TSB Bank Account     |              | Mower                  | Abbey Access LTD             | S        | 332.91           | 66.58         | 399.49           |
| 397          | Software                      | 14/08/2026              |        | TSB Bank Account     |              | Microsoft Subscription | Microsoft                    | S        | 20.16            | 4.03          | 24.19            |
| 398          | Software                      | 14/08/2026              |        | TSB Bank Account     |              | Website Domain         | CloudNext                    | S        | 50.00            | 10.00         | 60.00            |
| 285          | Consultancy Fees              | 16/08/2026              |        | Unity Current Accour |              | HR Consultancy         | Croner Limited               | S        | 445.84           | 89.17         | 535.01           |
| 298          | Telephone & Broadband         | 17/08/2026              |        | TSB Bank Account     |              | BT Phone&Internet      | BT                           | S        | 196.78           | 39.36         | 236.14           |
| 396          | Software                      | 17/08/2026              |        | TSB Bank Account     |              | Booking Software       | Squarespace Ireland Limite   | S        | 200.00           | 40.00         | 240.00           |
| 388          | Telephone & Broadband         | 26/08/2026              |        | Unity Current Accour |              | Mobile Wifi            | Three Mobile                 | S        | 29.20            | 5.84          | 35.04            |
| 389          | Skip hire                     | 26/08/2026              |        | Unity Current Accour |              | Skip hire              | Derwen Recycling Limited     | S        | 291.20           | 58.24         | 349.44           |
| 389          | Waste                         | 26/08/2026              |        | Unity Current Accour |              | Skip hire              | Derwen Recycling Limited     | S        | 291.20           | 58.24         | 349.44           |
| 387          | Fuel                          | 26/08/2026              |        | Unity Current Accour |              | Fuel                   | Allstar Business Solutions   | S        | 58.75            | 11.75         | 70.50            |
| 390          | Tree Inspection and Remedial  | 26/08/2026              |        | Unity Current Accour |              | Tree Cutting           | Lloyds Timber                | S        | 500.00           | 100.00        | 600.00           |
| 391          | Security                      | 26/08/2026              |        | Unity Current Accour |              | Security Services      | Nitelight Security           | S        | 552.00           | 110.40        | 662.40           |
| 362          | Bank Charges                  | 31/08/2026              |        | Unity Current Accour |              | Bank Charge            | Unity Trust Bank             | X        | 15.70            |               | 15.70            |
| <b>Total</b> |                               |                         |        |                      |              |                        |                              |          | <b>20,027.14</b> | <b>971.19</b> | <b>20,998.33</b> |

# Bank Transfers

Transfers are similar to ordinary transactions, but relate wholly to movements of money within the Council, rather than receipts or payments by the Council. These are easy to forget, but are essential to providing a comprehensive account of the Council's monetary position.

| Date                | Amount   | From Bank                                | To Bank                      | Comment                                |
|---------------------|----------|------------------------------------------|------------------------------|----------------------------------------|
| 07/08/2026 00:00:00 | 40000.00 | Unity Current Account                    | Unity Reserves Account (688) | Transferring excess to reserve account |
| 21/07/2026 00:00:00 | 10000.00 | TSB Bank Account                         | Unity Current Account        | VAT RECLAIM TRANSFER                   |
| 03/07/2026 00:00:00 | 900.00   | Unity Instant Access Account (Selar) 691 | Unity Current Account        | For grant payments 25-26               |
| 30/06/2026 00:00:00 | 10000.00 | TSB Bank Account                         | Unity Current Account        | VAT reclaim for banking                |
| 05/05/2026 00:00:00 | 36613.64 | Unity Current Account                    | Unity Reserves Account (688) | Internal transfer to reserves          |
| 17/04/2026 00:00:00 | 46.85    | Cafe and Hires Account (Cash)            | Petty Cash                   | For voucher 42                         |
| 17/04/2026 00:00:00 | 5000.00  | TSB Bank Account                         | Unity Current Account        | From VAT to main account               |
| 02/04/2026 00:00:00 | 23.39    | Cafe and Hires Account (Cash)            | Petty Cash                   | For cleaning supplies                  |
| 02/04/2026 00:00:00 | 5000.00  | Unity Current Account                    | TSB Bank Account             | To ensure DD for utilities go through  |





Ms Ceri Willcox  
Glynneath Town Council  
Bethania Community Centre  
Park Avenue Glynneath  
Neath  
SA11 5DW

✉ Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

☎ Call **0345 140 1000\***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

## Account Statement

**01 July 2026 to 31 July 2026**

**Account Name:** Glynneath Town Council  
**Sort Code:** 608301  
**Account Number:** 20444675  
**Swift Code (BIC):** NWBKGB2L  
**IBAN:** GB93NWBK60023571418024

### Summary\*\*

| Start balance | Paid out   | Paid in    | End balance |
|---------------|------------|------------|-------------|
| £65,515.08    | £43,629.85 | £13,785.00 | £35,670.23  |

Your arranged overdraft limit is £0.00



### Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

### Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

\*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

\*\*Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Current T2 account 20444675

| Date       | Type                 | Details                           | Paid Out £ | Paid In £ | Balance £  |
|------------|----------------------|-----------------------------------|------------|-----------|------------|
| 30/06/2026 |                      | Balance brought forward           | £0.00      | £0.00     | £65,515.08 |
| 01/07/2026 | Direct Debit         | Direct Debit (DWR CYMRU WELSH WA) | £90.50     | £0.00     | £65,424.58 |
| 01/07/2026 | Direct Debit         | Direct Debit (NPTCBC INCOME ACCT) | £502.00    | £0.00     | £64,922.58 |
| 01/07/2026 | Direct Debit         | Direct Debit (NPTCBC INCOME ACCT) | £39.00     | £0.00     | £64,883.58 |
| 01/07/2026 | Direct Debit         | Direct Debit (NPTCBC INCOME ACCT) | £377.00    | £0.00     | £64,506.58 |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
| 03/07/2026 | Faster Payment Debit | B/P to: Amazon Payments UK        | £123.10    | £0.00     | £62,883.34 |
| 03/07/2026 | Faster Payment Debit | B/P to: Rugby                     | £16.32     | £0.00     | £62,867.02 |
| 03/07/2026 | Faster Payment Debit | B/P to: ROSPA Playsafety          | £508.80    | £0.00     | £62,358.22 |
| 03/07/2026 | Faster Payment Debit | B/P to: Derwen Recycling          | £336.00    | £0.00     | £62,022.22 |
| 03/07/2026 | Credit               | Credit 000088                     | £0.00      | £150.00   | £62,172.22 |
| 03/07/2026 | Transfer             | Transfer from 20444691            | £0.00      | £900.00   | £63,072.22 |
| 08/07/2026 | Direct Debit         | Direct Debit (ALLSTAR)            | £1.80      | £0.00     | £63,070.42 |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |
|            |                      |                                   |            | £0.00     |            |

Transactions for Current T2 account 20444675

| Date       | Type         | Details                           | Paid Out £ | Paid In £  | Balance £  |
|------------|--------------|-----------------------------------|------------|------------|------------|
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
| 16/07/2026 | Direct Debit | Direct Debit (CRONER LTD)         | £535.01    | £0.00      | £59,467.27 |
| 21/07/2026 | Cheque Debit | Cheque 300206                     | £50.00     | £0.00      | £59,417.27 |
| 21/07/2026 | Cheque Debit | Cheque 300208                     | £50.00     | £0.00      | £59,367.27 |
| 21/07/2026 | Credit       | Glynneath Town Council            | £0.00      | £10,000.00 | £69,367.27 |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
| 23/07/2026 | Cheque Debit | Cheque 300207                     | £50.00     | £0.00      | £64,871.77 |
| 27/07/2026 | Direct Debit | Direct Debit (H3G)                | £35.04     | £0.00      | £64,836.73 |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
| 27/07/2026 | Credit       | ADDISCOTT ARTS A                  | £0.00      | £2,370.00  | £63,184.24 |
| 28/07/2026 | Direct Debit | Direct Debit (NPTCBC INCOME ACCT) | £63.05     | £0.00      | £63,121.19 |
| 29/07/2026 | Direct Debit | Direct Debit (ALLSTAR)            | £89.38     | £0.00      | £63,031.81 |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |
|            |              |                                   |            | £0.00      |            |

Transactions for Current T2 account 20444675

| Date       | Type                 | Details                                | Paid Out £ | Paid In £ | Balance £  |
|------------|----------------------|----------------------------------------|------------|-----------|------------|
|            |                      |                                        |            | £0.00     |            |
|            |                      |                                        |            | £0.00     |            |
| 29/07/2026 | Cheque Debit         | Cheque 300209                          | £50.00     | £0.00     | £61,345.95 |
| 30/07/2026 | Faster Payment Debit | B/P to: Folly Contractors              | £25,667.73 | £0.00     | £35,678.22 |
|            |                      |                                        |            | £0.00     |            |
| 31/07/2026 | Credit               | Post Office Cash Deposit 460642 460642 | £0.00      | £365.00   | £35,687.43 |
| 31/07/2026 | Fee                  | Service Charge                         | £17.20     | £0.00     | £35,670.23 |

## Financial Services Compensation Scheme

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £120,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **www.unity.co.uk/fscs**

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000\*** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000\***. We aim to resolve any issues as soon as possible.

## Additional Information

A copy of our interest rates can be found on our website **www.unity.co.uk/interest-rates**

A copy of our fees and charges can be found on our website **www.unity.co.uk/terms-and-conditions**

This information is also available by calling **0345 140 1000\***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

---

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

\*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.  
© Unity Trust Bank. All Rights Reserved.



[www.unity.co.uk](http://www.unity.co.uk)

BLANK PAGE

Ms Ceri Willcox  
Glynneath Town Council  
Bethania Community Centre  
Park Avenue Glynneath  
Neath  
United Kingdom  
SA11 5DW

✉ Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

☎ Call **0345 140 1000\***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

## Pre-notification statement

**01 July 2026 to 31 July 2026**

**Account Name:** Glynneath Town Council  
**Sort Code:** 608301  
**Account Number:** 20444675

Dear Ms Ceri Willcox,

This letter outlines charges relating to the transactions and debit interest on your account between 01/07/2026 and 31/07/2026.

You can find full details of our fees and charges within the Standard Service Tariff on our website **[www.unity.co.uk/terms-and-conditions](http://www.unity.co.uk/terms-and-conditions)**

### The charges for this billing period are:\*\*

|                                           |            |
|-------------------------------------------|------------|
| <b>Total charges</b>                      | £15.70     |
| <b>Total debit interest</b>               | £0.00      |
| <b>To be debited from your account on</b> | 31/08/2026 |



#### Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

### Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

\*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

\*\*Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

## Pre-notification of account charges

| Type               | Count | Charge |
|--------------------|-------|--------|
| Automated Payments | 45    | £6.75  |
| Faster Payments    | 7     | £1.05  |
| Manual             | 6     | £0.90  |
| Account Fee        | —     | £7.00  |

## Additional information

### The combined account charge includes the following transaction types:

|                    |                                                                                                                         |                     |                            |
|--------------------|-------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------|
| Automated Payments | Bacs Credit (in)                                                                                                        | Direct Debit (out)  | Faster Payment Credit (in) |
| Faster Payments    | Standing Orders (out)                                                                                                   | Bill Payments (out) |                            |
| Manual             | Cheques                                                                                                                 | Credits             |                            |
| Account Fee        | This is the standard charge for maintaining your account regardless of any transactions.                                |                     |                            |
| Total charge       | These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service. |                     |                            |

## Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest. Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

**Credit interest** – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

**Debit interest** – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000\*** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000\***. We aim to resolve any issues as soon as possible.

### Additional Information

A copy of our interest rates can be found on our website  
**[www.unity.co.uk/interest-rates](http://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website  
**[www.unity.co.uk/terms-and-conditions](http://www.unity.co.uk/terms-and-conditions)**

This information is also available by calling **0345 140 1000\***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

\*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.

© Unity Trust Bank. All Rights Reserved.



**[www.unity.co.uk](http://www.unity.co.uk)**

BLANK PAGE

Ms Ceri Willcox  
Glynneath Town Council  
Bethania Community Centre  
Park Avenue Glynneath  
Neath  
SA11 5DW

✉ Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

☎ Call **0345 140 1000\***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

## Account Statement

**01 July 2026 to 31 July 2026**

**Account Name:** Glynneath Town Council  
**Sort Code:** 608301  
**Account Number:** 20444688  
**Swift Code (BIC):** NWBKGB2L  
**IBAN:** GB93NWBK60023571418024

### Summary\*\*

| Start balance | Paid out | Paid in | End balance |
|---------------|----------|---------|-------------|
| £70,481.40    | £0.00    | £0.00   | £70,481.40  |

The credit interest rate is 1.95% AER as of your statement date.



### Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

### Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

\*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

\*\*Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Instant Access account 20444688

| Date       | Type | Details                 | Paid Out £ | Paid In £ | Balance £  |
|------------|------|-------------------------|------------|-----------|------------|
| 30/06/2026 |      | Balance brought forward | £0.00      | £0.00     | £70,481.40 |

## Financial Services Compensation Scheme

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £120,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **www.unity.co.uk/fscs**

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000\*** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000\***. We aim to resolve any issues as soon as possible.

## Additional Information

A copy of our interest rates can be found on our website **www.unity.co.uk/interest-rates**

A copy of our fees and charges can be found on our website **www.unity.co.uk/terms-and-conditions**

This information is also available by calling **0345 140 1000\***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

---

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

\*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.  
© Unity Trust Bank. All Rights Reserved.



[www.unity.co.uk](http://www.unity.co.uk)

BLANK PAGE

Ms Ceri Willcox  
Glynneath Town Council  
Bethania Community Centre  
Park Avenue Glynneath  
Neath  
SA11 5DW

✉ Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

☎ Call **0345 140 1000\***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

## Account Statement

**01 July 2026 to 31 July 2026**

**Account Name:** Glynneath Town Council  
**Sort Code:** 608301  
**Account Number:** 20444691  
**Swift Code (BIC):** NWBKGB2L  
**IBAN:** GB93NWBK60023571418024

### Summary\*\*

| Start balance | Paid out | Paid in | End balance |
|---------------|----------|---------|-------------|
| £2,287.44     | £900.00  | £0.00   | £1,387.44   |

The credit interest rate is 1.95% AER as of your statement date.



### Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

### Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

\*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

\*\*Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Instant Access account 20444691

| Date       | Type     | Details                 | Paid Out £ | Paid In £ | Balance £ |
|------------|----------|-------------------------|------------|-----------|-----------|
| 30/06/2026 |          | Balance brought forward | £0.00      | £0.00     | £2,287.44 |
| 03/07/2026 | Transfer | Transfer to 20444675    | £900.00    | £0.00     | £1,387.44 |

## Financial Services Compensation Scheme

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £120,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **www.unity.co.uk/fscs**

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000\*** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000\***. We aim to resolve any issues as soon as possible.

## Additional Information

A copy of our interest rates can be found on our website **www.unity.co.uk/interest-rates**

A copy of our fees and charges can be found on our website **www.unity.co.uk/terms-and-conditions**

This information is also available by calling **0345 140 1000\***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

---

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

\*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.  
© Unity Trust Bank. All Rights Reserved.



[www.unity.co.uk](http://www.unity.co.uk)

BLANK PAGE

24 August 2026

## 2026-27 NATIONAL SALARY AWARD

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026-27 to be implemented from 1 April 2026. Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2026. If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2026 to the employee's last day of employment.

The attached Annex lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be retrospectively applied from 1 April 2026.

© NALC 2026.

### ANNEX 1

|     | 1 April 2025                 | 1 April 2026 |                              |              | Scale Ranges                                    |
|-----|------------------------------|--------------|------------------------------|--------------|-------------------------------------------------|
| SCP | £ per annum                  | * £ per hour | £ per annum                  | * £ per hour | Based on SCP                                    |
| 1   | Deleted w e f 1st April 2023 |              |                              |              | Below LC Scale<br>(for staff other than clerks) |
| 2   | £24,413                      | £12.65       | Deleted w e f 1st April 2026 |              |                                                 |
| 3   | £24,796                      | £12.85       | £25,614                      | £13.28       |                                                 |
| 4   | £25,185                      | £13.05       | £26,016                      | £13.48       |                                                 |
| 5   | £25,583                      | £13.26       | £26,427                      | £13.70       |                                                 |
| 5   | £25,583                      | £13.26       | £26,427                      | £13.70       | LC1 (5-6)<br>(below substantive range)          |
| 6   | £25,989                      | £13.47       | £26,847                      | £13.92       |                                                 |
| 7   | £26,403                      | £13.69       | £27,274                      | £14.14       | LC1 (7-12)<br>(substantive benchmark range)     |
| 8   | £26,824                      | £13.90       | £27,709                      | £14.36       |                                                 |
| 9   | £27,254                      | £14.13       | £28,153                      | £14.59       |                                                 |
| 10  | £27,694                      | £14.35       | £28,608                      | £14.83       |                                                 |
| 11  | £28,142                      | £14.59       | £29,071                      | £15.07       |                                                 |
| 12  | £28,598                      | £14.82       | £29,542                      | £15.31       |                                                 |

|     | 1 April 2025 | 1 April 2026 |             |              | Scale Ranges                                       |
|-----|--------------|--------------|-------------|--------------|----------------------------------------------------|
| SCP | £ per annum  | * £ per hour | £ per annum | * £ per hour | Based on SCP                                       |
| 13  | £29,064      | £15.06       | £30,023     | £15.56       | LC1 (13-17)<br>(above substantive range)           |
| 14  | £29,540      | £15.31       | £30,515     | £15.82       |                                                    |
| 15  | £30,024      | £15.56       | £31,015     | £16.08       |                                                    |
| 16  | £30,518      | £15.82       | £31,525     | £16.34       |                                                    |
| 17  | £31,022      | £16.08       | £32,046     | £16.61       |                                                    |
| 18  | £31,537      | £16.35       | £32,578     | £16.89       | LC2 (18-23)<br>(below substantive range)           |
| 19  | £32,061      | £16.62       | £33,119     | £17.17       |                                                    |
| 20  | £32,597      | £16.90       | £33,673     | £17.45       |                                                    |
| 21  | £33,143      | £17.18       | £34,237     | £17.75       |                                                    |
| 22  | £33,699      | £17.47       | £34,811     | £18.04       |                                                    |
| 23  | £34,434      | £17.85       | £35,570     | £18.44       | LC2 (24-28)<br>(substantive benchmark range)       |
| 24  | £35,412      | £18.35       | £36,581     | £18.96       |                                                    |
| 25  | £36,363      | £18.85       | £37,563     | £19.47       |                                                    |
| 26  | £37,280      | £19.32       | £38,510     | £19.96       |                                                    |
| 27  | £38,220      | £19.81       | £39,481     | £20.46       |                                                    |
| 28  | £39,152      | £20.29       | £40,444     | £20.96       | LC2 (29-32)<br>(above substantive benchmark range) |
| 29  | £39,862      | £20.66       | £41,177     | £21.34       |                                                    |
| 30  | £40,777      | £21.14       | £42,123     | £21.83       |                                                    |
| 31  | £41,771      | £21.65       | £43,149     | £22.37       |                                                    |
| 32  | £42,839      | £22.20       | £44,253     | £22.94       |                                                    |
| 33  | £44,075      | £22.85       | £45,529     | £23.60       | LC3 (33-36)<br>(below substantive range)           |
| 34  | £45,091      | £23.37       | £46,579     | £24.14       |                                                    |
| 35  | £46,142      | £23.92       | £47,665     | £24.71       |                                                    |
| 36  | £47,181      | £24.46       | £48,738     | £25.26       |                                                    |
| 37  | £48,226      | £25.00       | £49,817     | £25.82       |                                                    |
| 38  | £49,282      | £25.54       | £50,908     | £26.39       | LC3 (37-41)<br>(substantive benchmark range)       |
| 39  | £50,269      | £26.06       | £51,928     | £26.92       |                                                    |
| 40  | £51,356      | £26.62       | £53,051     | £27.50       |                                                    |
| 41  | £52,413      | £27.17       | £54,143     | £28.06       |                                                    |
| 42  | £53,460      | £27.71       | £55,224     | £28.62       |                                                    |
| 43  | £54,495      | £28.25       | £56,293     | £29.18       | LC3 (42-45)<br>(above substantive benchmark range) |
| 44  | £55,801      | £28.92       | £57,642     | £29.88       |                                                    |

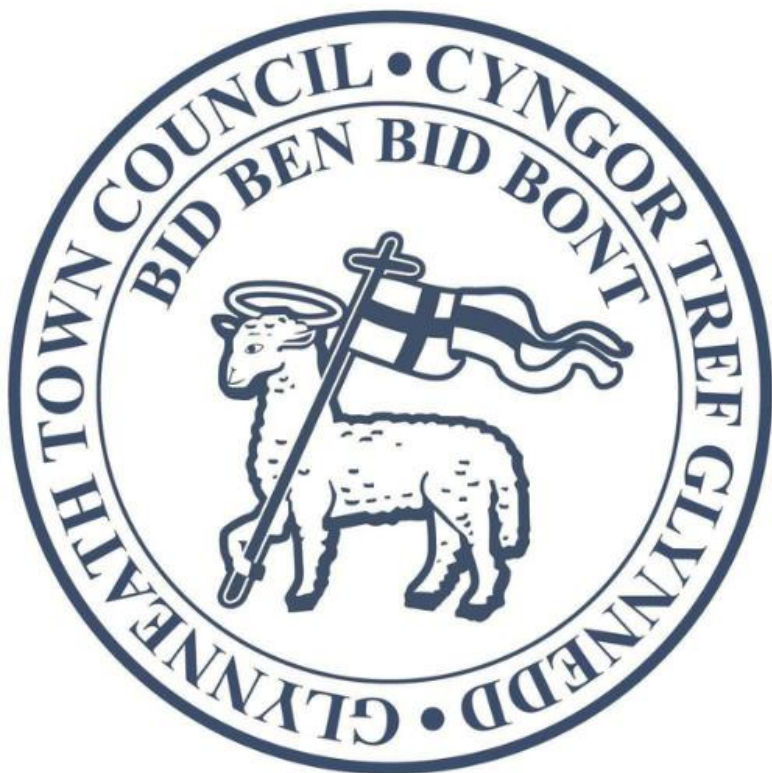
|     | 1 April 2025 | 1 April 2026 |             |              | Scale Ranges                                       |
|-----|--------------|--------------|-------------|--------------|----------------------------------------------------|
| SCP | £ per annum  | * £ per hour | £ per annum | * £ per hour | Based on SCP                                       |
| 45  | £57,139      | £29.62       | £59,025     | £30.59       |                                                    |
| 46  | £58,523      | £30.33       | £60,454     | £31.33       | LC4 (46-49)<br>(below substantive range)           |
| 47  | £59,922      | £31.06       | £61,899     | £32.08       |                                                    |
| 48  | £61,198      | £31.72       | £63,218     | £32.77       |                                                    |
| 49  | £62,852      | £32.58       | £64,926     | £33.65       |                                                    |
| 50  | £64,373      | £33.37       | £66,497     | £34.47       | LC4 (50-54)<br>(substantive benchmark range)       |
| 51  | £65,925      | £34.17       | £68,101     | £35.30       |                                                    |
| 52  | £68,053      | £35.27       | £70,299     | £36.44       |                                                    |
| 53  | £70,176      | £36.37       | £72,492     | £37.57       |                                                    |
| 54  | £72,307      | £37.48       | £74,693     | £38.72       | LC4 (55-62)<br>(above substantive benchmark range) |
| 55  | £74,454      | £38.59       | £76,911     | £39.86       |                                                    |
| 56  | £76,572      | £39.69       | £79,099     | £41.00       |                                                    |
| 57  | £78,718      | £40.80       | £81,316     | £42.15       |                                                    |
| 58  | £80,821      | £41.89       | £83,488     | £43.27       |                                                    |
| 59  | £82,815      | £42.93       | £85,548     | £44.34       |                                                    |
| 60  | £84,852      | £43.98       | £87,652     | £45.43       |                                                    |
| 61  | £86,939      | £45.06       | £89,808     | £46.55       |                                                    |
| 62  | £89,081      | £46.17       | £92,021     | £47.70       |                                                    |

#### \* Hourly Rates

As per the NJC agreement, hourly rates are calculated by dividing annual salary by 52.143 weeks and then by 37 hours. Please note that these hourly rates do not now differ from those published by NJC for Principal Authorities as the calculation bases are in agreement.

Please also note that NJC resolved to delete SCP 1 w.e.f. 1st April 2023

Please also note that NJC have resolved to delete SCP 2 w.e.f. 1st April 2026



2025 - 2026

# Glynneath Town Council Annual Report

Glynneath Town Council  
Prepared by Mx. C Willcox  
Clerk to the Council  
2025 - 2026



**Email.**  
clerk@glynneathtowncouncil.  
gov.uk



**Phone.**  
01639 722961



**Address.**  
Bethania Community Centre  
High Street  
Glynneath, SA11 5DA

# CONTENTS

|                                                                     |    |
|---------------------------------------------------------------------|----|
| Foreword.....                                                       | 2  |
| Overview.....                                                       | 3  |
| About this Report.....                                              | 3  |
| The Town of Glynneath.....                                          | 4  |
| An Overview of Local Councils and Glynneath Town Council .....      | 5  |
| Unitary authorities .....                                           | 5  |
| Community and Town Councils.....                                    | 5  |
| Glynneath Town Councillors .....                                    | 6  |
| Councillors .....                                                   | 7  |
| The Town and Deputy Mayors 2025 – 2026.....                         | 8  |
| Town Council Officers and Staff.....                                | 8  |
| Functions of Glynneath Town Council.....                            | 9  |
| Council Meetings and Committees .....                               | 10 |
| Finance .....                                                       | 11 |
| Financial Planning, Setting the Budget and Income 2025 – 2026 ..... | 11 |
| Expenditure 2025 – 2026.....                                        | 12 |
| Reserves.....                                                       | 12 |
| Financial Controls and Audit .....                                  | 12 |
| Performance, Services, Projects and Events .....                    | 14 |
| Mayoral Inauguration and Mayoral Work Through 2025 – 2026 .....     | 14 |
| Glynneath Miners’ Welfare Park.....                                 | 15 |
| Glynneath Miners’ Welfare Park: Phase One Complete.....             | 16 |
| Glynneath Town Hall.....                                            | 19 |
| Glynneath Town – a caring community .....                           | 21 |
| Waun Gron Cemetery Improvements .....                               | 21 |
| Improving the Well-being of Wales .....                             | 22 |

# Foreword

Croeso i'n Hadroddiad Blynyddol 2025-2026.

Mae'r Adroddiad Blynyddol yma yn disgrifio rhai o'r ffyrdd rydym wedi gweithio er mwyn sicrhau Glyn-nedd llwyddiannus, ystyryth ac iach.

Rwyf wedi mwynhau fy Mlwyddyn fel Maer gyda Chyngor Tref Glyn-nedd yn fawr iawn, gan gefnogi ein diwylliant a'n treftadaeth leol.

Ar wahan i'm dyletswyddau fel Maer, rwyf hefyd yn aelod o bwyllgorau'r Prosiect, Adnoddau Dynol a Chyllid. Mae gennyf hefyd ddiddordeb mawr mewn materion Diwygio Lles.

Mae Cyngor Tref Glyn-nedd yn gweithredu fel corff corfforaethiol ac, o weithio gyda'n gilydd, gallwn sicrhau ein bod yn datblygu gwasanaethau sy'n elwa'r gymdogaeth leol ac ymwelwyr.

Mae Cyngor Tref Glyn-nedd yn ail-afael â sefydlogrwydd a bu'n bleser i fod yn rhan o'r gwelliant hwnnw. Cafodd ein Prosiect Parc (Cam Un) ei gwblhau eleni ac mae wedi bod yn llwyddiant mawr!

Hoffwn rhoi diolch i'm cydweithwyr – aelodau Cyngor Tref Glyn-nedd – ac i staff a swyddogion Cyngor Tref Glyn-nedd.

Yn olaf, hoffwn ddymuno'n dda i'r Maer newydd, y Cyng. Del Morgan, ac i'r Ddirpwy Faer, y Cyng. Phil Pendry – pob lwc ar gyfer y flwyddyn nesaf.

**Y Cyng Julian Bulman**

Maer Tref Glyn-nedd: Mai 2025–Mai 2026

Welcome to our Annual Report for 2025 – 2026.

This Annual Report describes how we have worked to deliver a prosperous, resilient, and healthy Glynneath.

I thoroughly enjoyed my Mayoral Year with Glynneath Town Council, supporting our local cultural and heritage scene.

Along with my Mayoral duties, I'm also a member of the Projects, Human Resources, and Finance committees. I also have a keen interest in Welfare Reform issues.

Glynneath Town Council works as a corporate body, and working together, we can ensure we deliver services that benefit our residents and visitors.

Glynneath Town Council is steadying itself, and it has been a pleasure to be a part of that. Our Welfare Park Project (Phase One) was completed this year and has been a great success!

I would like to extend my thanks to my colleagues – the Members of Glynneath Town Council – and to Glynneath Town Council staff and Officers.

Finally, I would like to wish the new Mayor, Cllr Del Morgan, and Deputy Mayor, Cllr Phil Pendry the very best for the year ahead.

**Cllr Julian Bulman**

Glynneath Town Mayor: May 2025–May 2026

# Overview

## About this Report

This report describes how Glynneath Town Council has contributed to the economic, social, and environmental well-being of Glynneath using Wales-wide sustainable development principles. Principles have been adapted and used within sections of this report with the aim that information is as engaging and easy to use as possible.

The report is sectioned into areas as defined in the Contents section. Annual Reports do not have a prescribed layout or design, and each Town and Community Council will write theirs differently. This may differ year by year and with input from Councillors and outside bodies such as One Voice Wales, Neath Port Talbot County Borough Council, or the Welsh Government.

The Annual Report aims to show how Glynneath Town Council contributes to the following:

- A Prosperous Glynneath
- A Resilient Glynneath
- A Healthier Glynneath
- A More Equal Glynneath
- A Glynneath of Cohesive Communities
- A Glynneath of Vibrant Culture and Thriving Welsh Language
- A Globally Responsible Glynneath
- A Competent Council

The Annual Report covers the municipal year of Councillor Julian Bulman's year of office as Mayor of Glynneath Town Council, which commenced in May 2025.

# The Town of Glynneath

Glynneath is a vibrant, engaged Welsh valley town.

Located in the Vale of Neath within walking distance of the popular Waterfall Country and at the edge of the Bannau Brycheiniog National Park, it has a rich heritage of industrial and community values, home to the coal industry during the nineteenth and twentieth centuries. Its location is served by the A465, with excellent access to the whole of Wales via the Rhondda Valley, Dulais Valley, and The Midlands.

Glynneath has a population of over four thousand people and is democratically administered by two tiers of local government: the principal local authority of Neath Port Talbot County Borough Council and a dedicated Town Council.

Glynneath has a broad spectrum of groups, organisations, and clubs to cater to all individuals, and it is rich in a heritage of arts, sports, and culture. Various facilities and venues cater for these groups, with the Town Council responsible for:

- Glynneath Welfare Park – play areas, tennis courts, and recreational sports fields.
- Ynys Y Nos Park near Pont Walby
- Glynneath Dynamic and Skate Park near the Vale of Neath Leisure Centre
- Glynneath Town Hall at Heathfield Avenue
- Council office at Bethania Community Centre
- Waungron Cemetery

The famous Pontneddfechan Falls and Waterfall Country are about a mile from the town, with the town itself rich in environmental diversity and scenic watercourses.

Recent statistics place Glynneath in the top 50% of areas of multiple deprivation in Wales in seven of the eight categories. This data ranks Glynneath as 24<sup>th</sup> overall for the Country.

However, the town is blessed with a vibrant High Street, enthusiastic entrepreneurs, and around 29% of the population can speak, read, and write Welsh – above the county average. Glynneath supports many active community groups, catering to a wide range of ages with an expanding provision for children and young people.

Glynneath has allotments, a library, a leisure centre (with pool), a doctor's surgery and pharmacy, a community centre, a training centre, English and Welsh medium primary schools, an active restaurant and food scene, two local express-style markets, a well-used

post office, and many shops, boutiques and family-run businesses to name a few provisions.

The TSB pop-up at Glynneath Town Hall is the best attended in the country, and Trem-y-Glyn Care home has served residents of Glynneath, with a waiting list in place.

## An Overview of Local Councils and Glynneath Town Council

In Wales, there are 22 unitary authorities (County and County Borough Councils) and over 735 community and town councils.

### Unitary authorities

The unitary authority regarding Glynneath is Neath Port Talbot County Borough Council (NPTCBC). This Council provides services such as education, town and country planning, refuse collections and recycling, transport and highways, housing and social services, among others.

### Community and Town Councils

Community and Town Councils are the closest tier of government to the public. They are responsible to their residents and seek to serve and represent the local community's needs.

The Neath Port Talbot County Borough Council area has 19 town and community councils – 5 Town Councils and 14 Community Councils. This is slightly different from some other counties as Port Talbot doesn't use the Town and Community Council model; instead, all services, recreational areas, and other powers are nominally fulfilled by NPTCBC.

Further information about these Councils can be found at <https://democracy.npt.gov.uk>.

Town and Community Councils can exercise various statutory powers and duties to deliver services and provide local amenities. They typically offer services such as providing and maintaining recreational spaces, footpaths, war memorials, allotments, floral displays, seasonal events and other community services.

The powers of Town and Community Councils are modified either through Welsh

Government Measures or Acts or the law of England and Wales. The majority of Town or Community Council powers will be prescribed within the LGA 1972. Still, new legislation is considered throughout the year, and Councils must ensure that they act only when they have the power to do so.

A Town Council is a corporate body that has legal existence. Its acts, assets, and liabilities are its own and not those of its Members.

Glynneath Town Council runs a website, [www.glynneathtowncouncil.gov.uk](http://www.glynneathtowncouncil.gov.uk), which will provide further information, documents, policies, and details of meetings, Minutes and agendas.

## Glynneath Town Councillors

The Town Council is an elected tier of local government. Fourteen Town Councillors are elected or co-opted as Members of Glynneath Town Council and manage a budget of approximately £210,000. Unlike County Borough Councillors, they receive no direct salary and can only accept limited remuneration or expenses.

Glynneath is split into four wards – East Ward, Central Ward, West Central Ward, and West Ward.

The electors of the community elect Town Councillors under Section 16 (2) of the Local Government Act 1972 every 5 years. A Councillor can also be returned by local by-election or co-option.

Anyone elected as a Councillor cannot act as a Councillor until they have signed the formal declaration of acceptance of office. This includes an undertaking to abide by the Code of Conduct that the Council has adopted. Members must also declare their interests, for example, in any association or affiliations with groups, bodies or individuals. The individual Councillor must declare an interest and leave a meeting if any issue being discussed could be perceived as securing any advantage to the Member.

Councillors must act properly and responsibly in their role as a Councillor, both in person and when corresponding through social media or other means, and must attend town council meetings when summoned to do so.

## Councillors

The last full Council election was held on the 5<sup>th</sup> of May 2022. To date, two new Councillors have joined the Council – Cllr Peter Evans, and Cllr Phil Pendry – being co-opted and elected respectively. The following Councillors represent the four wards to date:

### East Ward Councillors

|                           |             |
|---------------------------|-------------|
| <b>Cllr John Blower</b>   | INDEPENDENT |
| <b>Cllr Martha Cowley</b> | PLAID CYMRU |
| <b>Cllr Emyr Harris</b>   | INDEPENDENT |

### Central Ward Councillors

|                                                    |             |
|----------------------------------------------------|-------------|
| <b>Cllr Dr Del Morgan - Deputy Mayor</b>           | PLAID CYMRU |
| <b>Cllr Simon Knoyle</b>                           | INDEPENDENT |
| Cllr. Knoyle is also an NPT County Council member. |             |
| <b>Cllr Julie Davies</b>                           | PLAID CYMRU |
| <b>Cllr Tina Pitman</b>                            | PLAID CYMRU |

### West Central Ward Councillors

|                                                   |             |
|---------------------------------------------------|-------------|
| <b>Cllr Carolyn Edwards</b>                       | PLAID CYMRU |
| <b>Cllr Phil Pendry</b>                           | PLAID CYMRU |
| <b>Cllr Hayley Davies</b>                         | INDEPENDENT |
| Cllr Davies is also an NPT County Council member. |             |

### West Ward Councillors

|                                   |             |
|-----------------------------------|-------------|
| <b>Cllr Janet Gregory</b>         | LABOUR      |
| <b>Cllr Julian Bulman - Mayor</b> | PLAID CYMRU |
| <b>Cllr Sandra Lane</b>           | INDEPENDENT |
| <b>Cllr Peter Evans</b>           | INDEPENDENT |

## The Town and Deputy Mayors 2025 – 2026

Glynneath Town Council's Mayor is responsible for chairing the monthly meetings of Glynneath Town Council (referred to as the Chairperson). The Mayor and Deputy Mayor usually represent the Town Council at various events. The Mayor is elected by Members at the Council's Annual Meeting and serves for twelve months.

There are several aspects to being a good Chairperson, including commitment to the role, a willingness to appreciate the views and experiences of others, and the ability to manage meetings in an orderly manner. There must be mutual respect between the Chair and the Clerk and the Chair and Members.

The Chairperson has a casting vote in the event of a tied vote.

No individual Councillor – including the Chair – can decide on behalf of the Council.

Cllr Julian Bulman was re-elected Town Mayor at the Annual Council Meeting in May 2025, and Cllr Del Morgan was elected Deputy Mayor.

## Town Council Officers and Staff

A team of Officers and staff members support the Town Council. The Council employs the Clerk to provide administrative and professional support for the Council's activities. The full title of the Clerk is Proper Legal Officer, and this is a position mandated by law. Any other staff members employed by the Council are responsible to the Clerk, their line manager.

Glynneath Town Council's affairs are administered by the Town Clerk, Mx. Ceri Willcox, who is supported by Administrative Assistant Ms Ceri-ann Williams and a team of ground staff, caretakers and Community Centre staff.

The Town Clerk is an impartial advisor to the Council on strategy and policy matters and is responsible for supporting the Council to fulfil its legal, statutory, and financial obligations. The Town Clerk is accountable to the Council for effectively managing its assets, services, and human resources – as such, the Clerk takes their instruction from the Council and not from any individual Councillors.

The Clerk or other duly appointed Officer is one of the only individuals a Council can delegate authority to so that the Clerk may act on their behalf. At Glynneath Town Council, the Town Clerk is also the Responsible Financial Officer (RFO).

The role involves a broad spectrum of work and responsibilities, including financial management, personnel management, administration, estates management, project management, and health and safety. Whilst it is good practice for the Clerk to consult on the content of an Agenda with the Chair, the Clerk has the final say as the Council's "proper officer" and legal signatory of the agenda. All correspondence for the Council should be addressed to the Clerk.

## Functions of Glynneath Town Council

Glynneath Town Council is responsible for sports and recreation facilities at Glynneath Miner's Welfare Park, comprising a pavilion-come-changing-room, tennis courts, MUGA, municipal grass pitches, and brand-new play areas, the Dynamic Park near the Vale of Neath Leisure Centre, and Ynys y Nos Park at Pont Walby.

The Town Council also maintain and runs Glynneath Town Hall a Council office at Bethania Community Centre, and, as a Burial Authority, the Council is responsible for Waungron Cemetery. All administration of the buildings and facilities runs through the Clerk at the Council's offices within the Bethania Community Centre.

The Council provide Christmas lights and a Christmas tree each year through a hire agreement. A Service Level Agreement (SLA) exists between Glynneath Town Council and Neath Port Talbot County Borough Council to provide a school crossing patrol person. An annual Remembrance Service is held at the Welfare Park, where a small remembrance area is located.

Members of the Council sit on various bodies. There are representatives on:

- One Voice Wales (Neath Area) regional delegate
- Sellar Community Benefit Fund Panel
- Primary School Governing Bodies
- Vale of Neath Practice Patients' Participant Group
- 3G Pitch Management Committee
- Aberpergwm Colliery Site Liaison Committee
- Glynneath Regeneration Steering Group
- Glynneath Sports and Community Association
- NPT Town and Community Councils Liaison Group
- Maes Gwyn Community Benefit Fund Panel
- Upper Neath Valley Community Development Cluster

The Council participates in national and UK-wide conferences and consultations throughout the year.

## Council Meetings and Committees

When summoned to a meeting, Councillors will have been provided with an agenda, minutes and reports. This allows them to prepare for the meeting and ensure they are adequately informed on the matters to be discussed. They are responsible for acting on behalf of the whole electorate, taking an interest in all issues equally, and representing the wider community's views in the discussions.

Council meetings are held once a month on the second Wednesday, except for August. These are held as hybrid meetings, allowing participation in person or online. There are also Committee meetings held on an ad hoc basis.

Council currently operates the following committees with other ad hoc requirements facilitated if needed:

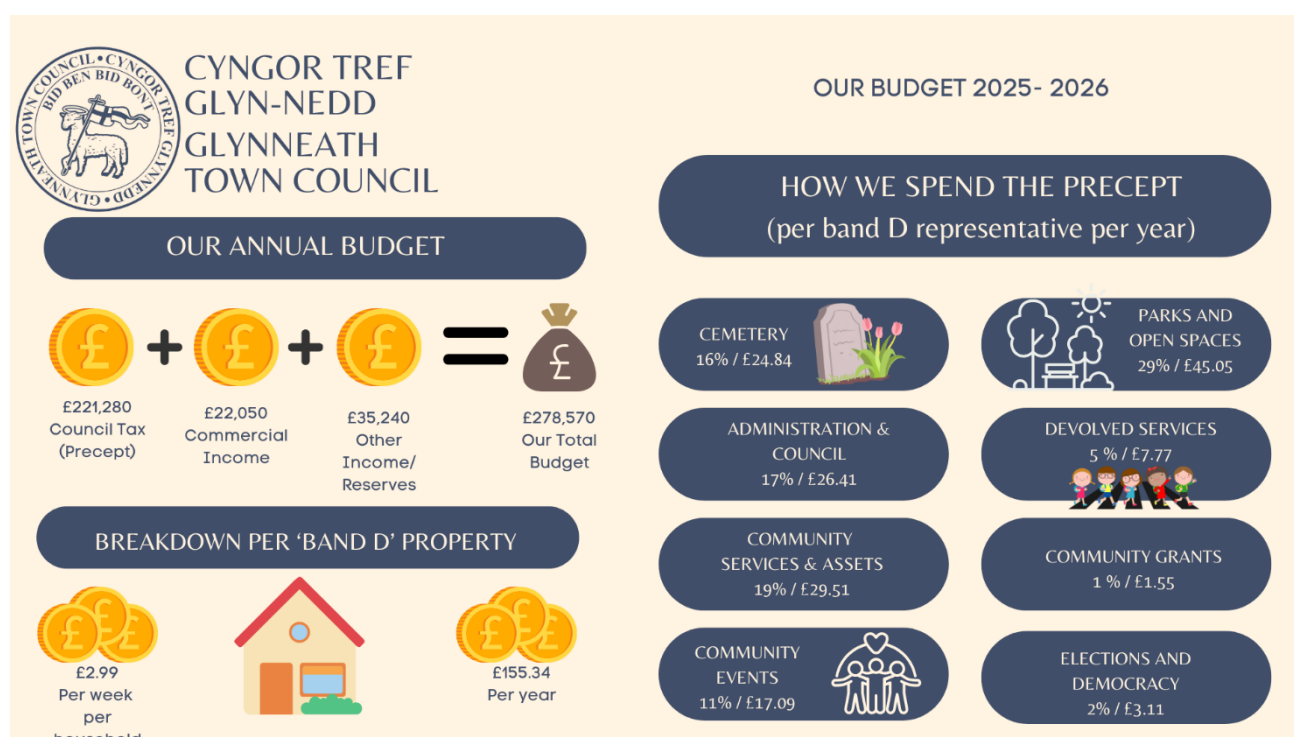
- Cemetery Committee
- Community Plan and Projects Committee
- Finance and Audit Committee
- Human Resources Committee
- Parks and Open Spaces Committee
- Town Hall and Community Centre Committee

# Finance

The financial year of Glynneath Town Council begins on 1st April and ends on 31st March the following year. Each November, the Town Council plans ahead and sets a budget to determine the sum it needs to provide services and deliver projects and events for the next financial year.

Neath Port Talbot County Borough Council collects the tax on our behalf from the residential properties within the town wards as part of Council Tax. This money is known as the Precept. There is no other form of statutory income for the Town Council.

## Financial Planning, Setting the Budget and Income 2025 – 2026



Glynneath Town Council's precept demand for the Financial Year End (FYE) 2026 was £221,280. The above graphic shows that this breaks down to £155.34 per year per Band D property.

In addition to the Precept, the Town Council also pursues a range of grant funding and other income avenues. Some of these grants are one-off provisions targeted at specific projects for revenue (like wages) or capital (such as building works).

The Town Council hires out its facilities and receives income from the Cemetery. The Town Council is fully VAT registered, so it can also reclaim sums from expenditure.

## Expenditure 2025 – 2026

The Town Council delivers many services and community facilities to benefit residents.

The Council's total expenditure for 2025-26 was circa £880,000. Some of our projects in this report have extended over more than one financial year. Some items will have been in contract for a number of years with continuing obligations. Some costs are one-off payments (usually capital) to provide facilities for the coming years. Expenditure here also includes any payments we've made which will then be reclaimed (e.g. current contracts for Community Centre staff).

|                                    |                 |
|------------------------------------|-----------------|
| Staff Costs (all staff)            | £166,021        |
| Office Costs                       | £29,579         |
| Democratic Costs                   | £6,062          |
| Town Hall Costs                    | £14,592         |
| Community Centre Costs (reclaimed) | £9,242          |
| Community Projects and Grants      | £491,785        |
| Recreational Provision             | £39,769         |
| Cemetery Provision                 | £15,315         |
| VAT                                | £107,130        |
| <b>Total Expenditure</b>           | <b>£879,495</b> |

## Reserves

The Town Council holds ring-fenced funds for specific future projects known as '**Earmarked Reserves**', which are reviewed regularly to ensure adequate provisions are in place. The Town Council held Earmarked Reserves for projects such as Town Hall maintenance, election costs, and audit fees.

It is good practice for a Town Council to hold **General Reserves** of 3 - 6 months of operating costs. Glynneath Town Council held general reserves of £50,000 at the end of March 2026 as per its Reserves Policy (available online).

## Financial Controls and Audit

Statutory responsibility for the Town Council finances rests with the Council. When submitting the AGAR and accounts at the end of the financial year, the resolution to do this can **only** be moved and voted upon by the Full Council – it is one of the few areas where the power cannot be delegated to an Officer or a Committee.

Glynneath Town Council is committed to effectively managing its finances and recognises that it is vital to obtain good value for money on behalf of residents.

This is achieved through adopting a set of Financial Regulations and internal controls to govern the administration of Town Council finances and via an annual internal and external audit.

The Internal Auditor for Glynneath Town Council is Kerry Leigh Grabham through their firm KLG – this is an outside body and fully independent of the Town Council. The external auditor is prescribed throughout Wales as Audit Wales. Audit Wales is a fully independent body with powers given to it through governmental measures.

At the end of each year, the Town Council must prepare accounting statements and

include the annual governance statement. The audit provides a professional and independent opinion on the Council's annual income and expenditure.

Copies of the Annual Return forms are published and available to view online at [www.glynneathtowncouncil.gov.uk](http://www.glynneathtowncouncil.gov.uk)

# Performance, Services, Projects and Events

## Mayoral Inauguration and Mayoral Work Through 2025 – 2026

The Mayor, Cllr Julian Bulman, chose not to host a mayoral inauguration ceremony this year, instead choosing to use a portion of the civic allowance for the upcoming Welfare Park opening Ceremony.

The Glynneath Miners' Welfare Park will feature prominently in this Annual Report, a project that was grant funded to over £800,000. Other capital works to the Town Hall also took place this year, and *Glynneath Miners' Welfare Transformation Project - Phase Two: Pitches* was scheduled to commence at the beginning of the 2026 – 2027 period.



## Glynneath Miners' Welfare Park

### *Glynneath Miners' Welfare Park – A Project Seven Years in the Making.*

May 2025 saw Glynneath Miner's Welfare Park open to the public after completion of its first round of transformation. The whole project for the park is spilt into phases, currently planned to comprise four phases to take place over the course of the next five to ten years.

The project as a whole follows widespread general consultation with the public – as the heading states, at least seven years in the making. Each phase then follows further consultation about specifics of the community's needs and desires. This way, Council will be able to work to an overall plan and schematic while being able to pivot as demographics, needs, and concerns are raised. For Phase One: Play, we saw this bear fruit almost immediately.

While 'Play' was the most important thing the community cared about at the Welfare Park, when Officers took surveys into the two local primary schools, the children were able to directly affect the provisions they'd be using. Council Members were proud to see that children in the community consistently asked for accessible equipment throughout both parks. It was clear that the young people surveyed cared deeply about making their play area open and available for all. Children asked for swing sets that could be used in tandem – emphasising the importance they put on being able to play *together*.

Glynneath Town Council are proud and honoured to have such forward thinking children growing up here.



Officially opened in May 2025, Glynneath Miners' Welfare Park comprises a toddler park repurposed from a bowls green, a teen park, three tennis courts, a MUGA, and some beautiful green spaces. Starting in 2026, the pitches will have remedial drainage works, seeing us into Phase Two. Phase Three will focus on the Pavilion building itself, and Phase Four should neatly round up the transformation with an emphasis on paths, walkways, green spaces, and streetwear.

Glynneath Miners' Welfare Park was officially opened with representatives from Walters, Pen y Cymoedd, Neath Port Talbot County Borough Council, Glynneath Town Council, and Glynneath's legendary Max Boyce.

## Glynneath Miners' Welfare Park: Phase One Complete



The Mayor, Cllr Bulman, formally greeting representatives from funders, Walters, Pen y Cymoedd, Maesgwyn, and NPTCBC.

In total, over £800,000 of funding was raised for the first phase of this project and Glynneath Town Council would like to extend their sincere thanks to Officers of Neath Port Talbot County Borough Council, Eloise Stanton and Paul Hinder, for their invaluable assistance and direction with this project. Close partner working has been essential to this project and will continue to be so as we progress through the next three phases.

Glynneath Town Council would also like to thank Town Clerk, Mx Ceri Willcox for their support and work through this period.

While the Welfare Park Transformation Project has been a success for the 2025-2026 year, Cllr Simon Knoyle has been a lead force for this project for many years. Cllr Knoyle greeted representatives from Sutcliffe and Folly, the main contractors, Integrated Fencing, NPTCBC Cabinet Members, YGG Cwmnedd and Cwmnedd Primary School, NPTCBC Mayor and Mayoress, and the assembled community audience.

Glynneath Town Council have spent the last four years working together, treating the Welfare Park Transformation as a primary focus area. Every Member has contributed to the success of the works and transformation, and every Member has been completely committed to ensuring Glynneath Town Council could finally deliver a Welfare Park Glynneath deserves.



**Glynneath Town Council**  
Glynneath Welfare Park - Rev 1



An ambitious project, the transformation project sought to work with features already available.

The bowls green was repurposed into a bespoke toddlers and younger children park with full surrounding fencing and an area for small bikes and scooters to practice.

Three existing tennis courts were fully resurfaced and repainted with a fourth being converted into a MUGA.

The park now also features a teen play area with equipment specifically chosen to allow tandem play and plenty of space to move between equipment.

The new toddler park considered the overwhelming desire to feature accessible equipment where children could play in tandem.

The wetpour surfacing features nods to Glynneath's mining heritage and benches depict people enjoying bowls. In future months, more seating will be available, and Members are keen to start using the Pavilion area to provide refreshments and another recreation area.





After the opening ceremony, plants, planters, and decorations were repurposed throughout the area.

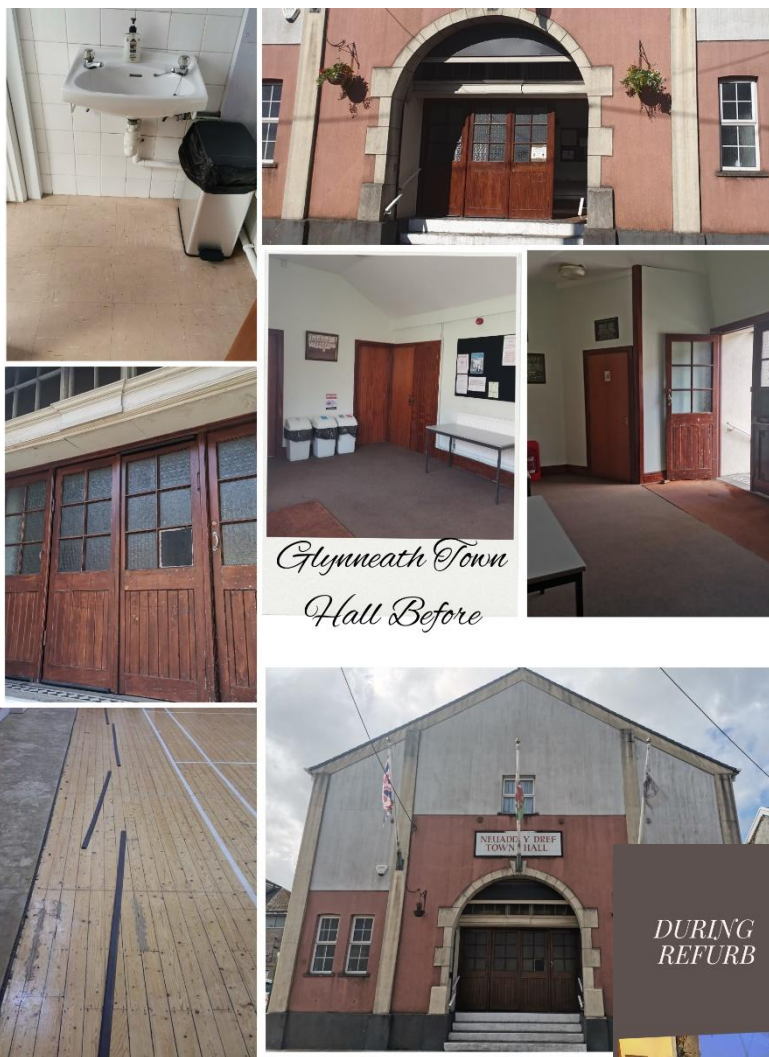
In particular, volunteers from Glynneath's amazing, green-fingered community group, Grass Roots, replanted specially chosen plants in the ground beds around the toddler park. These will be hardy, useful additions to the scenery and will, in time, come to grow with the park and the community who helped to contribute to the park in their younger years.

Glynneath Town Council are very fortunate to be able to work with Grass Roots and are keen to keep supporting the group into the future.

Other volunteer groups such as Cwm Ukes and Cor Meibion Glyn-nedd, helped the Town Council at the opening ceremony by providing live entertainment at the Pavilion while a lively audience of excited young people enjoyed the DJ talents of Glynneath's very own *Shalan*.



## Glynneath Town Hall



*Glynneath Town Hall Before*

Glynneath Town Hall is the mainstay of many groups in the town. In November 2025, work started on the Town Hall's Foyer Reconfiguration.

After successfully bidding for grant funding from the highly competitive UKSPF fund, works were commissioned to kitchen, toilets, and foyer space. The works would see the old wooden doors replaced with modern doors, large glass panes and a decal to denote Glynneath Town Council.

Despite a turbulent period of administration, the project completed and opened in 2026 with groups overjoyed to be able to access the hall again.





*Completion*



## Glynneath Town – a caring community

The community of Glynneath have always engaged with their surroundings. Whether it's a ferociously fought political poll, emphatic and enthusiastic responses to surveys, or celebrating the fantastic achievements and lives of their home-grown talent. The community of Glynneath could never be said to be passive or apathetic.

After many years of silent service, Glynneath Town Council celebrated the efforts of one of their most diligent residents who had been completing litter picks for years without desire of reward or recognition.

Members presented Vi with flowers and a gift for her work over the years. Glynneath is blessed to have many people such as Vi in their community and Glynneath Town Council would like to extend their sincere thanks to everyone who supports and improves the town.



## Waungron Cemetery Improvements



While large, capital projects received the most limelight and attention in 2025-2026, works have been ongoing behind the scenes at Waungron Cemetery. A cemetery management plan is still being worked on by the administrative team, but small improvements have been made throughout this period. Ground staff have made and installed section signage, a new rear fence has been installed after the removal of the old, and the ground staff have ensured that a new gate could allow access to residents who were less able or comfortable using the existing stye.

Some step work had been undertaken to temporarily improve access to other parts of the cemetery with full renovation works to be considered as part of the ongoing cemetery plan.

Further behind the scenes, the administration team have been working on a pack of documents and guidance posters for bereaved families. The Clerk attends regular ICCM meetings and feedback groups and endeavours to share the best practices from other attendees throughout the whole of South Wales and the Southwest.



# Improving the Well-being of Wales

## **A Prosperous Glynneath**

This Council has engaged local businesses where appropriate and provided opportunities to advertise their services to the local community, for example, in the foyer section of the Town Hall where appropriate or at Glynneath Miners' Welfare Park. The running of commercial activities is also accommodated at the Council's facilities through hire availability.

Through small grants or concessions, Glynneath Town Council has supported several local groups and organisations who request assistance and meet or support residents in the Council's area. We have also supported a number of University or Higher Education students through the provision of the Selar Extension Fund grants.

The Council sets its hire charges at a subsidised level to allow hirers to generate a degree of sustainability, recognising that many do not have access to significant funds and may not be particularly prosperous.

## **A Resilient Glynneath**

Glynneath Town Council continues to offer training opportunities to staff and Councillors to ensure that the best possible service is provided to the public. A significant commitment was made to ensure that new staff and Members received appropriate training and that the staff employed would be retained.

Several Members have expressed their wishes with regard to appropriate training courses. In addition, staff training opportunities have been defined, and our officers are pursuing the SLCC routes to the Certificate in Local Council Administration with the Council's support. Additional cemetery training through the ICCM is in place, and a Training Plan has been ratified.

The Council retains active membership of One Voice Wales. This ensures that Glynneath has the opportunity to express its views and be represented when the government takes policy decisions that may or will affect services provided to the public. Advice and guidance on legislation and procedures is regularly sought to ensure that the Clerk is properly informed on current and new legislation to ensure compliance and to advise the Council accordingly.

The Council nominates representatives to the Neath Port Talbot County Borough Council Community Councils Liaison Forum.

## **A Healthier Glynneath**

The Council is very aware of the importance of play to the physical, mental, emotional and social well-being of children, as well as the development of life skills. Councillors have a keen interest in all play areas and facilities being fit for use. To this end, in May 2025, Glynneath Miners' Welfare Park was reopened after a transformation that saw two new parks with play equipment being built, three tennis courts, and a MUGA.

The condition of its playgrounds is regularly monitored, with repairs and maintenance carried out as soon as possible with consideration for a backlog of issues.

The Council provides two municipal pitches, three tennis courts, a MUGA, four play areas, one skate park, and some small areas of unmarked green space.

The Town Hall accommodates dance classes, ballet, line dancing, karate, knitting groups, and NHS provision for screening checks.

### **A More Equal Glynneath**

The Council has adopted an Equality and Diversity Scheme and strongly supports equality and diversity in all its activities.

It accommodates various community groups who might not have the opportunity to meet if the Council did not provide a venue for their meetings. These include senior citizen groups, youth activities, carer groups, and various fitness, sport and health groups.

The Council also works with third-party providers and charities who provide services for disadvantaged groups in the community.

The Council's programme of rolling out building improvements reflects its wish to meet the needs of all groups in the community. Although significant financial challenges are always anticipated, the Council's facilities will be retained and improved, particularly where there is a lack of facilities in the town or if the condition of present buildings is a cause for concern.

### **A Glynneath of Cohesive Communities**

Supporting community groups is fundamental to the work of both Members and staff, with engagement through formal meetings.

The Council is mindful of the importance of Remembrance Sunday to all sectors of its communities, supporting commemoration events held locally.

The council has established good working relationships with the Police and engages with local representatives to ensure that an exchange of information regarding its communities is maintained. Representatives attend meetings on various boards or committees in the local area as appropriate and have responded to concerns about anti-social behaviour and other matters.

The new Council website provides up-to-date information on Council matters. The Council also has a Facebook page, which has increased community engagement. It provides greater publicity for Council activities and activities of third parties, which the Council has been pleased to publicise.

Individual Members also actively engage with local individuals and groups to ensure any concerns can be passed on to the relevant authorities.

### **A Glynneath of Vibrant Culture & Thriving Welsh Language**

The Council recognises the thriving Welsh language in Glynneath and supports various cultural activities. Many Councillors are fluent Welsh speakers and can respond to verbal and written enquiries as necessary.

Our facilities accommodate various cultural activities, including the male voice choir, an arts academy, and school eisteddfod performances.

The Council takes its role seriously in promoting and increasing the visibility of the language in support of Welsh Government aspirations. It continues to strive to make

improvements and welcomes feedback.

## **A Globally Responsible Glynneath**

The Council has worked with various environmental initiatives to raise awareness of environmental matters and appreciates the work that voluntary groups do in the community.

Individual Members support the local environmental groups and initiatives. Council recognised its statutory responsibility under the Environment (Wales) Act 2016 Part 1 - Section 6 to exercise its duty regarding Biodiversity and the Resilience of Ecosystems. To this end, it has produced its Section 6 plan and continues to update this document.

The Council also links strongly with One Voice Wales biodiversity and environment experts. Members are committed to progressing realistic projects in the Action Plan, potentially with partners. One longer-term project involves altering the Council's grounds maintenance regime to support biodiversity measures. The Council undertakes annual tree surveys, and a limited programme of management and maintenance has continued.

The Council is committed to seeking improvements to its buildings and facilities to ensure they're energy-efficient and sustainable. Glynneath Town Hall, in particular, has the most scope to empower change in this area, and Members are already considering this in their planning and design actions.

The Council recycles waste and engages users at our facilities where possible, regarding waste management. Ink and toner cartridges are disposed of responsibly. Construction materials that can be re-used are retained for that purpose.

## **Well-being Objectives**

Section 40 of the Well-being of Future Generations (Wales) Act 2015 places a duty on certain community and town councils to take all reasonable steps towards meeting the local objectives in the local well-being plan that has effect in their areas. A community or town council meets those criteria if, for each of the preceding three financial years before the local well-being plan for its area was published, its gross income or gross expenditure was at least £200,000.

The Council made several contributions to the local objectives in the Public Services Board's Well-being Plan:

- **Supporting children in their early years, especially children at risk of adverse childhood experiences**

Glynneath Town Council provides play provision within its parks, and it has ongoing plans for much larger projects in the following years. Glynneath Town Council supports the local provision of a crossing patrol officer through an SLA with NPTCBC. Representatives attend local primary school governors' meetings, and the council enjoys a good relationship with the staff and heads of the local primary schools.

- **Creating safe and resilient communities focusing on vulnerable people**

The Town Council provides facilities and services that assist groups that support vulnerable people. The Welfare Transformation Project has brought a brand new, accessible space to Glynneath, that's free to use. Glynneath Town Council enjoys a good working relationship with the local police force, in particular the PCSO, and is

active in addressing concerns and needs of the community in partnership.

- **Encouraging ageing well**

The Council provides facilities and signposting support for bespoke senior citizen groups and other social groups where older people participate in activities.

- **Promoting well-being through work and in the workplace**

The Council is engaged with staff on a regular basis to ensure that working arrangements properly reflect a work-life balance. Glynneath Town Council has retained an administrative team through the 2022 – 2026 term, and staff morale has improved throughout. The Human Resources Committee are easily accessible, and positive relationships are enjoyed by officers and members throughout the structure.

- **Valuing our green infrastructure and the contribution it makes to our well-being**

Glynneath Town Council maintains green spaces and has engaged and supported environmental groups. One Voice Wales provides on-hand support for initiatives and queries, which has been regularly used. The Council published a Section 6 Biodiversity Report and Action Plan.



# Glynneath Town Council

## Terms of Reference

### Town Hall & Community Centre Committee

|                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Membership:</b>                     | <b>6 (six);</b> as determined by Full Council<br>6 councillor members                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Chairperson / Vice Chairperson:</b> | To be elected by the membership of the Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Quorum:</b>                         | 3 (three) – <i>Refer to Standing Orders</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Meetings:</b>                       | A minimum of five meetings to be held annually (bi-monthly)<br><b>February, May, July, September, November</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Areas of Responsibility:</b>        | Glynneath Town Hall; Bethania Chapel Community Centre                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Remit of the Committee:</b>         | <ul style="list-style-type: none"> <li>• To oversee the general management of the areas identified</li> <li>• To monitor the Town Hall and Community Centre budgets and take decisions to spend within these approved budgets in line with the Council's Financial Regulations</li> <li>• To make recommendations to Council as and when required in relation to expenditure that falls outside the approved budget or exceeds the thresholds set in the Financial Regulations</li> <li>• Prepare estimates of expenditure in November for the forthcoming financial year for consideration by the Council</li> <li>• To work towards improving and maintaining the assets identified and as and where required, make such recommendations to Full Council</li> <li>• To work in partnership with all the appropriate funding bodies to help to provide for, improve and upgrade the assets identified</li> <li>• To review the Hire Agreements as and when required, and make appropriate recommendations to Council</li> <li>• To maintain a programme of maintenance</li> <li>• To ensure that the Town Council complies with health and safety regulations.</li> </ul> |
| <b>Participation of non-members:</b>   | Non-Members may attend and observe proceedings where the meeting is open to members of the public. Non-Members may speak at the discretion of the Chairperson of the Committee. Non-Members may not vote at any Committee meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |